



# San Jose Arena Authority

**Regular Meeting of the Board of Directors  
SAP Center at San Jose  
Presidents Room  
525 West Santa Clara Street  
San Jose, CA  
September 23, 2015  
4:00 pm**

## **Meeting Minutes**

### **Board Members in Attendance**

Matthew Bright	Robert Kraiss
David Buchholz	Colleen Reilly
Mark Burriss	Kathy Sutherland
Eileen Consiglio	Eva Terrazas
Leslee Hamilton	Noelle Vergara
Barbara Keegan	Charles Whitcomb
John Kennett	

### **Staff in Attendance**

Chris Morrissey (Executive Director)  
Shelly Wang (Administrative Assistant)  
Patricia Deignan (City Attorney)

### **Guests in Attendance**

Gene Bleymaier (SJSU Athletics)  
John Poch (SJSU Athletics)  
Rich Sotelo (Sharks Sports & Entertainment)  
David Tran (City Council District 3)

### **Board Members Not in Attendance**

Jonathan Clough	Pierluigi Oliverio
Andy Constable	Raul Peralez
Carl Honaker	Leland Wilcox

1. **Call to Order/Roll Call/Introductions.** The Arena Authority convened the Regular Meeting of the Board of Directors at SAP Center at San Jose at 4:00 pm.
2. **General Business**
  - a. **Presentation on San Jose State University Athletics Master Plan.** Presentation by Gene Bleymaier regarding the San Jose State University Athletics Master Plan.
  - b. **Review and Approve August 2015 Board Retreat Minutes.** 10 Approvals, 3 Abstentions (Keegan, Hamilton, and Terrazas).
  - c. **Presentation on Legal Requirements for Arena Authority Board Members.** Presentation by Patricia Deignan on legal requirements for Arena Authority Board members regarding open government laws and financial conflicts of interest.
3. **Executive Director and Staff Reports**

3.1. Executive Director (Morrisey)

a. Accept Verbal Reports on Arena Authority Oversight

- SAP Center at San Jose. The Bus Rapid Transit eastbound station will be completed soon; much preparation is underway for the Prime Minister of India's visit to San Jose; recent high-speed rail meeting discussed project time lines.

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- Sharks Ice at San Jose. The locker room build-out at Sharks Ice at San Jose has been completed.
- San Jose Municipal Stadium. The San Jose Giants are currently in their off-season and will soon begin capital budget planning with the Arena Authority.

b. Accept Verbal Report on Arena Authority Administrative Issues

- South Campus Operations Team. Viva CalleSJ will be held on October 11, 2015 and will close streets between Downtown San Jose and Story and King Roads. The South Campus Operations Team, along with the Office of Cultural Affairs, has finalized a document outlining the coordination process for street closures in the south campus area.

3.2. Administrative Assistant (Wang)

- a. Accept Report on Upcoming Events at SAP Center at San Jose. See agenda item 3.2.a.  
b. Accept Report on Activities at Sharks Ice at San Jose. See agenda item 3.2.b.

**4. Committee Reports**

4.1. Standing Executive Committee/Organizational Oversight Committee (Chair: Burriss)

- a. Accept Arena Authority Executive Summary for FY 2014-15. See agenda item 4.1.a.  
b. Accept Report on History of Organizational Committee Involvement. See agenda item 4.1.b.  
c. Accept Verbal Report on Remaining Arena Authority Meeting Schedule for 2015. The October 28, 2015 SJAA Board meeting will take place at Municipal Stadium. The Annual SJAA Board meeting has been changed to December 1, 2015 and will take place at SAP Center at San Jose.  
d. Accept Verbal Report on Board Member Committee Assignments. Board Chairman Mark Burriss will finalize committee assignments before the October Board meeting.

4.2. Standing Finance Committee (Chair: Bright)

- a. Review and Approve April, May, and June 2015 Financial Statements. 13 Approvals.  
b. Accept Verbal Report on Preparations of the Annual Financial Statements. Arena Authority staff has begun preparing the annual financial statements to be presented at the Annual Board meeting on December 1, 2015.

4.3. Standing San Jose Sports Hall of Fame Committee (Chair: Reilly)

- a. Accept Verbal Report on 2015 San Jose Sports Hall of Fame Program. The San Jose Sports Hall of Fame induction ceremony and dinner will take place at SAP Center at San Jose on November 9, 2015.

4.4. Standing Facilities Committee (Co-Chairs: Burriss and Clough)

- a. Accept Verbal Report on Planning for the FY 2015-16 Capital Budgets for SAP Center at San Jose and Sharks Ice at San Jose. Arena Authority and Sharks Sports & Entertainment representatives will be meeting this fall with City staff to begin the capital budget discussions for the upcoming fiscal year. Also, staff will be reviewing invoices for completed capital work as submitted by Sharks Sports & Entertainment.
- b. Accept Verbal Report on Recent Capital Repairs and Replacements Projects at SAP Center at San Jose. Sharks Sports & Entertainment has completed renovations of a North Club concession area and the roof replacement is nearing completion.

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- c. Accept Verbal Report on Locker Room Project at Sharks Ice at San Jose. The locker room build-out at Sharks Ice at San Jose has been completed. Arena Authority staff will reach out to Sharks Ice at San Jose to schedule a tour of the new locker room for the October Board meeting.

4.5. Standing San Jose Municipal Stadium Committee (Chairs: Keegan and Whitcomb)

- a. Accept Verbal Report on Capital Budget Planning for Municipal Stadium. The Arena Authority will be meeting with the Giants during the off-season to discuss the development of the capital budget.

4.6. Standing Community Programs Committee (Chair: Whitcomb)

- a. Accept Report on Youth Connections Foundation of San Jose. Community Programs Committee member Kathy Sutherland attended the Foundation's comedy show and reported a successful event.
- b. Accept Verbal Report on Indo American Community of West Coast USA. Representatives from the Arena Authority, the City of San Jose, and Sharks Sports & Entertainment have been meeting often to prepare for the upcoming Prime Minister of India visit.
- c. Accept Report on City and Community Events Program Applicant:
  - San Jose Sports Authority/Sports Hall of Fame. See agenda item 4.6.c.
- d. Accept Verbal Report on City and Community Events Policy Review. The Community Programs Committee plans to convene soon to discuss revisions to the City and Community Events Policy document.

5. **Open Forum.** None

6. **Adjournment.** The meeting adjourned at 5:30 pm.

**Submitted by:**

**Shelly Wang**