CITY OF SAN JOSE
CAPITAL OF SILICON VALLEY

CITY OF SAN JOSE
Planning, Building and Code Enforcement
200 East Santa Clara Street
San José, CA 95113-1905
tel (408) 535-3555 fax (408) 292-6055
Website: www.sanjoseca.gov/planning

COMPREHENSIVE RESEARCH LETTER APPLICATION

TO BE COMPLETED BY PLANNING COUNTER STAFF		
FILE NUMBER **CRL**		RECEIPT # _____
QUAD #	ZONING	DATE _____
GENERAL PLAN	☐ ATTACH A COPY OF APN MAP	AMOUNT _____
		BY _____

TO BE COMPLETED BY THE APPLICANT *(PLEASE PRINT OR TYPE)*

PROPERTY LOCATION/
ADDRESS

ASSESSOR'S PARCEL NUMBER(S) (APN*)

*Can be obtained from the Santa Clara county's Assessor's Office at (408) 299-5500 or the Planning Divisions at (408) 535-7801.

DETAILED DESCRIPTION OF THE INFORMATION REQUESTED

FILING FEE: An application fee of $620 plus $8 (General Plan Update Fee) is due at the time of filing. Additional fees may be assessed and are due prior to release of the letter at a rate of $38 plus the General Plan Update Fee per quarter (1/4) hour after the first 4 hours of work completed.

CONTACT PERSON

PRINT NAME OF CONTACT PERSON & COMPANY			
ADDRESS	CITY	STATE	ZIP CODE
PHONE # ( )	FAX # ( )	E-MAIL ADDRESS	

PLEASE SUBMIT THIS APPLICATION IN PERSON TO THE DEVELOPMENT SERVICES CENTER, 1ST FLR, CITY HALL. APPOINTMENTS ARE NOT REQUIRED BUT MAY BE ACCOMMODATED BY CALLING (408) 535-3555.