



City of San José Neighborhoods Commission Independent Citizens Oversight Standing Committee

District 1— Gary Cunningham (C)
District 3 – Pete Kolstad

District 5 – Mimi Hernandez
District 6 – Jim Carter

District 10 – Richard Giammona
District 10 – Nick Labosky

Commission Staff: Sabrina Parra-Garcia

6 p.m. – 8 p.m.

Draft Special Meeting Minutes January 4, 2017

San José City Hall
Tower Conference Room 1734

I. Call to Order & Roll Call

The Independent Citizens Oversight Standing Committee of the Neighborhoods Commission convened at 6:06 p.m.

Present Commissioners: Cunningham, Kolstad, Hernandez (6:15 p.m.), Giammona, Carter

Staff: Sabrina Parra-Garcia, Executive Analyst with the City Manager's Office

II. Orders of the Day

III. Public Record - None

IV. Public Comment - None

V. Consent Calendar

- A. Approve the minutes for the regular meeting of November 1, 2017.
- B. Approve the minutes for the special meeting of November 15, 2017.
- C. Approve the minutes for the regular meeting of December 6, 2017.

Action: Commissioner Carter, seconded by Commissioner Kolstad, motioned to adopt all three minutes as written. The Committee unanimously approved the minutes with Commissioner Martin abstaining.

VI. Reports and Information Only

A. Chair; Gary Cunningham

Chair Cunningham stated that he is concerned that things are not as developed as he would have liked at this point. He asked several questions for staff:

- Who is the independent auditor?
- How does this person get paid?
- Who does s/he report to?
- Does the Committee need to create a charter and statement of purpose?

Commissioner Hernandez arrived at 6:15 p.m.

B. Staff; Sabrina Parra-García, Office of the City Manager - No report.

VII. New Business

- A. Review the Matrix for annual comparisons of the ¼-cent sales tax ballot measure revenue and uses; Leland Wilcox, Assistant to the City Manager

Mr. Wilcox was not able to attend the meeting due to illness. The committee was not able to review any additional changes to the matrix. They did however have several changes to suggest to the matrix for a more readable and clear design for the community to understand how the Measure B funds were used.

Action: Discussion only.

B. Review the ICOC Report for FY2017-18; Chair Cunningham

The Committee discussed the existing report and places that could be tightened up.

Action: Commissioner Martin, seconded by Commissioner Hernandez, motioned to approve the plan so it can be shared at the upcoming Neighborhoods Commission meeting. The Committee voted unanimously to approve.

VII. Meeting Schedule and Agenda Items

The next special meeting will be January 10, 2018 6 at 8:15 p.m., San José Wing Room 118-119.

VIII. Adjournment

The meeting ended at 7:39 p.m.

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://sanjoseca.gov/index.aspx?nid=3970>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

The Independent Citizens Oversight Standing Committee of the Neighborhoods Commission meets every first Wednesday of the month at 6 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.

Please direct correspondence and questions to:

City of San José
Attn: Sabrina Parra-Garcia
200 East Santa Clara Street
San José, California 95113
Tel: (408) 535-8171
Email: NCStaff@sanjoseca.gov