

**MINUTES OF THE
SAN JOSÉ/SANTA CLARA
TREATMENT PLANT ADVISORY COMMITTEE**
San José City Hall, T-1734
Thursday, October 11, 2018 at 4:01 p.m.

1. ROLL CALL

Minutes of the Treatment Plant Advisory Committee convened this date at 4:01p.m. Roll call was taken with the following members in attendance:

Committee Members: Debi Davis, Dev Davis, Marsha Grilli, Patrick Kwok (Alternate), Sam Liccardo, David Sykes, Kathy Watanabe (alternate)

Absent: Lan Diep, Steven Leonardis

2. APPROVAL OF MINUTES

A. September 13, 2018

Item 2.A. was approved to note and file.

Ayes – 6 (Dev Davis, Grilli, Patrick Kwok (alternate), Liccardo, Sykes, Kathy Watanabe (alternate) .

Abstain – Debi Davis

Nays – 0

Absent – 2 (Diep, Leonardis)

3. UNFINISHED BUSINESS/REQUEST FOR DEFERRALS

4. DIRECTOR'S REPORT

A. Director's Report (verbal)

- Monthly Progress Report

Director Kerrie Romanow informed the Committee that Public Works would be bringing a Project Labor Agreement to the next meeting.

5. AGREEMENTS/ACTION ITEMS

A. San José- Santa Clara Regional Wastewater Facility Capital Improvement Program Semiannual Status Report

Staff Recommendation:

Accept the semiannual status report on the San José-Santa Clara Regional Wastewater Facility Capital Improvement Program for the period of January 2018 through June 2018.

This item was approved by the Transportation and Environment Committee on October 1, 2018 and is scheduled to be considered by the City Council at a later date.

Deputy Director Julia Nguyen and Public Works Principal Engineer John Cannon presented.

Committee Member Alternate Kwok commended staff for doing a good job of continuing operations of the facility while simultaneously progressing several construction projects .

Committee Member Debi Davis also commended staff for doing a good job.

Committee Chair Liccardo asked if there were any flood control worries regarding this asset. Deputy Director Julia Nguyen informed the committee of the work that has and will be done over the next several years to ensure the San José-Santa Clara Regional Wastewater Facility is protected. Director Kerrie Romanow responded that if requested, staff would be able to report back.

On a motion made by Committee Member Alternate Kwok and a second by Committee Member Debi Davis, TPAC recommended approval of staff's recommendation for Item 5.A.

Ayes – 7 (Debi Davis, Dev Davis, Grilli, Patrick Kwok (alternate), Liccardo, Sykes, Kathy Watanabe (alternate))

Nays – 0

Absent – 2 (Diep, Leonardis)

B. San José-Santa Clara Regional Wastewater Facility Staffing Level and Training Status Report

Staff Recommendation:

Accept this report on the status of staffing and training at the San José-Santa Clara Regional Wastewater Facility (Wastewater Facility).

This item was approved by the Transportation and Environment Committee on October 1, 2018 and is scheduled to be considered by the City Council at a later date.

Director Kerrie Romanow and Deputy Director Amit Mutsuddy presented.

Committee Member Debi Davis commended staff for doing a good job.

On a motion made by Committee Member Debi Davis and a second by Committee Member Dev Davis, TPAC recommended approval of staff's recommendation for Item 5.B.

Ayes – 7 (Deb Davis, Dev Davis, Grilli, Patrick Kwok (alternate), Liccardo, Sykes, Kathy Watanabe (alternate))

Nayes – 0

Absent – 2 (Diep, Leonardis)

C. Report on Bids and Award of Construction Contract for 8073- Blower Improvements Project at the San José-Santa Clara Regional Wastewater Facility

Staff Recommendation:

- (a) Report on bids and award of a construction contract for the 8073 - Blower Improvements Project to the low bidder, Monterey Mechanical Company, for the base bid and Add Alternate No. 1, in the amount of \$29,498,000, and approval of a contingency in the amount of \$4,425,000.
- (b) Adopt a resolution authorizing the Director of Public Works to negotiate and execute any single and/or multiple change orders in excess of \$100,000, up to the amount of the contingency of \$4,425,000

This item is scheduled to be approved by the City Council on October 23, 2018.

Assistant Director Napp Fukuda introduced Program Manager Mike DeNicola. Program Manager Mike DeNicola presented.

Committee Member Alternate Kwok asked if there was any particular reason the bidders were all out of county. Program Manager Michael DeNicola stated that market is busy and contractors are selectively bidding on projects. Assistant Director Napp Fukuda let the committee know that the program facilitates regular open houses for contractors to be aware of projects and is planning to hold another one later this year. Public Works Principal Engineer John Cannon said that there is a lot of construction activity in the area, so many companies within the County were possibly too busy to take more on.

On a motion made by Committee Member Debi Davis and a second by Committee Member Alternate Kwok, TPAC recommended approval of staff's recommendation for Item 5.C.

Ayes – 7 (Deb Davis, Dev Davis, Grilli, Patrick Kwok (alternate), Liccardo, Sykes, Kathy Watanabe (alternate))

Nayes – 0

Absent – 2 (Diep, Leonardis)

6. OTHER BUSINESS/CORRESPONDENCE

7. **STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC**

A. Purchase of California Carbon Allowances

Staff Recommendation:

Adopt a Resolution authorizing the City Manager to negotiate and execute an agreement between the City of San José and Vitol, Inc., for the purchase of California Carbon Allowances for the San José-Santa Clara Regional Wastewater Facility (RWF) to fulfill the compliance obligation under the California Cap-and-Trade Program, for an amount of \$295,728.00.

This item was approved by the City Council on September 25, 2018.

B. Actions Related to Purchase Orders for Hazardous Fluid Waste Recycling, Disposal and Related Services

Staff Recommendation:

Adopt a resolution authorizing the City Manager to:

1. Execute two Purchase Orders with Safety-Kleen Systems, Inc. (Norwell, MA) for hazardous fluid waste recycling, disposal, and related services, including all labor, material, and equipment necessary to perform such services, for the Departments of Public Works and Environmental Services for an initial twelve-month period beginning on or about September 19, 2018 and ending September 30, 2019 in a combined amount not to exceed of \$145,000;
2. Approve a contingency of \$30,000 to amend purchase orders as required during the initial term in the event actual service needs exceed estimates, subject to the appropriation of funds; and
3. Execute purchase orders for up to four additional one-year option terms to extend the services through September 30, 2023, subject to the appropriation of funds.

This item was approved by the City Council on September 18, 2018.

C. Approval of Citywide Insurance Renewals

Staff Recommendation:

Adopt a resolution authorizing the Director of Finance to select and purchase City property and liability insurance policies for the period October 1, 2018 to October 1, 2019, at a total cost not to exceed \$1,850,000, including a 15% contingency for additional property or assets scheduled, with the following insurance carriers:

- (1) Factory Mutual Insurance Company for Property Insurance, including Boiler & Machinery

- (2) Old Republic Aerospace, Phoenix Aviation Managers, for Airport Owners and Operators Liability including War Risks & Extended Perils Coverage (including Excess Automobile and Employers' Liability) and Police Aircraft Hull & Liability including War Risks & Extended Perils Coverage.
- (3) The Travelers Indemnity Company of Connecticut for Automobile Liability (Airport fleet vehicles including Shuttle Buses, Regional Wastewater Facility fleet vehicles, and Airport Shuttle Bus physical damage).
- (4) QBE Specialty Insurance Company for Secondary Employment Law Enforcement Professional Liability.
- (5) National Union Fire Insurance Company of Pittsburg, PA for Accidental Death, Accidental Dismemberment, and Paralysis Policy for the Police Air Support Unit.
- (6) Berkley Regional Insurance Company for Government Fidelity/Crime Coverage.

This item was approved by the City Council on September 18, 2018.

D. Wildlife Habitat at the San José- Santa Clara Regional Wastewater Facility

Staff Recommendation:

Accept this report highlighting established wildlife habitat at the San José-Santa Clara Regional Wastewater Facility, and ongoing habitat management activities for the Western Burrowing Owl.

This item was approved by the Transportation and Environment Committee on September 10, 2018 and is scheduled to be considered by the City Council at a later date.

E. Master Service Agreement with HydroScience Engineers, Inc. for Engineering Support and Services for the San José/Santa Clara Regional Wastewater Facility

Staff Recommendation:

1. Approval of Master Service Agreement with HydroScience Engineers, Inc. for engineering support and services for the San José/Santa Clara Regional Wastewater Facility (Facility) for various operation and maintenance (O&M) projects requiring engineering support and services on an as-needed basis for an initial term starting from the date of execution to June 30, 2019, for a maximum compensation of \$500,000 during the initial term, subject to the annual appropriation of funds.
2. Adoption of a resolution authorizing the City Manager to exercise up to three twelve-month options to extend the term through June 30, 2022, for an amount not to exceed \$500,000 for each option term; and to amend the

Agreement to adjust the compensation to reflect changes in support service needs, provided the total aggregate amount does not exceed \$2,000,000 for the full term, subject to the annual appropriation of funds.

This item was approved by the City Council on September 25, 2018.

8. REPORTS

A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)

The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1.17 million and of services between \$100,000 and \$290,000 for the month of September.

9. MISCELLANEOUS

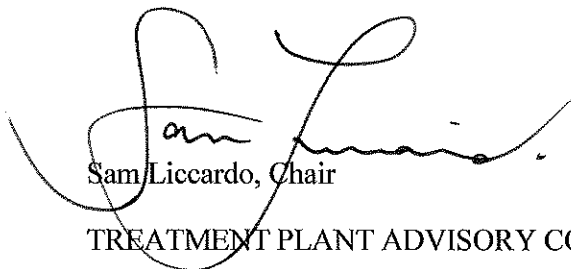
- A. The next TPAC Meeting is on **November 8, 2018, at 4:00 p.m.**, City Hall, Room 1734.

10. OPEN FORUM

Dean Stanton gave a one-page review of the park proposal that he had brought to a previous meeting.

11. ADJOURNMENT

- A. The Treatment Plant Advisory Committee adjourned at 4:44 p.m.


Sam Liccardo, Chair
TREATMENT PLANT ADVISORY COMMITTEE