



COUNCIL AGENDA: 10-21-14
ITEM: 2.17

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Toni J. Taber, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: 10-15-2014

SUBJECT: DISTRICT 10'S YOUTH JOB AND COLLEGE FAIR.

RECOMMENDATION

As recommended by the Rules and Open Government Committee on October 15, 2014 and outlined in the attached memo previously submitted by the Rules and Open Government Committee:

- (a) Approve the Youth Job and College Job Fair scheduled on Saturday, October 25, 2014 as a City Council sponsored Special Event and approve the expenditure of funds; and
- (b) Approve and accept donations from various individuals, businesses or community groups to support the event.



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Councilmember Khamis
District #10

SUBJECT: SEE BELOW

DATE: October 9, 2014

APPROVED:

John Khamis by *JK*

10/10/14

SUBJECT: APPROVAL OF THE YOUTH JOB AND COLLEGE FAIR SPONSORED BY COUNCIL DISTRICT #10 AS A CITY COUNCIL SPONSORED SPECIAL EVENT TO EXPEND CITY FUNDS AND ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Approve the Youth Job and College Fair scheduled on Saturday, October 25, 2014 as a City Council sponsored Special Event and approve the expenditure of funds.
2. Approve and accept donations from various individuals, businesses or community groups to support the event.
3. Place the item on the October 21st, 2014 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517 which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds in Special Event Accounts.

The 7th Annual Youth Job and College Fair will be held on Saturday, October 25, 2014 at Westfield Oakridge Mall and sponsored by Councilmember Khamis. This special event is free, youth-focused, and a great opportunity for job seekers to meet face to face with area employers who are looking to hire for permanent and seasonal positions, as well as for students looking for more information about higher education.

ANALYSIS

Approval by the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. In observance of existing fundraising disclosure requirements, Councilmember Khamis will report any cash or in-kind donations received for the

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event on their Disclosure of Fundraising Report (DFR-1). Approval of this memorandum will enable Council District #10, City departments and the Office of the City Clerk to proceed with the event. Any cash donations received will be processed pursuant to the City's normal financial and budgetary procedures.

EVALUATION AND FOLLOW-UP

Councilmember Khamis will issue an information memo detailing the results of the event.

PUBLIC OUTREACH/INTEREST

The Office of the City Clerk will post the item on the City's Website for the October 15, 2014 Rules Committee Agenda and the October 21, 2014 City Council Agenda.

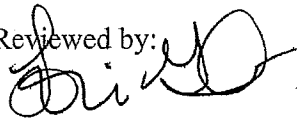
COORDINATION

This memorandum has been coordinated with the City Attorney's Office and the City Clerk's Office.

CEQA

Not a project.

Reviewed by:



TONI J. TABER, CMC
City Clerk

For questions, please contact Toni Taber, City Clerk, at (408) 535-1260.