

**MINUTES OF THE
SAN JOSÉ/SANTA CLARA
TREATMENT PLANT ADVISORY COMMITTEE**

San José City Hall, T-1734
Thursday, April 12, 2018 at 4:00 p.m.

1. ROLL CALL

Minutes of the Treatment Plant Advisory Committee convened this date at 4p.m. Roll call was taken with the following members in attendance:

Committee Members: Debi Davis, Dev Davis, John Gatto, Marsha Grilli, Steven Leonardis, Sam Liccardo, Dave Sykes, Kathy Watanabe (alternate)

Absent: Lan Diep

2. APPROVAL OF MINUTES

A. March 8, 2018

Item 2.A. was approved to note and file.

Ayes – 8 (Debi Davis, Dev Davis, John Gatto, Marsha Grilli, Steven Leonardis, Sam Liccardo, Dave Sykes, Kathy Watanabe)

Nays – 0

Abstain – 0

Absent – 1 (Diep)

3. UNFINISHED BUSINESS/REQUEST FOR DEFERRALS

4. DIRECTOR'S REPORT

A. Director's Report (verbal)

- Monthly Progress Report

Assistant Director Kantak noted the inclusion of the monthly progress report in the packet.

5. AGREEMENTS/ACTION ITEMS

A. Master Consultant Agreement with Black & Veatch for Owner's Advisor Services for the 8142- Yard Piping Improvements Project at the San Jose- Santa Clara Regional Wastewater Facility

Staff Recommendation:

Approve a Master Consultant Agreement with Black & Veatch to provide owner's advisor services for the 8142 – Yard Piping Improvements Project at

the San José-Santa Clara Regional Wastewater Facility from the date of execution through June 30, 2026, in a total amount not to exceed \$9,750,000. subject to the appropriation of funds.

This item is scheduled for consideration by the City Council on April 24, 2018.

Program Manager Colin Page presented.
Member Gatto and Chair Liccardo asked for clarification of project delivery costs..

Staff response covered multiple reasons for the higher percentage of delivery costs including extensive condition assessment and the extended project timeline.

On a motion made by Committee Member Leonardis and a second by Committee Member Dev Davis, TPAC recommended approval of staff's recommendation for Item 5.A.

Ayes – 8 (Debi Davis, Dev Davis, John Gatto, Marsha Grilli, Steven Leonardis, Sam Liccardo, Dave Sykes, Kathy Watanabe)

Nays – 0

Abstain – 0

Absent – 1 (Diep)

B. San José- Santa Clara Regional Wastewater Facility Capital Improvement Program Semiannual Status Report

Staff Recommendation:

Accept the semiannual status report on the San José-Santa Clara Regional Wastewater Facility Capital Improvement Program for the period of July 2017 through December 2018.

This item was accepted by the Transportation and Environment Committee on April 2, 2018, and is scheduled to be considered by the City Council on April 24, 2018.

Assistant Director Katak noted changes to the Agreements/Action Items in that the recommendation for Item 5B. should have said “July 2017 through December 2017” and that Items 5B. and 5C. should have said that they would

be scheduled to be considered at a later date instead of “scheduled to be considered by the City Council on April 24, 2018” as noted on the agenda.

Deputy Director Julia Nguyen and Public Works Principal Engineer John Cannon presented.

On a motion made by Committee Member Dev Davis and a second by Committee Member Leonardis, TPAC recommended approval of staff’s recommendation for Item 5.B.

Ayes – 8 (Debi Davis, Dev Davis, John Gatto, Marsha Grilli, Steven Leonardis, Sam Liccardo, Dave Sykes, Kathy Watanabe)

Nayes – 0

Abstain – 0

Absent – 1 (Diep)

C. Open Audit Recommendations from the Audit of Environmental Services Department Consulting Services

Staff Recommendation:

Review and accept the status of open audit recommendations from the September 2017 Audit of Environmental Services Department Consulting Services: Agreements Require Additional Oversight

This item was accepted by the Transportation and Environment Committee on April 2, 2018, and is scheduled to be considered by the City Council on April 24, 2018.

On a motion made by Committee Member Leonardis and a second by Committee Member Dev Davis, TPAC recommended approval of staff’s recommendation for Item 5.B.

Ayes – 7 (Debi Davis, Dev Davis, Marsha Grilli, Steven Leonardis, Sam Liccardo, Dave Sykes, Kathy Watanabe)

Nayes – 0

Abstain – 1

Absent – 1 (Diep)

6. **OTHER BUSINESS/CORRESPONDENCE**

- A. Information Memo on Final Proposer Rankings and Intent to Negotiate the Design-Build Contract for the Headworks Project at the San Jose- Santa Clara Regional Wastewater

Facility

Item 6.A. was approved to note and file.

Ayes – 8 (Debi Davis, Dev Davis, John Gatto, Marsha Grilli, Steven Leonardis, Sam Liccardo, Dave Sykes, Kathy Watanabe)

Nays – 0

Absent – 1 (Diep)

7. STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC

A. Actions Related to the Purchase Order for Weed Abatement Services

Staff Recommendation:

1. Execute a Purchase Order with Long's Custom Discing, Inc. (San Jose, CA) for weed abatement services at the San Jose/Santa Clara Regional Wastewater Facility buffer lands for an initial twelve-month period, starting on or about March 14, 2018 and ending on or about March 13, 2019, for an amount not-to- exceed \$166,300.
2. Execute up to four one-year options to extend the term of the Purchase Order, with the last option year ending on or about March 13, 2023, subject to the annual appropriation of funds

The proposed recommendation was approved by the City Council on March 13, 2018.

B. Master Service Agreements with HydroScience Engineers, Inc., and with MNS Engineers, Inc. for Consultant Engineering Services for the South Bay Water Recycling Program

Staff Recommendation:

Approve master service agreements for consultant engineering services with HydroScience Engineers, Inc. and MNS Engineers, Inc. for a term through June 30, 2020 for a total maximum compensation of \$750,000.

The proposed recommendation was approved by the City Council on March 13, 2018.

8. REPORTS

A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)

The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1.17 million and of services between \$100,000 and \$290,000.

Item 8.A. was approved to note and file.

Ayes – 8 (Debi Davis, Dev Davis, John Gatto, Marsha Grilli, Steven Leonardis, Sam Liccardo, Dave Sykes, Kathy Watanabe)

Nays – 0

Absent – 1 (Diep)

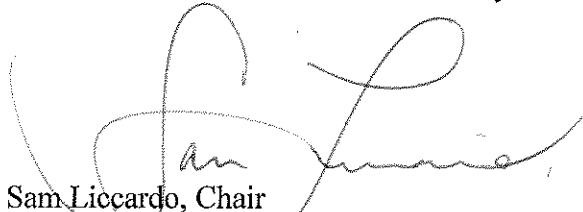
9. MISCELLANEOUS

A. The next monthly TPAC Meeting is on **May 17, 2018, at 4:00 p.m.**, City Hall, Room 1734.

10. OPEN FORUM

11. ADJOURNMENT

A. The Treatment Plant Advisory Committee adjourned at 4:36 p.m.

A handwritten signature in black ink, appearing to read "Sam Liccardo", is written over a circular stamp. The signature is fluid and cursive.

Sam Liccardo, Chair

TREATMENT PLANT ADVISORY COMMITTEE