



*Parks, Recreation and
Neighborhood Services*

City of San José Youth Commission

District 1 – Deepankar Joshi
District 3 – Maren Bick-Maurischat
District 5 – Vacant
District 7 – Jenifer Herrera-Damian
District 9 – Clarabelle Walkup
Citywide – Jacqueline Paredes-Kao

District 2 – Nathan Arumugham
District 4 – Kaitlyn Tran
District 6 – Chris Zazueta
District 8 – Rushil Srivastava
District 10 – Dheerj Jasuja

ANNUAL RETREAT AGENDA August 10– 12, 2018

Start: Friday, August 10, at 4:30 p.m.
End: Sunday, August 12

Almaden Winery Community Center
5730 Chambertin Dr.
San Jose, CA 95118

I. Call to Order & Orders of the Day

Check-in (sign-in)
Welcome and retreat overview
Retreat goals and objectives

II. Public Comment *(Members of the public are invited to speak on any item that does not appear on today's agenda and that is within the subject matter jurisdiction of the Youth Commission – speakers are limited to two [2] minutes).*

III. Announcements

IV. Consent Calendar *(The consent calendar items are considered to be routine and will be adopted by one motion. There will be no separate discussion of these items unless a request is made by a member of the Youth Commission, staff, or public to have an item removed from the consent calendar and considered separately.)*

V. Reports

- A. Commissioners Report Out
- B. Staff Report

V. New & Returning Business

During the Youth Commission retreat, commissioners will participate in the following:

- A. Leadership
 - a. Identifying leadership style
 - b. Identity circles
 - c. Parliamentary procedures,
 - d. Brown Act
 - e. Agendas, minutes, and bylaws

- B. Team-Building Activities (estimated start time on August 11)

- a. Youth Commission core values
 - b. The courage of standing up and standing out
 - c. The power of inclusion
- C. Commission Structure
- a. Commission’s Mission, Vision, and Core Values
 - b. Youth Commission positions within city government
 - c. Commission guiding tools
 - i. Work plan
 - ii. Commission bylaws
 - iii. Meeting structure
 - iv. Reporting template
 - v. The process of making a recommendation
 - vi. Reports and one-on-one meetings
 - vii. Executive board role and responsibilities
- D. Retreat Guest and Speakers; and Summer Interns Will Present their Research Proposals
- a. Air Pollution
 - b. Consent
 - c. Youth Vote Registration
 - d. Gang Reduction
- E. Brainstorm Activities
- a. Identifying and prioritizing youth issues
 - b. Identify citywide youth event for implementation
 - c. Identify youth ad hoc groups
 - d. Identify City initiatives and programs for analysis, input, and recommendations
 - e. Identifying collaborative partners
 - f. 2018-2019 presentations and workshops to participate in throughout the year
 - g. Youth Advisory Council structure, development, and inclusion
- F. 2018–2019 Work Plan Creation and Development (estimated start time on August 12)
- a. Work plan purpose
 - b. Work plan S.M.A.R.T. goals and objectives
 - c. Overview of the 2017-2018 work plan accomplishments
 - d. Work plan evaluation and final recap
- G. Executive Board Elections
Commissioners will nominate and elect the 2018-2019 Youth Commission Chair, Vice Chair, and Second Vice-Chair through a ballot system.

VI. Adjournment

Sunday, August 12, 2018

The City of San José is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public.

You may speak to the Commission about any discussion item that is on the agenda, and you may also speak during Public Comments on items that are not on the agenda and are within the subject matter jurisdiction of the Commission. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during Public Comments. Pursuant to Government Code Section 54954.2, no matter shall be acted upon by the Commission unless listed on the agenda, which has been posted not less than 72 hours prior to meeting.

Agendas, Staff Reports and some associated documents for the Commission items may be viewed on the Internet at <http://sanjoseca.gov/prns/youthcommission>

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, 14th Floor, San José, California 95113, at the same time that the public records are distributed or made available to the legislative body. Any draft resolutions or other items posted on the Internet site or distributed in advance of the commission meeting may not be the final documents approved by the commission. Contact the Office of the City Clerk for the final document.

On occasion the Commission may consider agenda items out of order.

The Youth Commission meets every 4th Monday of each month at 6:30pm, with special meetings as necessary. If you have any questions, please direct them to the Commission staff. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

To request an accommodation or alternative format under the Americans with Disabilities Act for City-sponsored meetings, events or printed materials, please call (408) 535-1260 as soon as possible, but at least three business days before the meeting.

Please direct correspondence and questions to:

City of San José
Attn: Betty Ramirez
200 East Santa Clara Street
San José, California 95113
Tel: (408) 535-5559
Email: YouthCommission@sanjoseca.gov