

City of San José (CSJ)
Citizen Corps Council
 June 15, 2009, 1:00 -2:00 PM
 200 E. Santa Clara Street, Room 1734
 Minutes

MEETING CONVENED: 1:00 PM

PRESENT: MAYOR CHUCK REED, CITY MANAGER DEBRA FIGONE, ASSISTANT CITY MANAGER CHRIS SHIPPEY, KIMBERLY SHUNK OF CSJ OFFICE OF EMERGENCY SERVICES (OES), MIKE HANNON OF PLANNING BUILDING AND CODE ENFORCEMENT, ALBERT BALAGSO OF PARKS, RECREATION AND NEIGHBORHOOD SERVICES DEPARTMENT, CHRIS MOORE OF CSJ POLICE, KATY ALLEN OF CSJ PULIC WORKS, MELANIE JIMENEZ OF CSJ MAYOR'S OFFICE, SCARLETT LAM OF CSJ OES, CURT EIKERMAN OF CSJ AIRPORT, PETER JENSEN OF CSJ GENERAL SERVICES, JIM HELMER OF CSJ DEPARTMENT OF TRANSPORTAION, DAVE CAVALLARO OF CSJ POLICE DEPARTMENT, WALTER ROSSMANN OF CSJ FINANCE, JOHN STUFFLEBEAN OF CSJ ENVIRONMENTAL SERVICES, DARRYL VON RAESFELD OF CSJ FIRE DEPTARMENT, TERESA DELOACH-REED OF CSJ FIRE DEPTARMENT, JOE CARRILLO OF CSJ FIRE DEPTARMENT, TOM BUSK OF RED CROSS, KIMBERLY HERNANDEZ OF CSJ OES

Agenda Item	Discussion
March 2009 Airport Field Exercise	<p>Curt Eikerman gave background information on the March 2009 Airport Field Exercise, stating that every three years the Airport is required to conduct a field exercise that includes first responders in cooperation with the Transportation Security Administration, Federal Aviation Administration, CSJ air traffic control towers and other disaster partners.</p> <p>The disaster scenario was that an aircraft which had lost power at take-off crashed into the Airport's new North Concourse. The ensuing disaster response was attended by approximately 80 volunteers, 40 Airport staff, 40-50 Fire Department staff and 30 law enforcement personnel. "Injured" participants were triaged and transported by ambulance to a fire station. Mr. Eikerman noted that although hospitals do not typically assist in the exercise, all pertinent hospital contact information is maintained.</p> <p>Mr. Eikerman circulated a binder that contained a synopsis of the exercise which included pictures, the Airport's close-out letter to Federal Aviation Administration for the exercise, planning efforts, evaluations by other airports/ airline staff and exercise rosters.</p> <p>In response to an inquiry about mutual aid agreements, it was explained that the City of San José participates in the federal, state and local mutual aid system. Airports require fire personnel that are FCC trained, so that San José would typically rely on other cities with airports for mutual aid, such as Oakland and San Francisco.</p>
Interoperable communications	<p>Police Deputy Chief Chris Moore updated the group on the subjects below:</p> <ul style="list-style-type: none"> ◆ <u>Infrastructure</u> The multimillion dollar interoperability project, "ECOMM" was implemented, and works well. The double redundant loop will serve as the backbone for a regional digital radio system planned for the Bay Area and also serves as the data interoperability system backbone. Santa Clara County provided a great deal of assistance to get the system implemented. The project was funded from roughly nine million in grants and about one million from local matching funds coming predominantly from San José and Palo Alto. ◆ <u>Data interoperability</u>
Interoperable communications	<ul style="list-style-type: none"> - CAD to CAD system <p>The City of San José has an agreement in place with Santa Clara County – the county will provide the data program code for CAD interoperability. The data</p>

Agenda Item	Discussion
	<p>program will allow 911 calls placed in other countywide cities to be transferred. The project will unfold over two grant phases and may be in place by 2010.</p> <p>- ECOMM The City of San José is exploring whether the county wide ECOMM system is capable of absorbing city 911 caller traffic from AT & T to prevent a disruption of 911 service.</p> <p>◆ <u>Voice interoperability</u> The Silicon Valley Regional Communication System is the replacement digital radio system using the 700 MHz spectrum. An important feature of the system is that it will allow radio communication with personnel that may be in neighboring counties. The phased-implementation communication system is expected to cost approximately sixteen million dollars and currently there is twelve million available for the effort. With continued federal funding for the system, San José can enjoy interoperability within the region. The FCC has issued a very short timeframe to complete the work.</p> <p>Additionally, Deputy Chief Moore reported that with the migration of analog TV to a digital network, there are open frequencies in the 700 MHz spectrum for broadband. There's a popular move to establish a nationwide public safety broadband network. In addition to San José and other Bay Area cities, other big cities such as Seattle, Boston and New York are prepared to use those frequencies and are in the bidding process to obtain licenses from the FCC for the blocks of broadband allotted for public safety. Options were discussed for smaller public safety entities to acquire access to the network. The network system may be up and running within 18-24 months.</p> <p>An issue that was brought to the attention of meeting attendees was that a Joint Powers Authority (JPA) will soon be established for the Silicon Valley Regional Interoperability Project (SVRIP). Deputy Chief Moore explained that that one of the purposes of JPA is to create a joint funding effort with all parties involved in the Bay Area for maintenance of the SVRIP project ECOMM, so that all parties can contribute their proportionate share to keep the system up and running. Costs allocated for the maintenance of the system have been calculated for coming years. The first year was covered by the grant funding used for ECOMM.</p>
SJ Prepared! Program	OES Administrative Officer Scarlett Lam gave an overview of the San Jose Prepared! program and updated the group on its activities, referring to a distributed document (see ATTACHMENT A).
Emergency Management Plans and Training	OES Director Kim Shunk referred to a distributed document that updated the group on emergency preparedness (see ATTACHMENT B).
Consolidation of OES into Fire Department	Fire Chief Darryl Von Raesfeld provided a briefing on the consolidation of the OES into the Fire Department and referred to a distributed document (ATTACHMENT C). Kim Shunk was applauded for her dedicated service to the city.
NEXT MEETING	DECEMBER 2009

MEETING ADJOURNED: 1:53 PM

Office of Emergency Services
Presentation for San José Citizen Corps Council Meeting
June 15, 2009

San José Prepared! Program - Scarlett Li Lam, OES

- A. Two-hour classes
 - FY07-08 total: 938 participants
 - FY08-09 YTD total: 1,504 participants
 - Cover all ten Council Districts
 - English, Spanish, Vietnamese, Mandarin, and Cantonese
 - Since 7/1/2008, 94 classes were taught, 56 of which were by community invitation – e.g., neighborhood associations; businesses; California Fire Chiefs Association, Administrative Services Section; organizations serving special needs populations.
- B. Twenty-hour classes
 - FY08-09 YTD total: 86 graduates
 - 16 people have signed up for the class starting 6/15/2009
- C. Events
 - Examples: District 10 disaster preparedness conference; countywide disaster exercise; Millpond earthquake drill; HeartSafe City (with San José Fire Dept.)
- D. Active development of volunteer pool
 - Over 70 volunteers participating in teaching, curriculum review, drills, and community events.
 - To date, volunteers have taught 17 classes for a total of 326 participants.

Office of Emergency Services
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Emergency Preparedness – Kimberly Shunk, OES

- A. Disaster shelter plan for special needs populations (Volunteer Center of Silicon Valley) – posted on OES website
- B. Barriers to seismic mitigation (Collaborative for Disaster Mitigation, San José State University) – posted on OES website
- C. Heat Annex to San José’s Emergency Operations Plan – posted on OES website
- D. Update to Local Hazard Mitigation Plan (Association of Bay Area Governments) – in progress; OES/Fire is lead; if plan is updated, new CA law waives city’s 6.25% share of disaster response costs
- E. Pandemic flu planning (ICF International, consultant) – in progress; HR is lead
- F. Upgrade to Public Information Officer workspace in Emergency Operations Center – in progress
- G. Pre-disaster mitigation grant (Cities of Oakland, San Francisco, San José) – Housing is lead; appeal letter challenging rejection filed June 9 with CalEMA, FEMA
- H. RACES Field Day – June 27-28, 2009 at Noble Park
- I. Earthquake class (California Specialized Training Institute) – Sep 21-24, 2009
- J. Emergency Operations Center – activity since last meeting in December 2008
 - Anderson Dam – SCVWD announces problems with seismic stability- Jan 5
 - Sierra Road flooding on private property – Mar 3
 - 4.3 earthquake – Mar 30
 - AT&T cables cut – Apr 9
 - Heat advisory, with record high temperatures –Apr 20
 - Swine flu alert – Apr 24 thru May 8
 - Heat advisory – May 14
 - WHO declaration for stage six H1N1 pandemic – Jun 11
- K. Urban Area Security Initiative grants
 - 2007 UASI – spending will be completed June 27, 2009
 - 2008 UASI – spending to start on July 1, 2009
 - 2009 UASI – grant award expected June 17, 2009
 - Names of Homeland Security grants may change in 2010



San José Fire Department

DARRYL VON RAESFELD, FIRE CHIEF

Fire / OES Consolidation

Briefing Information for Citizen Corp Council Meeting June 15, 2009

1. A heartfelt "thank you" to Kim Shunk for her work and efforts in developing the current structure at OES. The new PIO room at the EOC- and State-sponsored Earthquake Class last December, and the one planned for this upcoming September, is just one example of her work. Her detailed involvement with the various Grants has kept San Jose a key player in this area; her departure has put in a little extra twist into the transition.
2. Fire has been working and meeting with Kim on the transition of the OES work and responsibilities. She has done an exceptional job in providing weekly updated transition documents. This consolidation also reduces the current OES staff by one Administrative Officer and one Training Specialist.
3. With Kim's departure June 30th, Fire has worked with budget to fund the 6 month over-strength of a Deputy Chief to serve as temporary OES Director – to ensure the Emergency Operations Center remains functional, and to oversee the various Grants. An updated contact list has been completed. Acting Deputy Chief Joe Carrillo is the person filling that temporary position.
4. In the next three months we will review and revise the operational structure of OES, and begin the process for a permanent OES Director, to be in place by the end of year.
5. Fire is meeting with PD this Thursday to see where we can optimize the Grant process. We are looking at developing better involvement with the Working Groups and the Advisory Groups.
6. Assistant Fire Chief Teresa Reed will be replacing Kim as San Jose's representative on the Bay Area UASI Approval Authority, which meets bi-monthly.
7. The San Jose Prepared program will integrate with the Fire Department Public Education Division, which consists of one Training Specialist. This combination will help to get the best use of remaining resources.
8. The Office of Emergency Services will continue to operate out of the Bobby Burroughs Communications Center.

ATTACHMENT C

