



# City of San José Neighborhoods Commission

District 1— Franklin Nguyen    District 3 – Pete Kolstad    District 6 – Jim Carter    District 8 – Jeremy Barousse  
District 1— Gary Cunningham    District 4 – John Semanik    District 6 – Olivia Navarro    District 9 – Michael Young  
District 2— David Wilkins    District 4 – Alan Hinman , Jr.    District 7 – Jonathan Fleming (VC)    District 9 – Terry Martin  
District 2— Perry Henry    District 5 – Juan Estrada    District 7 – VACANT    District 10 – Richard Giammona  
District 3— Nia Celestin    District 5 – Mimi Hernandez    District 8 – Nichole Edraos (C)    District 10 – Nick Labosky  
Commission Staff: Sabrina Parra-Garcia  
Council Liaison: Frank Ponciano

## SPECIAL MEETING AGENDA

7 p.m. – 9 p.m.

May 9, 2018

San José City Hall  
Wing Rooms 118-119

### I. Call to Order & Roll Call

### II. Orders of the Day

### III. Public Record - None

**IV. Public Comment** (*Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission.*)

### V. Consent Calendar

A. Approve the minutes for the regular meeting of [April 11, 2018](#).

### VI. Reports and Information Only

- A. Chair Nichole Edraos
- B. Frank Ponciano; Office of Councilmember Rocha, Council Liaison
- C. Staff; Sabrina Parra-García, Office of the City Manager

### VII. New Business

A. FY 2018-19 Commission Budget Letter; Chair Edraos  
Purpose: To finalize the Commission's annual budget letter going to Council.

Action: Vote to approve the budget letter to go to City Council.

Reference Materials: (1) [City of San José FY2018-19 Proposed Budget](#). (2) [May 2 Draft Letter – Clean](#). (3) [May 2 Draft Letter – Marked Up](#).

B. Commission bylaws; Sabrina Parra-Garcia, Office of the City Manager  
Purpose: To present Attorney's Office recommendations on the latest version of the bylaws draft and the Commission can vote to move forward with the bylaws.

Action: Vote to approve the Commission bylaws, if appropriate.

Reference Materials: (1) [Commission March 2018 draft By-laws](#). (2) [Commission history of bylaws](#). (3) [City approved bylaws template](#).

C. Caucus Process and Update; Commissioner Kolstad

Purpose: To provide the Commission an update on the 2018 caucuses.

Action: Discussion only.

Reference Materials: (1) 2018 Caucus Report. (2) [2018 Revised Caucus Processes](#).

D. ICOC Progress; Commissioner Cunningham

Purpose: To provide the Commission with an update on the ICOC process and annual report.

Action: Discussion only.

Reference Materials: (1) ICOC Report.

E. Commission Annual Report; Commissioner Cunningham

Purpose: for the Commission to begin thinking about what to include in their annual report to Council.

Action: Discussion only.

Reference Materials: (1) [Commission 2017-18 Annual Report Draft](#). (2) [Commission Annual Report Overview](#).

F. Ad Hoc Project Progress; Vice Chair Fleming

Purpose: Review the Council approved work plan and the ad hoc committee timelines and topics, and discuss best practices for working with City staff.

Action: Discussion only.

Reference Materials: (1) [Final Commission Approved Work Plan](#).

**VIII. Meeting Schedule and Agenda Items**

*The next regular meeting will be June 13, 2018 at 6 p.m., San José City Hall Wing Rooms 118-119.*

**IX. Adjournment**

*The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.*

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://sanjoseca.gov/index.aspx?nid=3970>.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14<sup>th</sup> Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Neighborhoods Commission meets every second Wednesday of the month at 6 p.m., with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

**To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.**

**Please direct correspondence and questions to:**

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