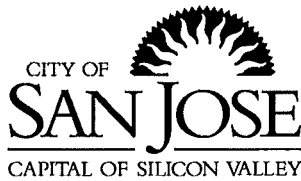


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by City Manager's Office



Memorandum

TO: HONORABLE MAYOR &
CITY COUNCIL

FROM: Debra Figone

SUBJECT: City Manager's Weekly Report

DATE: January 23, 2009

INFORMATION

Following are the key activities to be highlighted this week:

City Manager Travel Update —As previously communicated to Mayor and Council, I was scheduled to attend the Winter Large Cities Forum in Phoenix, AZ on January 22-23, 2009. However, due to important City business that required my attention, I decided to cancel this trip. While I regret this last-minute cancellation as my participation with other City Managers at the National level is very important, I felt it was more important that I remain here to deal with a number of pressing issues. I look forward to future professional opportunities to represent the City of San José.

Mid-Year Budget Update —I will shortly release the 2008-2009 Mid-Year Budget Review document in preparation for Council consideration in February. This document is designed to provide an understanding of the City's financial condition during the first six months of 2008-2009. Given the uniquely challenging economic conditions confronting us, mid-year actions will be recommended this year to rebalance several funds. These actions will result in the recommendation to eliminate both vacant and filled positions in several departments. The filled position eliminations are in the Airport and Transportation Departments and are directly the result of lower projected revenues sources. (It is important to note that these position actions are in addition to the vacant and filled Planning, Building and Code Enforcement Department position eliminations that are recommended on the January 27th City Council agenda). The Mid-Year Budget Review document will detail the actions necessary to re-balance the budget. Employees and bargaining units impacted by these actions will receive notice prior to the public release of the report. At this time, the anticipated impact to employees affected by these recommendations is that all employees will remain employed by the City, most in the same classification (unlike the impact to PBCE employees), but nonetheless we are making every effort to communicate the impacts and possible job disruption in a thoughtful manner.

Water Treatment Plant Staff Earn Awards for Achieving \$220,000 Annual Savings —On January 15, the San José/Santa Clara Water Pollution Control Plant, Process Engineering Section, received two 2008 Achievement Awards from the Santa Clara County Chapter of the California Water Environment Association. Staff received an Engineering Achievement Award in recognition of a state-of-the-art power meter installation project saving over \$50,000 annually, and a Research Achievement Award for research resulting in efficient biosolids processing saving an additional \$172,000 annually. For more information, contact Bhavani Yerrapotu at 945-5321.

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New Runway Lighting Safety Enhancement Placed In Service This Week —On January 22, the Airport and Federal Aviation Administration (FAA) tested the new “Runway End Identifier Lights” (REILs) for Runway 29, the shortest of the Airport’s three runways, and is generally used by smaller aircraft and general aviation pilots. When fully operational by the FAA in the coming weeks, the new lighting system, which consists of bright strobe lights, will clearly mark the end of the runway for incoming flights during daylight hours. The REILs will help ensure that pilots of small planes select the correct runway and will reduce the potential risk of landing on the wrong runway. Although the new lights may be visible to drivers on the Coleman Avenue overpass at Highway 880 south of the Airport, they are not expected to cause distractions to drivers. For more information, contact Patrick Tonna at 277-5389.

Airport Passes Annual FAA Safety Inspection —Mineta San José International Airport (SJC) has received a perfect score from the FAA on its annual airport recertification and safety exam, which was conducted in December. FAA conducted its inspection as part of the annual process by which SJC’s license to operate is renewed. The three-day inspection reviewed the full range of Airport operations, facilities, and planning, including: runway and taxiway safety; the Airport’s emergency plan; Fire Department response times; training programs; vehicle and fuel truck safety; and wildlife control measures. The FAA found SJC in full compliance with all federal rules and regulations, with zero discrepancies, and noted the significance of this achievement in light of the extensive construction program underway throughout the Airport. This is the fifth consecutive inspection in which the FAA has given SJC a perfect score. For more information, contact John Aitken at 277-5377.

CPRS to Award Friends of Butcher Dog Park Volunteer/Sponsor Citation —On Thursday, February 5, the Friends of Butcher Dog Park group will receive the California Park and Recreation Society (CPRS) District IV Volunteer/Sponsor Citation Award for their time and efforts at Butcher Dog Park. Since the park’s opening in August 2007, the group, which consists of approximately 50 dog lovers from the neighborhood, has donated over 1,200 volunteer hours and has been instrumental in keeping the dog park safe, clean, and friendly for the entire community. The group has also worked towards adding extra amenities that the park’s original budget did not allow, such as planting 15 trees and raising funds for an additional park bench. For more information regarding Butcher Dog Park, please contact Don Zonic at 277-5107.

Upcoming Meetings & Events

Planning Division Community Meetings – Due to the volume of community meetings conducted by the Planning Division, please visit <http://www.sanjoseca.gov/planning/calendar/> to view upcoming meetings and events.

Public Meetings Regarding Proposed Fee on Paper and Plastic Bags – Meetings will be held at San Jose City Hall, Council Chambers, on the following dates:

- Wednesday, January 28, 2:00- 3:30 p.m.
- Thursday, January 29, 6-7:30 p.m.

For more information, contact Emy Mendoza at 975-3206 or emy.mendoza@sanjoseca.gov.

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Third Annual Neighborhood Association and Youth Commission Priority Setting Session – Saturday, January 24, 9:00 a.m. – 1:00 p.m. City Hall Wing Rooms 118-120, 200 E. Santa Clara St., San Jose, CA 95113. For more information, contact Nadine Nader at 535-8104 or nadine.nader@sanjoseca.gov.

Mayfair Community Center Grand Opening – Saturday, January 31, at 2039 Kammerer Ave, San Jose, CA 95116. For more information, contact Ed Solis at 251-5757 or ed.solis@sanjoseca.gov.

Clean Slate Tattoo Removal Program Group Session – Begins Thursday, February 5. Qualifying individuals interested in joining the program, or those who would like more information, please call the Clean Slate office at 251-7757.

Second Series of PRNS Pricing & Revenue Plan Stakeholder Meetings to Begin in February – On Monday, February 9, and continuing through Saturday, February 28, staff will lead the second series of stakeholder meetings for the PRNS Pricing and Revenue Plan. Staff will coordinate scheduling and announcements with Council offices in the coming week. For more information contact Katie Crowder at 277-5590 or Katie.crowder@sanjoseca.gov

Guadalupe Community Garden Groundbreaking – Friday, February 13, 2009, 11 a.m. Taylor & Walnut St. For more information contact Fernando Cazares at 793-5595 or fernando.cazarez@sanjoseca.gov.

2nd Annual Youth Commission 'Beat the Statistics' Youth Conference – Friday, February 27, 2009, 8:30 a.m. – 3:30 p.m. City Hall Rotunda, 200 E. Santa Clara St., San Jose, CA 95113. For more information, contact Betty Montoya at 793-5559 or bettymontoya@sanjoseca.gov

City of San Jose, Boards and Commissions Focus Groups

- Monday, February 9, 7:00 – 9:00 p.m. Roberto Cruz/Alum Rock Branch Library- Community Room. 3090 Alum Rock Avenue.
- Thursday, February 19, 1:30 p.m. – 3:30 p.m. West Valley Branch Library- Community Room. 1243 San Tomas Aquino Road.
- Wednesday, February 25, 6:00 – 8:00 p.m. San Jose City Hall- Wing Room 120. 200 E. Santa Clara Street.

Attendance is limited to two representatives from each Board or Commission. For more information, contact Dottie Barney at 535-1259 or dottie.barney@sanjoseca.gov.



Debra Figone
City Manager