



Memorandum

TO: RULES & OPEN GOVERNMENT COMMITTEE **FROM: Chuck Reed**

SUBJECT: RULES & OPEN GOVERNMENT COMMITTEE WORKPLAN **DATE:**

Approved

Chuck Reed

Date

6/18/09

MISSION STATEMENT: Council Agenda setting; Committee agenda setting; City Auditor work plan; Commission appointments that do not require interviews by the full Council; Ensuring accessible, responsive, transparent and accountable government.

COMMITTEE MEMBERS: Mayor Reed
Vice Mayor Chirco
Councilmember Nancy Pyle
Councilmember Pete Constant

MEETING SCHEDULE: Every Wednesday at 2:00 p.m. in the Committee Meeting Rooms.

- A. City Council (City Clerk)**
 - 1. Review Draft Agenda
 - a. Add New Items to draft agenda
 - b. Assign "Time Certain" to Agenda Items (if needed)
 - 2. Review Final Agenda
 - a. Review of Items that Meet Exception Rule
 - Adds to Agenda

- B. Redevelopment Agency (Executive Director)**
 - 1. Review Draft Agenda
 - a. Add New Items to draft agenda
 - b. Assign "Time Certain" to Agenda Items (if needed)
 - 2. Review Final Agenda
 - a. Review of Items that Meet Exception Rule
 - Adds to Agenda
 - 3. Assign "Time Certain" for convening Redevelopment Agency Agenda

- C. Review of Upcoming Study Session Agenda(s)**

RULES COMMITTEE

RE: Rules Committee

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D. Legislative Update

1. State
2. Federal

E. Meeting Schedules

F. The Public Record

G. Appointments to Boards, Commissions and Committees

H. Rules Committee Reviews, Recommendations and Approvals

I. Review of Council Committee Agendas

1. Community and Economic Development Committee
2. Neighborhood Services and Education Committee
3. Transportation and Environment Committee
4. Public Safety, Finance and Strategic Support Committee

J. Open Government Initiatives

1. Reed Reforms
2. Sunshine Task Force
3. Public Records Act Requests
4. Council Policy Manual Update

K. Oral Communications

L. Adjournment