

District 1— Franklin Nguyen	District 3 – Pete Kolstad	District 6 – Jim Carter	District 8 – Jeremy Barousse
District 1— Gary Cunningham	District 4 – John Semanik	District 6 – Olivia Navarro	District 9 – Michael Young
District 2— David Wilkins	District 4 – Alan C. Hinman Jr.	District 7 – Jonathan Fleming (VC)	District 9 – Terry Martin
District 2— Perry Henry	District 5 – Juan Estrada	District 7 – VACANT	District 10 – Richard Giammona
District 3— Nia Celestin	District 5 – Mimi Hernandez	District 8 – Nichole Edraos (C)	District 10 – Nick Labosky

Commission Staff: Sabrina Parra-Garcia  
Council Liaison: Frank Ponciano

---

## **Regular Meeting Minutes**

*Prepared by Sabrina Parra-García*

**Wednesday, March 14, 2018**

### **I. Call to Order & Roll Call**

The Neighborhoods Commission of the City of San José convened at 6:11 p.m. in the City Hall Tower Conference Room 1734.

Present Commissioners: Nguyen, Cunningham, Wilkins, Henry, Kolstad, Semanik, Hinman Jr., Hernandez, Carter, Edraos, Barousse, Young, Martin, Giammona and Labosky (6:16 p.m.).

Absent Commissioners: Celestin, Estrada, Navarro, Fleming.

Staff: Sabrina Parra-Garcia, Executive Analyst with the City Manager’s Office, and Frank Ponciano, Council Assistant with Councilmember Rocha’s Office.

### **II. Orders of the Day – None.**

### **III. Public Record**

- [Neighborhoods Commission final framework](#)

### **IV. Public Comment**

- Ed Rast, resident, shared the final framework from the Strong Neighborhoods Commission and a flyer for the Saturday United Neighborhoods of Santa Clara County conference.
- Janice Rombard, Office of Supervisor Cortese, reminded the Commission about the May 15 bus trip to Sacramento, announced another trip to La Paz to the Cesar Chavez burial site on April 23, and a gun violence prevention conference coming up, date to be determined.

### **V. Consent Calendar**

- A.** Approve the minutes for February 14, 2018.

Action: Commissioner Martin, seconded by Commissioner Carter, motioned to adopt the minutes as presented. The Commission unanimously approved the minutes with Commissioner Young abstaining.

## **VI. Reports and Informational Only**

A. Chair; Chair Edraos addressed the Commission reminding them about the request forms to request future items for the agenda and to thank those who have stepped forward to be champions for new items for a future workplan. She also allowed the newest Commissioner, Jeremy Barousse, to speak and he shared that he served on the District 8 Community Roundtable for last 6 years.

Commissioner Labosky arrived at 6:16 p.m.

B. Staff Liaison Frank Ponciano, Office of Council Member Rocha, provided a verbal report:

- Bridge Housing Communities update – staff has narrowed down the list of possible sites has been narrowed down to 2 sites city-wide. The District 2 site was removed.
- San Jose Water Company rates – January 4, 2018 the company put forth for the CPUC their rate increases over the next 3 years as follows:
  - 2019: increase by 9.76%
  - 2020: increase by 3.70%
  - 2021: increase by 5.71%.
  - Between 2012 and 2017, City has seen a 62% increase in water fees, so Councilmember Rocha introduced a memo to Rules asking that the City be a party in the proceedings for the general rate case.

Commissioner Navarro arrived at 6:18 p.m.

C. Commission Staff Sabrina Parra-García, Office of the City Manager, provided a verbal report on the following:

- Brown Act best practices – during campaign season, make sure to be careful with serial communication, especially via social media. This goes for calls, in person talks, email, texts, etc. Best practice is to send things to the secretary so that
- Social media is only approved for City employees. This means that the Commissioners social media accounts cannot be used for anything except informational or logistical. Other Commissions send their information to the City Clerk and she will post on her social media account.
- Art Installation – Ursa Mater at Paseo de San Antonio is up until May.

## **VII. New Business**

A. Local Update of Census Area Presentation; Jeff Ruster, Assistant Director of the Office of Economic Development

Mr. Ruster made a presentation to inform the Commission about the City's Spring Census work happening in April and May.

Public comment:

- Ed Rast, resident, shared his idea that it would be helpful the City put a stay on the penalties for people who currently do not have the correct permits, etc. on their rental units.

Action: Discussion only.

**VII. New Business cont.**

**B. Juvenile Probation in San Jose Presentation; Charmayne Moran, Program Manager for the Neighborhood Safety/Services Unit in the County's Probation Department**

Ms. Moran presented the data on juvenile probation in San Jose and what programs are running to address this issue.

Action: Discussion only.

**C. Preparing for Commission Budget Letter; Chair Edraos**

Chair Edraos shared that the City Auditor will be attending the next Commission meeting, and asked all Commissioners to read that annual report and send their top 3 candidates to the secretary to share with the Auditor.

Action: Discussion only.

**D. Commission Bylaws; Commissioner Wilkins**

Commissioner Barousse left at 8:06 p.m.

Public Comment:

- Ed Rast, resident, offered his opinion that it was best for the Commission to push off the discussion on the bylaws to allow staff time to provide substantive comments.

Action:

Commissioner Henry motioned, with a second by Commissioner Semanik, to have staff look at the latest version of the bylaws and provide initial staff input and feedback for the April meeting with a vote in June after the Commission has had the opportunity to review and provide changes. The Commission voted unanimously to approve.

**E. Caucus Ad Hoc Committee Update; Commissioner Kolstad**

Commissioner Kolstad went over the schedule and offered the option for a dry run on March 29.

Action:

Commissioner Carter, with a second by Commissioner Martin, to accept the caucus processes. The Commission voted unanimously to approve.

**F. Independent Citizens Oversight Committee (ICOC) Update; Commissioner Cunningham**

Action:

Discussion only.

**VII. New Business cont.**

F. Fostering Neighborhood Associations Report; Commissioner Henry

Commissioner Henry provided an update on a successful initial Roadshow presentation in February in partnership with the District 2 office.

Action:

Discussion only.

G. Ad Hoc Project Progress; Vice Chair Fleming - Deferred to the April meeting.

**VIII. Meeting Schedule and Agenda Items**

A. Next regular meeting: April 11, 2018, 6 p.m., in San Jose City Wing Rooms 118-119.

**IX. Adjournment**

The Neighborhoods Commission meeting adjourned at 8:39 p.m.