



*Parks, Recreation and
Neighborhood Services*

PARKS AND RECREATION COMMISSION

District 1 – Daphna Woolfe
District 3 – Lawrence Ames
District 5 – Gregory Lovely
District 7 – Trami Cron
District 9 – Rudy Flores, Chair
Citywide – George Adas

Charles Dougherty, Jr. – District 2
Kelly Snider – District 4
Demerris Brooks-Immel – District 6
Chet Mandair – District 8
Brian Quint, Vice Chair – District 10

Draft Minutes

Wednesday, April 4, 2018

5:30 p.m.

I. Call to Order & Orders of the Day

- Meeting called to order at 5:30 p.m.
- Commissioners Adas, Brooks-Immel, Cron, and Snider were absent.

II. Public Comment

(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board, or Commission).

- Sylvia Lowe – spoke on the need for Park Rangers at the Regional Parks and about Overfelt Garden Park. She also spoke about the Moon Festival and other activity with the City and other people's dealings with the City.

Commissioner Brooks-Immel arrived at the meeting at 5:33 p.m.

Commission discussion ensued.

- Deb Kramer – from Keep Coyote Creek Beautiful, spoke on the organization's activities and the need to maintain Coyote Creek.

III. Announcements

- Commissioner Woolfe spoke about the idea of the Park Rangers being under authority of the Police Department.

- Commissioner Mandair mentioned that he is pleased with the progress that the PRNS staff has made with the Greenprint.
- Commissioner Lovely mentioned that he took a tour of a park and also that they are trying to enhance Capital Park.
- Commissioner Woolfe spoke that work was being done at San Tomas Park and getting new parks in Council District 1.
- Council District 7 representative, Johanna Rodriguez, spoke on the recognition of Deb Kramer’s work on cleaning up after the flood of 2017 and other activities going on in Council District 7.

Commissioner discussion ensued.

Johanna Rodriguez responded to the Commissioner comments and questions.

IV. Announcements of Conflict of Interest

- None

V. Consent Calendar

- A. Approve the Minutes of March 7, 2018.
- B. Approve the Attendance Report for March 7, 2018.
- C. Receive and File Correspondence to Commission
Documents Filed: (1) Minutes of March 7, 2018. (2) Attendance Report for March 7, 2018.

Action: Upon motion by Commissioner Brooks-Immel, seconded by Commissioner Mandair, the motion carried unanimously. The Commission Minutes and Attendance Report were approved (8-0-3). Commissioners Adas, Cron, and Snider were absent.

VI. Reports

- A. **Chair** – None
- B. **Director;** Neil Rufino, Deputy Director, Parks, Recreation and Neighborhood Services (PRNS), reported on the following:
 - Upcoming Watson Park meeting on April 17th regarding fixing the park from the flood.
 - Lake Cunningham BMX park opening on Saturday, April 14th.
 - The Department was awarded \$3 million in grants from Santa Clara County for all-inclusive playgrounds at Emma Prusch Park and Lincoln Glen Park.
- C. **Council and Commission**
 - 1. **Council Liaison; Johanna Rodriguez** Staff Representative from Council District 7 – see Agenda Item III above.
- D. **Department Staff and Organizations**
 - 1. **PRNS Volunteer Management Unit Update;**
Documents Filed: (1) Memorandum from Mike Will, dated March 16, 2018. (2) PowerPoint Presentation.

Mollie Tobias, Program Manager, Parks, Recreation and Neighborhood Services (PRNS) presented the item and engaged the Commission in questions and discussion.

Commissioner Mandair left the meeting at 6:27 p.m.

Commission discussion ensued.

Mollie Tobias responded to the discussion.

VII. New & Returning Business

- A. **2017-2018 Parks and Recreation Commission (PRC) Work Plan;**
Document Filed: (1) 2017-2018 Parks and Recreation Commission (PRC) Work Plan.

Recording Secretary, Mike Jones, provided an update to the Work Plan.

Commission discussion ensued.

Dave Mitchell, Parks Manager, Parks, Recreation and Neighborhood Services (PRNS), and Neil Rufino also contributed to the discussion.

Action: Commissioner Woolfe moved to accept the 2017-2018 Parks and Recreation Commission (PRC) Work Plan, which was seconded by Commissioner Lovely. The motion carried, accepting the Work Plan. (7-0-4). Commissioners Adas, Cron, Mandair, and Snider were absent.

VIII. Adjournment

Meeting adjourned at 7:05 p.m.

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf

To request an accommodation or alternative format for City-sponsored meetings or printed materials, please call 408-793-5505 or 408-294-9337 (TTY) as soon as possible; but, at least three business days before the meeting.

For questions, please contact Teresa Meyer-Calvert at (408) 793-4186.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection in the Parks, Recreation and Neighborhood Services Department at San José City Hall, 200 E. Santa Clara Street, 9th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

The foregoing minutes were approved by the Parks and Recreation Commission on May 2, 2018.

Rudy A. Flores, Jr., Chair
Parks and Recreation Commission