

Septic Hauler Program Fact Sheet

SAN JOSE/
SANTA CLARA
WATER POLLUTION
CONTROL PLANT

The Treatment Plant accepts domestic wastes from these areas:

Ultimate Tributary Area

The tributary area described below and the unincorporated areas of Santa Clara County.

The Tributary Area

San José, Santa Clara, Milpitas, Cupertino Sanitary District, West Valley Sanitation District (including Campbell, Los Gatos, Monte Sereno, Saratoga), County Sanitation Districts No. 2-3, and Burbank Sanitary District

The Treatment Plant DOES NOT accept wastes from these areas:

Palo Alto, Mountain View, Sunnyvale, Los Altos, Los Altos Hills, Gilroy, Morgan Hill, or from any location outside the Ultimate Tributary Area



San Jose/Santa Clara
Water Pollution Control Plant
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Phone (408) 945-3000

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The San Jose/Santa Clara Water Pollution Control Plant (Treatment Plant) **Septic Hauler Program** only accepts domestic wastes originating from sanitary uses, i.e. septic tanks and portable toilets from homes and businesses.

Domestic septic wastes are non-manufacturing wastes that have been pumped from a treatment tank or a waste holding tank and hauled to another location for final treatment or disposal. Commercial and industrial processing wastes, and wastes of any origin other than domestic, e.g. water from a groundwater test or water from a construction operation or process, may not be discharged as septic wastes. They are subject to separate discharge requirements and may require permitting and waste treatment before disposal.

DO I NEED A PERMIT TO DISPOSE OF MY SEPTIC WASTE?

Yes. Section 9.08.1480 of the San José Municipal Code, states: *"No person shall deliver or discharge domestic septic tank cleanings into the San Jose/Santa Clara Water Pollution Control Plant receiving station facilities provided for such delivery and discharge, unless such person has a valid and subsisting receiving station use permit (hereinafter in this chapter termed "permit") issued by the city pursuant to the provisions of this part."*

HOW DO I OBTAIN A PERMIT?

1. Complete a "Receiving Station Use Permit Application," available at www.csjfinance.org. Applications are also available at the City of San José Finance Department, 200 East Santa Clara Street, 1st Floor (Windows 1 and 2).
2. Complete an "Environmental Health Permit Application," available at www.sccwaste.org. Go to "Quick Links," then click on "Solid/Medical Waste Documents," download the "Fillable Environmental Health Permit Application," and pay the current fees.
3. Schedule an appointment with the Senior Lead for the "Pumper Program" at the Santa Clara County Department of Environmental Health (DEH), Solid Waste Program to have your vehicle inspected and a registration sticker affixed to the windshield. Make an appointment by calling (408) 918-1961. The office is located at 1555 Berger Drive, Suite 300, San José.
4. Schedule an appointment with the City of San José Finance Department by calling (408) 795-3105 to submit the completed "Receiving Station Use Permit Application." At the appointment, be prepared to provide:
 - a. Insurance documents listed on the permit application.
 - b. A \$1,000 cash deposit or corporate surety bond payable to the *City of San José*.
 - c. A completed City of San José Business Tax Certificate application form and payment of the Business tax. The application form is available at www.csjfinance.org or at the address noted in step one.
 - d. A list of drivers for each of your vehicles.
 - e. A copy of your "Environmental Health Permit."

A City of San José Environmental Inspector will schedule a meeting with you to review the terms of the permit.

WHAT ABOUT DELIVERY AND DISPOSAL FEES?

- For loads collected from a property within the geographic limits of the Tributary Area (see front sidebar), the charge is \$7.50 per load, plus ½ cent per gallon.
- For loads collected from a property located outside the Treatment Plant Tributary Area, but within the Treatment Plant Ultimate Tributary Area (see front sidebar) the charge is \$15.00 per load, plus \$0.01 per gallon.
- For mixed loads (a single septic tank load with contributions from both the Tributary Area and the Ultimate Tributary Area) the charge is \$15.00 per load, plus \$0.01 per gallon.
- **Note: Loads containing any wastes originating outside the Ultimate Tributary Area or non-domestic wastes are prohibited.**

HOW DO I PREPARE MY HAULING VEHICLE?

1. After passing inspection, Santa Clara County staff will affix a Registration Sticker to the windshield.
2. Display the name and address of the permit holder and the vehicle load capacity on both sides of the vehicle. Letters must be a minimum of four inches high.
3. Install a "sight glass" or other device that enables a determination of load volume in gallons.



SAMPLE ANALYSIS

The Treatment Plant State certified laboratory analyzes the samples collected to determine the contents of the waste load. Samples are analyzed to determine if the delivered waste load is domestic waste or contains potential pollutants of concern.

WHAT ARE MY RESPONSIBILITIES?

1. Completely and accurately fill-out the "Pumping and Disposal Report" form provided by the County of Santa Clara. The Pumping and Disposal Report must be submitted at the gate prior to entering the

In accordance with the Americans with Disabilities Act, City of San José Environmental Services Department materials can be made available upon request in alternative formats, such as Braille, large print, audio tape, or computer disk. Requests may be made by calling (408) 945-3000 (voice) or (800) 735-2929.

WHAT ARE MY RESPONSIBILITIES? cont'd

Treatment Plant and must include the following:

- Name of hauler
 - Delivery vehicle license number
 - Street address and city of origin
 - Name of the driver and customer
 - Type of waste (septic or chemical toilet)
 - Gallons pumped
2. At the gate, before entering the Treatment Plant premises, obtain a sample bottle.
 3. Drive safely on the Treatment Plant premises and obey the speed limit.
 4. Follow the designated route to the discharge station.
 5. At the discharge station, collect a sample of the trucked waste in the bottle provided at the Treatment Plant's entry gate.
 6. Safely off-load the vehicle contents at the designated discharge station. Take care to minimize spills.
 7. Hose off the area toward the septic hauler dump station so it is clean and odor-free.
 8. On your way out of the Treatment Plant, drop off the sample of the load you delivered. This sample must be in the bottle provided at the gate when you entered the Treatment Plant.
 9. Send the white copies of the "Pumping and Disposal Report" to Santa Clara County DEH on a monthly basis.

POTENTIAL CAUSES FOR PERMIT REVOCATION, SUSPENSION, OR ENFORCEMENT ACTIONS

Permit revocation or suspension, bond forfeiture, administrative penalties, or prosecution may result from the following activities:

1. Illegal discharge of non-domestic waste, waste with elevated pollutants of concern, waste originating outside of the Ultimate Tributary Area, or any waste discharged outside of the designated receiving station facilities at the Treatment Plant.
2. Including false material or information in the permit application.
3. Failure to comply with permit conditions.
4. Disposal or transport of sanitary sewage in an unlawful manner.
5. Failure to maintain bond or insurance requirements.
6. Failure to pay all applicable fees and charges.
7. **Failure to renew the 'Receiving Station Use Permit' before the expiration date (permit expires 12 months from issue date).**