



# Memorandum

**TO: RULES & OPEN GOVERNMENT  
COMMITTEE**

**FROM: Chuck Reed**

**SUBJECT: RULES & OPEN GOVERNMENT  
COMMITTEE WORKPLAN**

**DATE: January 25, 2007**

Approved

*Chuck Reed*

Date

*6/15/07*

## RECOMMENDATION

Approval of the Rules Committee workplan for the period of February through June 2007 and setting its meeting on Wednesday of each week at 2:00 P.M. in the Committee Room W118/119, or as noticed below.

## WORKPLAN CONTENTS

**RULES COMMITTEE WORKPLAN  
February – June 2007**

### **COMMITTEE MEMBERS**

Chuck Reed, Chair  
Dave Cortese, Vice Chair  
Pete Constant, Member  
Judy Chirco, Member  
Sam Liccardo, Alternate

### **STAFF**

Richard Doyle, City Attorney  
Lee Price, City Clerk  
Les White, Manager's Office  
Harry Mavrogenes, Redevelopment Agency  
Alicia Bosco, Mayor's Office  
Nadine Nader, City Manager's Office  
Gary Miskimon, Redevelopment Agency

**MISSION STATEMENT:** Council Agenda setting; Committee agenda setting; City Auditor work plan; Commission appointments that do not require interviews by the full Council; Ensuring accessible, responsive, transparent and accountable government.

**MEETING SCHEDULE:** Every Wednesday at 2:00 p.m. in the Committee Meeting Rooms.

**RULES COMMITTEE**

RE: Rules Committee

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**A. City Council (City Clerk)**

1. Review Draft Agenda
  - a. Add New Items to draft agenda
  - b. Assign "Time Certain" to Agenda Items (if needed)
2. Review Final Agenda
  - a. Review of Items that Meet Exception Rule
    - Adds to Agenda

**B. Redevelopment Agency (Executive Director)**

- 1 Review Draft Agenda
  - a. Add New Items to draft agenda
  - b. Assign "Time Certain" to Agenda Items (if needed)
- 2 Review Final Agenda
  - a. Review of Items that Meet Exception Rule
    - Adds to Agenda
- 3 Assign "Time Certain" for convening Redevelopment Agency Agenda

**C. Legislative Update**

1. State
2. Federal

**D. Meeting Schedules**

**E. The Public Record**

**F. Appointments to Boards, Commissions and Committees**

**G. Rules Committee Reviews, Recommendations and Approvals**

**H. Review of Council Committee Agendas**

1. Community and Economic Development Committee
2. Neighborhood Services and Education Committee
3. Transportation and Environment Committee
4. Public Safety, Finance and Strategic Support Committee

**I. Open Government Initiatives**

1. Reed Reforms
2. Sunshine Reform Task Force
3. Significant Public Records Act Requests
4. Council Policy Manual Update

**J. Open Forum**

**K. Adjournment**