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by City Manager's Office



Memorandum

TO: HONORABLE MAYOR &
CITY COUNCIL

FROM: Debra Figone

SUBJECT: City Manager's Weekly Report

DATE: February 13, 2009

INFORMATION

Following are the key activities to be highlighted this week:

City Hall Green Building Certification —The General Services and Environmental Services Departments have been advancing City Hall through the Green Building Certification process for *Existing Buildings: Operations and Maintenance*. This certification track measures the sustainability of facility operations and maintenance in such areas as energy efficiency, green cleaning and maintenance activities, recycling, etc. Although the process has been lengthy, good headway has been made at achieving this certification. City Hall has currently achieved enough points for Gold level certification; however, the process is not yet complete with a few points still outstanding. Staff believes that there is a possibility that the project could still be considered at Platinum level should the USGBC accept the outstanding points which have been submitted. Overall, the achievement of LEED certification in the area of Operations and Maintenance at any level is an accomplishment and recognition of staff's progressive efforts to operate City facilities in the most environmentally friendly manner possible.

Airport Passenger Activity Continues to Fall —A preliminary report of January 2009 passenger traffic at Mineta San Jose International Airport (SJC) showed a drop of 17.8% compared to January 2008, continuing the steep downward trend that accelerated last fall. Airlines continue to reduce their system capacity throughout the nation, and are reporting fewer passengers and lower load factors in general. The Association of Corporate Travel Executives say that 71% of its member companies now plan to spend less on travel this year than in 2008, twice as many as reported travel reductions in September, and the impacts are being felt by airlines and airports across the country. The Airport is taking steps now to severely curtail its expenditures in all operating and capital programs to balance its budget in the face of projected shortfalls of at least \$35 million in each of the next two fiscal years. This week, the City Council approved the Mid-Year Budget revision that eliminated 52 Airport positions.

City Councilmember Appointed to National League of Cities Policy Committee for 2009 — Councilmember Pete Constant has been appointed to the National League of Cities (NLC) Public Safety and Crime Prevention Policy and Advocacy Committee (PSCP). The PSCP Policy and Advisory Committee is responsible for developing policy recommendations related to homeland security and public safety for inclusion in NLC's National Municipal Policy. In addition, the Committee will continue its role in advocating on behalf of NLC, and identifying how NLC can assist cities in solving local public safety challenges. Councilmember Constant was appointed to a one-year term representing the State of California.

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City hosts 4th Annual Job Shadow Day —On February 13, the City hosted its 4th Annual Citywide Job Shadow Day to encourage youth to consider careers in local government. I opened up the day by welcoming 125 students from Oak Grove High School to City Hall, as they prepared for a day of fun and hands-on public sector learning experiences with City staff. Over 60 City staff members from 15 departments and a Council office participated by hosting students for a few hours, including the Airport, City Manager's Office, Department of Transportation, Environmental Services Department, Fire Department, General Services, Housing, Human Resources, Information Technology, Library, Office of Economic Development, Police Department, Parks, Recreation & Neighborhood Services, Planning, Building & Code Enforcement, Public Works, and Councilmember Pete Constant's office. At the end of the day, Councilmember Ash Kalra (District 2) spoke with students, and a panel of City staff members answered pressing questions from the group. The *Citywide Job Shadow Day* is hosted in conjunction with Junior Achievement of Silicon Valley. For more information, contact Kelly Spivey at 975-1448.

California Local Agency Investment Fund (LAIF) Update —Given the continued uncertainty surrounding the State's budget situation, questions regarding the safety and liquidity of funds held by the City in the State's Local Agency Investment Fund (LAIF) have been raised. Per the City's Investment Policy, deposits in LAIF are permitted investments. In addition, staff in the Finance Department are required to conduct an annual review of the fund. Funds deposited in LAIF are protected by California Government Code 16429.4, which states the right of a LAIF depositor to not be impaired or denied in any way due to the inability of the State to pass a budget. In addition California Government Code section 16429.3 states that monies deposited in LAIF may not be impounded, transferred or seized by any State official. Several recent postings to the State Treasurer's Website have provided further assurance to local agencies regarding the safety and liquidity of funds held in LAIF. These press releases can be accessed at the following weblinks:

<http://www.treasurer.ca.gov/pmia-laif/laif-statute.asp>

<http://www.treasurer.ca.gov/pmia-laif/news/deposits.asp>

<http://www.treasurer.ca.gov/pmia-laif/news/ab55.asp>

Based on the provisions in the California Government Code and the information provided by the State Treasurer, the Finance Department sees no reason to withdraw funds from LAIF. For more information, contact Scott P. Johnson at 535-7001.

MGPTF Mobilizes to Provide Student Support Following Gang Incident —On February 9, the Western Division of the Mayor's Gang Prevention Task Force (MGPTF) provided immediate after-care for students at Fair Middle School after they witnessed an act of gang violence on campus. Task Force members worked in coordination with officials from several school districts, the County, community-based organizations as well as San José Police Department (SJPD) to assess the incident and determine the best course of action to support the students. As a result, counseling services were provided to youth that witnessed the incident, and SJPD and Safe School Campus staff have increased their presence during lunch time and after school. MGPTF staff will continue to provide student support and will meet on Wednesday, March 18, with parents from Yerba Buena High School, to discuss similar gang prevention programs. For more information, contact Mario Maciel at 277-2741.

Bike Safety Programs for Kids During Week of AmGen Tour of California —On February 16-20, the City's Street Smarts School Safety Education Program will be partnering with the Children's Discovery Museum to present bicycle safety education events in celebration of the

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AMGEN Tour of California. Highlights of the week include interactive activities, safety presentations, bike maintenance workshops, bicycle and helmet giveaways, and an opportunity for children to complete a series of activities to earn their very own "Bicycle License." Kids in grades kindergarten through fifth grade will learn the rules of the road when bicycling, and maneuvers that may help them avoid dangerous situations, while increasing their confidence and riding abilities. Parents will have the opportunity to ask questions and receive safety flyers and booklets in three languages (English, Spanish, and Vietnamese) to review with their children. Historic and designer bikes will be on display, and a Pedestrian Safety DVD created by the San José Police Department, in collaboration with the Street Smarts Program will be featured during the week. All activities will be held at the Museum, admission is \$8 per person. For more information, contact Linda Crabill Byrne at 975-3238.

Air Quality Management District and City Green Vision Form Team to Advance Shared Goals

—On January 22, Mayor Reed and Environmental Services Assistant Director Kerrie Romanow welcomed more than 50 people at an event that formed the San José Green Vision Resource Team. Like similar teams formed in other cities by the Bay Area Air Quality Management District (BAAQMD), this team unites members of the local community, including non-profits, local businesses and City staff, to identify and implement one to three sustainability-related projects over the next year. Projects will be chosen based on their ability to further the mutual objectives of San José's Green Vision, BAAQMD priorities, reduce greenhouse gas emissions, and achieve other City Climate Protection goals. For more information, contact Kerrie Romanow at 535-8552.

Vista Park Tot Lot Receives Facelift—On February 4, park maintenance staff removed old fibar (engineered non-splintering playground material) in the Vista Park Tot Lot, and replaced it with new material to provide a safer and more attractive play area for children. Efforts to enhance the park were also combined with the irrigation crew who simultaneously repaired a main break in the park's irrigation system. These improvements were identified and coordinated with the Vista Park, Encore and Parkview Valley Neighborhood (VEP) Association. For more information, contact Art Rosales at 277-5764.

2009 Meetings & Events

Clean Slate Tattoo Removal Program Group Session—Qualifying individuals interested in joining the program, or those who would like more information, please call the Clean Slate office at 251-7757.

Pricing & Revenue Plan Community Meeting: District 6 & Neighborhood Parks Advocates - Tuesday, February 17, 7 p.m. to 9 p.m., Willows Senior Center, 2175 Lincoln Avenue. For more information, call (408) 448-6400.

Pricing & Revenue Plan Community Meeting: District 5 & Sports -Wednesday, February 18, 7 p.m. to 9 p.m., Alum Rock Community Center Community Room 137 N. White Road. For more information, call 251-5757

Pricing & Revenue Plan Community Meeting: District 4 & Therapeutics -Thursday, February 19, 7 p.m. to 9 p.m., Berryessa Community Center, Rm 3, 3050 Berryessa Road. For more information, call 251-6392

Pricing & Revenue Plan Community Meeting: District 9 & Aquatics -Monday, February 23, 7 p.m. to 9 p.m., Camden Community Center, Multi-Purpose Room, 3369 Union Avenue. For more information, call 559-8553.

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Pricing & Revenue Plan Community Meeting: Senior Centers Regions 1 & 2 -Monday, February 23, 1:30 p.m. - 2:30 p.m., Hank Lopez Community Center. 1694 Adrian Way. For more information, call 926-3895.

Pricing & Revenue Plan Community Meeting: District 10 -Tuesday, February 24, 7 p.m. to 9 p.m., The Almaden Winery, 5730 Chambertin Drive. For more information, call 268-1133.

Pricing & Revenue Plan Community Meeting: Districts 2 & 7 -Wednesday, February 25, 7 p.m. to 9 p.m., George Shirakawa Community Center. 2072 Lucretia Avenue. For more information, call 277-3317.

Pricing & Revenue Plan Community Meeting: District 3 -Thursday, February 26, 7 p.m. to 9 p.m., Northside Community Center, Auditorium A. 488 N. 6th Street. For more information, call 794-7500.

Pricing & Revenue Plan Community Meeting: Senior Centers Regions 3 & 4 -Thursday, February 26, 1 p.m. to 2 p.m., Willows Senior Center, 2175 Lincoln Avenue. For more information, call 448-6400.

2nd Annual Youth Commission 'Beat the Statistics' Youth Conference – Friday, February 27, 8:30 a.m. – 3:30 p.m. City Hall Rotunda, 200 E. Santa Clara Street. For more information, contact Betty Montoya at 793-5559 or bettymontoya@sanjoseca.gov

City of San Jose, Boards and Commissions Focus Groups

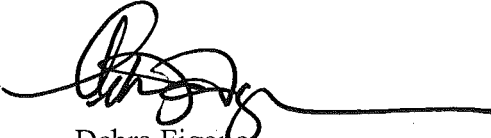
- Thursday, February 19, 1:30 p.m. – 3:30 p.m. West Valley Branch Library- Community Room. 1243 San Tomas Aquino Road.
- Wednesday, February 25, 6:00 – 8:00 p.m. San Jose City Hall- Wing Room 120. 200 E. Santa Clara Street.

Attendance is limited to two representatives from each Board or Commission. For more information, contact Dottie Barney at 535-1259 or dottie.barney@sanjoseca.gov.

"Neighbors in the Chambers" Training —Training will consist of three sessions on the following subjects:

- Saturday, February 21: "From Idea to Action," led by the Office of the City Clerk, focusing on how an item arrives at Council;
- Saturday, March 21: "City Council Meeting 101," is a walkthrough of a council meeting led by the Neighborhood Development Center and Strong Neighborhoods Initiative; and
- Saturday, April 18: "The Effective Advocate," led by neighborhood leaders focuses on how to be an effective advocate and engage the community.

All sessions will be held from 10 a.m. to noon in the Council Chambers. Space is limited; to RSVP call or email: 723-4114 or ndc@sanjoseca.gov.


Debra Figone
City Manager

Attachement

For Immediate Release
Tuesday, February 10, 2009

Contact:
Wendy Sullivan, Communications & Outreach
Office of Councilmember Pete Constant
(408)535-4913 Wendy.sullivan@sanjoseca.gov

Councilmember Pete Constant Appointed to National Policy Committee

SAN JOSÉ, CA – Councilmember Pete Constant has been appointed by the League of California Cities to serve on the National League of Cities' (NLC) Public Safety and Crime Prevention (PSCP) Policy and Advocacy Committee. As a committee member, Councilmember Constant will assist with advocacy and help develop NLC recommendations and reactions to congressional and administrative initiatives. He will represent the State of California on this committee as he serves a one-year term. When asked about his interest in serving on the NLC public safety and crime prevention committee Constant stated:

“My experience as a street cop and community policing advocate taught me how to recognize the needs of the community and has served me well as a city councilmember tackling the challenges of maintaining safe neighborhoods in difficult economic times. Cities throughout California and across the Nation are dealing with the same challenges, and I look forward developing solutions in collaboration with other elected representatives on a national level.”

The PSCP Committee is responsible for policy in the areas of: crime prevention, corrections, substance abuse, municipal fire policy, juvenile justice, disaster preparedness and relief, homeland security, domestic terrorism, court systems and gun control. Constant will represent San José and the State of California during the annual Congressional City Conference in Washington, D.C., March 14 – 18, 2009.

The NLC is the oldest and largest national organization representing municipal governments throughout the United States. Its mission is to strengthen and promote cities as centers of opportunity, leadership and governance. Working in partnership with 49 state municipal leagues, such as the League of California Cities, the National League of Cities serves as a resource to and an advocate for the more than 19,000 cities, villages, and towns it represents. More than 1,600 municipalities of all sizes actively participate as leaders and voting members in the organization.

About Councilmember Pete Constant

San José Councilmember Pete Constant represents Council District 1, a region of West San José bordering Santa Clara, Saratoga, Cupertino and Campbell. He was elected to the City Council in June 2006 and took office in January of 2007. Councilmember Constant has focused on public safety, economic development, open government, and regional land planning. Prior to being elected to office, Councilmember Constant served for fourteen years in the San José police department.

About the City of San José

The City of San José is the third largest city in California and the 10th largest city in the United States, with a population of nearly 1 million and an annual budget of over 3 billion dollars. San José, the *Capital of the Silicon Valley*, is home to the largest concentration of technology expertise in the world with more than 6,600 technology companies. More information about the City of San José can be found at: www.sanjoseca.gov