



# CITY OF SAN JOSE, CALIFORNIA

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## CIVIL SERVICE COMMISSION

Bill Brill, Chair  
Sharon L. Hightower, Vice Chair  
Dave Busse  
Peter Soulé  
Jon C. Fitch

## AGENDA CIVIL SERVICE COMMISSION

TO ARRANGE AN ACCOMMODATION UNDER THE AMERICANS WITH DISABILITIES ACT TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CALL (408) 535-1265 OR (408) 294-9337 (TTY) AT LEAST 48 HOURS BEFORE THE MEETING.

**Agenda Closing 12:00 Noon Monday  
Ten Days before Commission Meeting**

**New City Hall, 200 East Santa Clara Street**

**4:00 p.m. City Council Chambers September 4, 2008**

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## ORDER OF BUSINESS

### ROLL CALL

### ADOPTION OF THE ORDERS OF THE DAY

ONCE ADOPTED, A VARIATION IN ORDER MUST BE APPROVED. IF YOU WISH AN ITEM TAKEN IN A DIFFERENT ORDER OR ADDED TO THE AGENDA, YOUR REQUEST SHOULD BE MADE AT THIS TIME.

### CONSENT CALENDAR

THE CONSENT CALENDAR, CONSISTING OF THREE ITEMS, IS ACTED ON IN ONE MOTION, AS THE ITEMS ARE GENERALLY ROUTINE. IF YOU WISH TO SPEAK ON A CONSENT CALENDAR ITEM OR WISH ACTION TAKEN OTHER THAN THAT INDICATED, MAKE YOUR REQUEST AT THIS TIME.

1. Information Only
  - a. [Hiring Summary – Memorandum from Human Resources dated August 25, 2008, listing complaints about hiring issues and a summary of hiring activity for the period July 1, 2008, through August 23, 2008, for filing.](#)

2. [Human Resources Report dated August 25, 2008, listing the following amendments to the classification plan for filing.](#)

- a. Revision of Class Specifications
  - 1. Therapeutic Supervisor (7126)
  - 2. Maintenance Manager (3119)
- b. Reallocations of Positions

Position #	From (Current Class)	To (New Class)	Dept
00012662	Office Specialist II (1130)	Sr. Office Specialist (1135)	Human Resources

3. Minutes for approval:

- a. July 29, 2008 (confidential)
- b. July 30, 2008 (confidential)
- c. [August 7, 2008](#)
- d. August 11, 2008 (confidential)

**END OF CONSENT CALENDAR**

4. Hearings to be scheduled:

- a. Continued scheduling of the appeal of dismissal of Tom Stoflet, Environmental Service Program Manager (5213). Written time waiver filed. (Hopper/Stoflet)

**ORAL PETITIONS**

**ADJOURN** to October 2, 2008 at 4:00 p.m.

Availability of Public Records. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall, Office of the City Clerk, 200 East Santa Clara Street, Wing – 2<sup>nd</sup> Fl., San Jose, CA 95113 at the same time that the public records are distributed or made available to the legislative body.