

DRAFT
MINUTES OF THE
SAN JOSE/SANTA CLARA
TREATMENT PLANT ADVISORY COMMITTEE
City Hall, City Manager's Office, 17th Floor, Room 1734
Thursday, December 8, 2011 at 4:30 p.m.

1. ROLL CALL

Minutes of the Treatment Plant Advisory Committee convened this date at 4:30 p.m. Roll call was then taken, with the following members in attendance:

Committee members: John Gatto, Jamie Matthews, Kevin Moore, Madison Nguyen, Ed Shikada, Ken Yeager, Pete McHugh

Staff present: Monica Perras, Beth Gonzales, Kerrie Romanow, Mansour Nasser, Kirsten Struve, Jon Newby, Linda Charfauros, Mark Giovannetti, Maria Contreras, Mollie Dent.

Others present: Chris de Groot (City of Santa Clara), Kathleen Phalen (City of Milpitas), Robert Reid (West Valley Sanitation), David Wall (San Jose Resident).

2. APPROVAL OF MINUTES

A. November 10, 2011.

The minutes for November 10, 2011 were approved to note and file.

3. UNFINISHED BUSINESS

4. CORRESPONDENCE

A. San Jose/Santa Clara Water Pollution Control Plant-Odor Study Update
Item 4.A was approved unanimously. A handout was given to the Treatment Plant Advisory Committee.

5. REPORTS

A. Open Purchase Orders Greater Than \$100,000
The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1 million and of services between \$100,000 and \$250,000.

B. Tributaries Agencies Available Plant Capacity – 2011
Items 5.A& B were approved to note and file.

6. AGREEMENTS

A. Action Item - TPAC Recommendation for approval:

The following action item was considered by the San Jose City Council on November 29, 2011 subject to the concurrence of Treatment Plant Advisory Committee:

Report on Request for Proposal (RFP) for Citywide Janitorial Services and adoption of a resolution authorizing the City Manager to:

1. Execute four separate agreements with GCA Services Group Inc. (Alviso, CA) for Janitorial Services, with an initial three year term ending October 31, 2014 for each agreement, and a cumulative total amount not to exceed \$18,009,454 as follows:

Department	Maximum Compensation (three years)
Public Works	\$8,853,696
Airport	\$7,728,377
Parks, Recreation & Neighborhood Services	\$1,387,790
Office of Cultural Affairs	\$39,591
Total	\$18,009,454

2. Subject to approval by the Treatment Plant Advisory Committee, execute an agreement with GCA Services Group Inc. (Alviso, CA) for Janitorial Services, with an initial three year term ending October 31, 2014 for the Environmental Services Department Water Pollution Control Plant (WPCP), and a total amount not to exceed \$1,109,154.
3. Execute amendments as required to add or delete facilities, or change service levels due to seasonal changes or budget constraints, subject to appropriation of funds.

Execute five one-year options to renew each of the agreements subject to the appropriation of funds.

Items 6.A 1-3 were approved unanimously.

B. Action Item - TPAC Recommendation for approval:

The following action items are scheduled to be considered by the San José City Council on December 13, 2011:

Adopt a resolution authorizing the City Manager:

- (a) To negotiate and execute a Second Amendment to the Wholesaler-Retailer Agreement for Supply of Recycled Water between the City of San Jose and

San Jose Water Company (SJWC);

- (b) To permit SJWC to connect recycled water pipeline, to be built, operated and maintained by SJWC, to the South Bay Water Recycling (SBWR) System; to permit SJWC to issue a temporary recycled water meter for construction purposes to a SBWR authorized contractor for use at a recycled water access point (RWAP) within the Retailer's service area;
- (c) To accept funding for the right to connect the new recycled water pipelines constructed by SJWC to the SBWR System;
- (d) And to require insurance to be maintained by SJWC for the duration of the agreement.

Items 6.B (a-d) were approved unanimously.

C. Acton Item - TPAC Recommendation for approval:

The following action items are scheduled to be considered by the San José City Council on December 13, 2011:

Adopt a resolution authorizing the City Manager:

- (e) To negotiate and execute a Second Amendment to the Wholesaler-Retailer Agreement for Supply of Recycled Water between the City of San Jose and San Jose Water Company (SJWC);
- (f) To permit SJWC to connect recycled water pipeline, to be built, operated and maintained by SJWC, to the South Bay Water Recycling (SBWR) System; to permit SJWC to issue a temporary recycled water meter for construction purposes to a SBWR authorized contractor for use at a recycled water access point (RWAP) within the Retailer's service area;
- (g) To accept funding for the right to connect the new recycled water pipelines constructed by SJWC to the SBWR System;
- (h) And to require insurance to be maintained by SJWC for the duration of the agreement.

David Wall spoke on this item.

Committee Member Pete McHugh arrives at this time.
Items 6.C. 1&2 were approved unanimously.

D. Acton Item - TPAC Recommendation for approval:

The following action items are scheduled to be considered by the San José City Council on December 13, 2011:

Adopt a resolution authorizing the City Manager to negotiate and execute an agreement with the Santa Clara Valley Water District (District) for cost sharing of water conservation and wastewater flow reduction programs, for the period of January 1, 2012 through June 30, 2013, under which the City will pay the District an amount not to exceed \$500,000 and the City will receive an amount not to exceed \$180,000.

Item 6.D was approved unanimously.

E. Acton Item - TPAC Recommendation for approval:

The following action items are scheduled to be considered by the San José City Council on December 13, 2011:

Authorize the City Manager to:

1. Exercise the second of three one-year options to renew an Open Purchase Order with Jeffco Painting & Coating, Inc. (Vallejo, CA) for the period November 1, 2011 through October 31, 2012, with total compensation not to exceed \$400,000, for plant-wide sand blasting and painting services at the Water Pollution Control Plant (WPCP).
2. Exercise the remaining option to renew the purchase order, not to exceed \$400,000, subject to the appropriation of funds.

Desired Outcome: To complete scheduled sandblasting and painting projects at the Water Pollution Control Plant in accordance with their maintenance plan.

Items 6.E.1&2 were approved unanimously.

F. Acton Item - TPAC Recommendation for approval:

The following action items are scheduled to be considered by the San José City Council on December 13, 2011:

Authorize the City Manager to Amend the existing Open Purchase Order 45620 with Trendtec Inc. (San José, CA), to encumber an additional \$435,000 for a revised total amount not to exceed \$560,000 for continued temporary employment services of up to six Environmental Inspectors and to extend the term through June 30, 2012.

Desired Outcome: To provide ongoing environmental inspection services as required for compliance with the San Jose/Santa Clara Water Pollution Control Plant National Pollutant Discharge Elimination System (NPDES) permit, the City's stormwater NPDE permit, and/or federal regulations. Additionally, inadequate inspection coverage increases the risk of pollutants entering the storm and sanitary sewer systems and the Bay.

Item 6.F was approved unanimously.

7. STATUS OF ITEMS PREVIOUSLY APPROVED BY TPAC

The items that were approved by the San José City Council on November 15, 2011 were accepted to note and file.

8. MISCELLANEOUS

- A. The next TPAC meeting will be January 12, 2012, at 4:30p.m., City Hall, City Manager's Office, 17th Floor, Room 1734.

PUBLIC COMMENT

- A. **David Wall presented speaker cards on various topics.**

10. ADJOURNMENT

- A. The Treatment Plant Advisory Committee adjourned at 4:35 p.m.

Chuck Reed, Chair
Treatment Plant Advisory Committee