If the document requested is available online or in hard-copy form, please have requestor review first before copying and/or printing. Requestor may decide that they only need a portion of the document or not at all after reviewing. Also, if the document is available in soft-copy form, we may send to the requestor via e-mail free of charge. Pursuant to Resolution No. 77137, the direct cost of duplication shall not be collected when the aggregate cost is less than $5.00.

### SERVICE | FEE
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**COPIES & SALE OF PUBLICATIONS**
Copies - 8 ½” x 11” & 8 ½” x 14” | $0.06 per page (B&W) | $0.12 per page (color)
Copies - 11” x 17” | $0.07 per page (B&W) | $0.13 per page (color)
Document Certification | $12.20 per certification plus cost of copying
Fax Documents | $1.64 for first page, $0.06 per additional page
Mailing Copies of Documents (Actual cost ($1.00 minimum)) | $0.23 for first page, $0.05 per additional page plus cost of
Scanned documents (all sizes and/or color) | $2.50 for first page, $0.26 per additional page
Microfiche | $4.50 for first page, $0.26 per additional page
Microfilm | $0.20 per page (B&W) | $0.20 per page (color)
Optical Imaging - 8 ½” x 11” & 11” x 17” | $0.23 for first page, $0.05 per additional page plus cost of
Optical Imaging Reproduction Plans | $2.50 for first page, $0.05 per additional page
Municipal Code & Supplements / Operating Budget book | $4.50 per page
Capital budget book/ Miscellaneous Publications | Actual printing cost
City Charter | $7.85 plus cost of Document Copying and/or cost of Electronic Media

### DUPLICATION SERVICES
Audio Recording | $9.00 each plus cost of Electronic Media
Video Recording | $22.50 each plus cost of Electronic Media
Special Research/Services | $146.75 per hour plus cost of Document Copying and/or cost of Electronic Media

### ELECTRONIC MEDIA
Thumb Drives: 8GB/16GB/32GB/CD or DVD | $6.78/$9.71/$16.05 + per page Document Scanning Fee
Notary Public Services | Set by State Law: $15.00 per acknowledgement notarized or oath administered (Cal. Gov. Code § 8211)

### AGENDA SUBSCRIPTION FEES
City Council Meeting Agenda | $94.40 per year plus cost of Document Copying and/or cost of Electronic Media
Planning Commission Meeting Agenda | $28.30 per year plus cost of Document Copying and/or cost of Electronic Media
Planning Director Hearing Meeting Agenda | $33.00 per year plus cost of Document Copying and/or cost of Electronic Media

### LOBBYIST FEES (SJMC § 12.12.440)
Annual Registration Fee | $245.25 per registrant per year
Prorated Registration Fee | $122.63 per registrant per ½ year or less
Client Fee | $83.65 per client
Delinquent Registration Fee | 5% of unpaid fee per business day up to maximum of 100% of unpaid fee (SJMC § 12.12.440.B)
Weekly Report Delinquency Fee | $10.00 per business day until report filed up to 60 business days, plus 1.5% monthly interest from 61st day until fine paid (SJMC § 12.12.440.D; Reso. No. 73637 (01/24/2017))

### POLITICAL REFORM ACT / ELECTIONS
Late fine for campaign disclosure amendment filings (not included in fee resolution) | $10.00 per day up to $100.00 maximum (SJMC § 12.12.910.I)
Late fine for Political Reform Act Filings | $10.00 per day up to $100.00 maximum (Cal. Gov. Code § 91013)
Local Candidate Election Filing Fee | $25.00 (Cal. Elec. Code § 10228)
Candidate Ballot Statement Fee | Cost reimbursement of fee set by Santa Clara County Registrar of Voters (Cal. Elec. Code § 13307(c))
Initiative Petition Filing | $200.00 per petition (Cal. Elec. Code § 9202(b))
Fee refunded to filer if, within 1 year of notice of intent filing date, City Clerk certifies the sufficiency of petition
Copies of Statements filed per Political Reform Act (Form 700; Campaign Finance Disclosure) | $0.10 per page (Cal. Gov. Code § 81008)
Retrieval Fee for Political Reform Act Statements 5 or more years old | $5.00 per search + $0.10 per page (Cal. Gov. Code § 81008)

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Last Updated 7/10/2018