



COUNCIL AGENDA: 9-30-14
ITEM: 2.12

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

*for
Cristina Torres*

SUBJECT: SEE BELOW

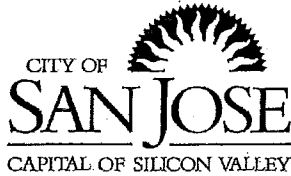
DATE: 9-18-2014

SUBJECT: DISTRICT 2, 9, AND 10'S WESTFIELD OAKRIDGE WINTER WALK

RECOMMENDATION

As recommended by the Rules and Open Government Committee on September 17, 2014 and outlined in the attached memo previously submitted by the Rules and Open Government Committee:

- (a) Approve the Westfield Oakridge Winter Walk scheduled on Friday, February 27, 2015 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (b) Approve and accept donations from various individuals, businesses, or community groups to support the event.



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Khamis
District 10

SUBJECT: SEE BELOW

DATE: September 10, 2014

APPROVED: _____

SUBJECT: APPROVAL OF THE WESTFIELD OAKRIDGE WINTER WALK (WOWW) SPONSORED BY COUNCIL DISTRICTS 2, 9, AND 10 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Approve the Westfield Oakridge Winter Walk (WOWW) scheduled on Friday, February 27, 2015 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the September 30, 2014 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds in Special Event Accounts.

The Westfield Oakridge Winter Walk (WOWW) will be held on February 27, 2015 at Westfield Oakridge Mall and sponsored by Councilmembers Kalra, Rocha, and Khamis. This special event is a free wellness event for the senior population and is open to the public.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, the sponsoring Councilmembers will report any cash or in-kind donations received for the event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum

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will enable Council Districts 2, 9, and 10, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

EVALUATION AND FOLLOW-UP

Councilmembers Kalra, Rocha, and Khamis will issue an information memo detailing the results of the event.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the September 17, 2014 Rules Committee Agenda and the September 30, 2014 City Council Agenda.

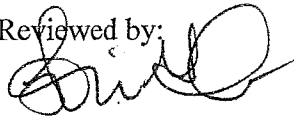
COORDINATION

This memorandum has been coordinated with the City Attorney's Office and the City Clerk's Office.

CEQA

Not a project.

Reviewed by:



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.