

**MINUTES OF THE
SAN JOSÉ/SANTA CLARA
TREATMENT PLANT ADVISORY COMMITTEE**
San José City Hall, T-1734
Thursday, March 14, 2019 at 4:02 p.m.

At this time, San José City Attorney Jennifer Pousho advised that since the Chair was not in attendance and no Vice Chair had been elected yet, a motion needed to be made to approve someone as Acting Chair. The Acting Chair would then get the Committee to item 5.A. at which point the Committee would vote on the election of a Chair and Vice Chair and at that time the Chair, or Vice Chair, would take over.

On a motion made by Committee Member Leonardis and a second by Committee Member John Gatto, TPAC recommended nomination of Committee Member Debi Davis as Chair Pro Tem.

Ayes – 7 (Dev Davis, Diep, Gatto, Leonardis, Montano, Sykes, Watanabe)

Abstain 1 (Debi Davis)

Absent – 1 (Liccardo)

1. ROLL CALL

Minutes of the Treatment Plant Advisory Committee convened this date at 4:02p.m. Roll call was taken with the following members in attendance:

Committee Members: Debi Davis, Dev Davis, Lan Diep, John Gatto, Steven Leonardis, Carmen Montano, David Sykes, Kathy Watanabe

Absent: Sam Liccardo

2. APPROVAL OF MINUTES

A. February 14, 2019

On a motion made by Committee Member Gatto and a second by Committee Member Dev Davis, TPAC recommended approval of the minutes.

Ayes – 8 (Debi Davis, Dev Davis, Diep, Gatto, Leonardis, Montano, Sykes, Kathy Watanabe)

Absent – 1 (Liccardo)

3. **UNFINISHED BUSINESS/REQUEST FOR DEFERRALS**

4. **DIRECTOR'S REPORT**

A. Director's Report (verbal)

Director Kerrie Romanow gave a verbal update to the committee in addition to the normal CIP update this month. The Pretreatment program will be audited by the EPA at the end of April and the Committee will be updated on how it goes. Director Romanow also gave an update regarding the consideration of a loop trail around Pond A18 prior to the sale to the Santa Clara Valley Water District as part of the Shoreline project that Mr. Dean Stanford spoke about at the February TPAC meeting. Since trail development is overseen by the San José Parks Department, staff reached out to them. Staff found out that the Parks Department has been awarded a grant by the state Coastal Commission to study additional trail connections in the area of the pond and the levy with a report due at the end of June. Director Romanow informed the committee that staff would continue to work the Parks Department and come back at a later date with a workload assessment so that nothing is repeating or contradicting the Parks report that will be released in June.

5. **AGREEMENTS/ACTION ITEMS**

A. Election of Chair

On a motion made by Committee Member Diep and a second by Committee Member Gatto, TPAC recommended the nomination of Committee Member Sam Liccardo as Chair.

Ayes – 8 (Debi Davis, Dev Davis, Diep, Gatto, Leonardis, Montano, Sykes, Watanabe)

Absent – 1 (Liccardo)

B. Election of Vice Chair

On a motion made by Committee Member Diep and a second by Committee Member Gatto, TPAC recommended the nomination of Committee Member Debi Davis as Vice Chair.

Ayes – 8 (Debi Davis, Dev Davis, Diep, Gatto, Leonardis, Montano, Sykes, Watanabe)

Absent – 1 (Liccardo)

C. 8716 – South Bay Water Recycling Pump Station 5 VFD Replacement

Staff Recommendation:

Report on bids and award of contract for the 8716 - South Bay Water Recycling Pump Station 5 VFD Replacement project to the low bidder, CESCORP dba CAL ELECTRIC, in the amount of \$243,100 and approve a contingency in the amount of \$24,300, for a total of \$267,400.

This item is scheduled for consideration by the City Council on March 19, 2019.

Assistant Director Napp Fukuda gave an overview of why this was needed and was available for questions.

On a motion made by Committee Member Gatto and a second by Committee Member Watanabe, TPAC recommended approval of staff's recommendation for Item 5.C.

Ayes – 8 (Debi Davis, Dev Davis, Diep, Gatto, Leonardis, Montano, Sykes, Watanabe)

Absent – 1 (Liccardo)

6. **OTHER BUSINESS/CORRESPONDENCE**

A. Golden Shovel Design Competition at San José – Santa Clara Regional Wastewater Facility Information Memo

Assistant Director Napp Fukuda gave an overview of what information this memo contained and was available for questions.

Committee Member John Gatto asked if there had ever been an appraisal on the land that the students would be working on.

Director Romanow answered that an appraisal had been done when working on the Plant Master Plan and that it would be part of the analysis that the students would take into account.

Committee Member Gatto said that it would be nice to know what it would bring if it were sold.

Committee Member Kathy Watanabe asked if the report would be brought to TPAC or how they could find out what the analysis will be.

Director Romanow gave an overview of the process and said she would look into seeing abbreviated presentations that could be brought to TPAC.

Item 6.A. was approved to note and file

Ayes – 8 (Debi Davis, Dev Davis, Diep, Gatto, Leonardis, Montano, Sykes, Kathy Watanabe)

Absent – 1 (Liccardo)

7. **STATUS OF ITEMS PREVIOUSLY RECOMMENDED FOR APPROVAL BY TPAC**

- A, First Amendment to the Master Consultant Agreements with Kennedy/Jenks Consultants Inc. and MNS Engineers, Inc. for Construction Management and Inspection Services for the San José- Santa Clara Regional Wastewater Facility Capital Improvement Program

Staff Recommendation:

Approve the First Amendment to the Master Consultant Agreement with Kennedy/Jenks Consultants Inc. and MNS Engineers, Inc., for construction management and inspection services for various capital improvement projects at the San José-Santa Clara Regional Wastewater Facility, to allow for overtime pay, as may be required by the City, with no extension to the term or increase to the maximum total compensation.

This item was approved by the City Council on February 26, 2019.

- B, Actions Related to the Purchase Order for Digester Dome Coating Rehabilitation Services

Staff Recommendation:

Adopt a resolution authorizing the City Manager to:

1. Execute a Purchase Order with National Coating & Lining Company (Murrieta, CA) for digester dome coating rehabilitation services for the Environmental Services Department at the San Jose-Santa Clara Regional Wastewater Facility for an initial twelve-month period, starting on or about April 1, 2019 and ending on or about March 31, 2020, for an amount not to exceed \$240,000; and
2. Exercise up to four one-year options to extend the term of the Purchase Order with the last option year ending on or about March 31, 2024, subject to the annual appropriation of funds.

Desired Outcome: Increase the life expectancy of the Regional Wastewater Facility digesters.

This item was approved by the City Council on February 26, 2019.

8. **REPORTS**

A. Open Purchase Orders Greater Than \$100,000 (including Service Orders)

The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1.17 million and of services between \$100,000 and \$290,000.

9. **MISCELLANEOUS**

- A. The next TPAC Meeting is on **April 11, 2019, at 4:00 p.m.**, City Hall, Room 1734.

10. **OPEN FORUM**

Dean Stanford gave an update to the park proposal that he had brought to a previous meeting.
Committee Member Gatto asked that the update that Mr. Stanford gave today would be sent to the San José Parks Department.

11. **ADJOURNMENT**

- A. The Treatment Plant Advisory Committee adjourned at 4:11 p.m.



Debi Davis, Vice Chair

TREATMENT PLANT ADVISORY COMMITTEE