

**DRAFT**  
**AMENDED**  
**MINUTES OF THE**  
**SAN JOSE/SANTA CLARA**  
**TREATMENT PLANT ADVISORY COMMITTEE**  
City Hall, City Manager's Office, 17<sup>th</sup> Floor, Room 1734  
Thursday, October 13, 2011 at 4:30 p.m.

**1. ROLL CALL**

Minutes of the Treatment Plant Advisory Committee convened this date at 4:30 p.m. Roll call was then taken, with the following members in attendance:

Committee members: Pete McHugh, John Gatto, Kevin Moore, Madison Nguyen, (Chair Pro Tem), Ed Shikada, Ken Yeager, Jamie Matthews arrived after Item 5.B.

Staff present: Monica Perras, Kerrie Romanow, Jon Newby, Jo Zientek, John Dam, Mark Giovannetti, Beth Gonzales, Mollie Dent, Linda Charfauros, Avi Yotam, Joe Rios.

Others present: Chris de Groot (City of Santa Clara), Kathleen Phalen (City of Milpitas), Steve Machida (Cupertino Sanitary District), David Wall, (San José City Resident).

**2. APPROVAL OF MINUTES**

A. September 8, 2011.

**The minutes for September 8, 2011 were approved to note and file.**

**3. UNFINISHED BUSINESS**

**4. CORRESPONDENCE**

**5. REPORTS**

A. Open Purchase Orders Greater Than \$100,000

The attached monthly Procurement and Contract Activity Report summarizes the purchase and contracting of goods with an estimated value between \$100,000 and \$1 million and of services between \$100,000 and \$250,000.

**Item 5.A was approved to note and file.**

B. Action Item - TPAC Recommendation for approval:

**The following Item was approved by San Jose City Council on 9/27/11:**

Adopt a resolution authorizing the Director of Finance to select and purchase certain City and Redevelopment Agency insurance policies (property and liability for the City; property only for the Redevelopment Agency) for the period October 1, 2011 to October 1, 2012 at a total cost not to exceed \$1,500,000 for all policies, with the following insurance carriers:

1. Lexington Insurance Company, (Boston, MA) for Property, including Boiler & Machinery.
2. National Union Fire Insurance Company (New York, NY) to provide the following coverage:
  - Airport Owners and Operators Liability including War Risk & Extended Perils Coverage (Primary and Excess)
  - Police Aircraft Hull & Liability including War Risks & Extended Perils.
3. St Paul/Travelers Insurance Company, (Hartford, CT) for automobile Liability (Airport fleet vehicles and Shuttle Buses physical damage only/WPCP fleet vehicles), and
4. Indian Harbor Insurance Company, (Stanford, CT) for secondary Employment Law Enforcement Professional Liability.

**Item 5.B.1-4 was approved to note and file.**

Jamie Matthews arrives

6. **AGREEMENTS**

A. Action Item – TPAC Recommendation for approval:

**The following action item is scheduled to be considered by the San José City Council on, September 13, 2011:**

Adopt a resolution authorizing the City Manager to:

1. Execute a Purchase Order with Cannon Sline Industrial, Inc. (Long Beach, CA) for the painting and rehabilitation of the first five of 25 secondary clarifier tanks at the Water Pollution Control Plant (WPCP) for the period October 1, 2011 through September 30, 2012, in an amount not to exceed \$449,578.
2. Execute additional purchase orders as required to complete the painting and rehabilitation of the remaining 20 tanks, at a fixed price per tank as established by a competitive bid, over a four year period ending September 30, 2016, subject to the appropriation of funds.
3. Execute change orders for contingencies not to exceed \$50,000 for any unforeseen changes or requirements that may arise prior to the completion of services.

**Items 6.A.1,2 & 3 were approved unanimously.**

7. **STATUS OF ITEMS PREVIOUSLY APPROVED BY TPAC**

**The items that were approved by the San José City Council on September 13, 2011 were accepted to note and file.**

8. **MISCELLANEOUS**

- A. The next TPAC meeting will be November 10, 2011, at 4:30p.m., City Hall, City Manager's Office, 17<sup>th</sup> Floor, Room 1734.

**PUBLIC COMMENT**

A. David Wall presented a speaker card in Open Forum..

**10. ADJOURNMENT**

A. The Treatment Plant Advisory Committee adjourned at 4:35 p.m.

Chuck Reed, Chair  
Treatment Plant Advisory Committee