



CITY OF SAN JOSE, CALIFORNIA

200 East Santa Clara Street
San José, California 95113
Telephone (408) 535-1265
FAX (408) 292-6207

CIVIL SERVICE COMMISSION

Bill Brill, Chair
Sharon L. Hightower, Vice Chair
Dave Busse
Peter Soulé
Jon Fitch

Minutes of the Commission Regular Meeting February 5, 2009

The Civil Service Commission of the City of San José convened in regular session on February 5, 2009, in the City Council Chambers of San José City Hall at 4:00 p.m.

ROLL CALL

Present: Commissioners Busse, Fitch, Hightower, Soulé and Brill
Absent: None

ORDERS OF THE DAY

By motion unanimously adopted, the Orders of the Day were approved.

CONSENT CALENDAR

By motion unanimously adopted, the Consent Calendar was approved.

1. Information Only

- a. Hiring Summary – Memorandum from Human Resources dated January 6, 2009, listing complaints about hiring issues and a summary of hiring activity for the period June 29, 2008, , through January 24, 2009, was filed.

2. The minutes of January 15, 2009, were approved:
3. Resolution #144 authorizing the Presiding (Lawyer) Member of the Civil Service Commission to make determinations regarding the issuance of subpoenas on behalf of the Civil Service Commission in accordance with the requirements of Part 11 of Chapter 3.04 of Title 3 of the San José Municipal Code was adopted.

END OF CONSENT CALENDAR

4. The following hearings were scheduled:
 - a. The appeal of dismissal of Robert Harris, Heavy Equipment Operator (3343) was scheduled for April 2, 2009 at 6:30 p.m.

Deputy City Attorney Shannon Smythe-Mendoza, appearing on behalf of the City, and Mr. Cook, appearing on behalf of the appellant, were present. Hearing Officer Hightower advised that both parties participate in a prehearing conference with her one week prior to the hearing date, be prepared to discuss issues, witnesses and have already exchanged documents.

- b. The appeal of dismissal of Nancy Hoke, Parking and Traffic Control Officer (2451) was scheduled for April 16, 2009, and April 20, 2009, at 6:30 p.m.

Senior Deputy City Attorney Brian Hopper, appearing on behalf of the City, and Operating Engineers Local Union No. 3 Business Representative Bill Pope, appearing on behalf of the appellant, were present. Hearing Officer Hightower advised that both parties participate in a prehearing conference with her one week prior to the hearing date, be prepared to discuss issues, witnesses and have already exchanged documents.

- c. The appeal of suspension of Roman Dizon, Animal Services Officer (3252) was deferred to the March 2009 agenda for scheduling.
5. Resolution #145 recognizing Commissioner Sharon Hightower for her years of service with the Commission was adopted.
6. The request from the Office of the City Clerk to earmark up to \$4,075 of the Civil Service Commission budget for use by the Council Salary Setting Commission was approved.
7. Interview applicants to fill one (1) vacancy on the Council Salary Setting Commission.

Applicant Roy Truitt was not present at the Commission meeting. The Commission scheduled a Special Meeting on February 23, 2009 at 6:00 p.m. to interview the applicant.

8. Consideration and appointment of applicant to the Council Salary Setting Commission

No action was taken.

ORAL PETITIONS

There was none.

ADJOURN

The meeting adjourned at 4:18 p.m. to 6:00 p.m. to continue to hear the appeal of dismissal of Augustine Martinez, Maintenance Supervisor (3116) (Winchester/Renner)

BILL BRILL, CHAIR

ATTEST:
CIVIL SERVICE COMMISSION
LEE PRICE, MMC, SECRETARY

Michelle Radcliffe, Deputy Secretary