



**HISTORIC LANDMARKS COMMISSION  
HEARING AGENDA**

**WEDNESDAY, DECEMBER 3, 2008**

**Regular Session  
6:00 P.M.**

**Council Wing, Rooms W-118 & W-119  
200 East Santa Clara Street  
San José, CA**

**COMMISSION MEMBERS**

**EDWARD JANKE, AIA, CHAIR  
PATRICIA COLOMBE, VICE CHAIR  
STEVEN COHEN HEATHER JACKSON HELENE LAVELLE  
DANA PEAK ERIC THACKER**

**JOSEPH HORWEDEL, DIRECTOR  
DEPARTMENT OF PLANNING, BUILDING AND CODE ENFORCEMENT**

### Note

To request an accommodation for City-sponsored meetings or events or an alternative format for printed materials, please call Carmen Stanley at 408-535-7856 or 408-294-9337 (TTY) as soon as possible, but at least three business days before any meeting or event. If you requested such an accommodation, please identify yourself to the technician seated at the staff table. If you did not call in advance and do now need assistance, please see the technician.

### NOTICE TO THE PUBLIC

Good evening, my name is **Ed Janke**, and I am the Chair of the Historic Landmarks Commission. On behalf of the Commission, I would like to welcome you to tonight's meeting. I will now call to order the **December 3, 2008** meeting of the Historic Landmarks Commission. Please remember to turn off your cell phones and pagers.

If you want to address the Commission, **fill out a speaker card (located at the technician's station), and give the completed card to the technician. Please include the agenda item number for reference.**

#### **The procedure for public hearings is as follows:**

- After the staff report, *applicants may make a five-minute presentation.*
- Anyone wishing to speak in favor of the proposal should prepare to come forward. After the proponents speak, anyone wishing to speak in opposition should prepare to come forward. *Each speaker will have two minutes.*
- Commissioners may ask questions of the speakers. These questions will not reduce the speaker's time allowance.
- The Commission will then close the public hearing.
- *The Historic Landmarks Commission will take action on the item.*

#### **The procedure for referrals is as follows:**

- Anyone wishing to speak on a referral should prepare to come forward. *Each speaker will have two minutes.*
- Commissioners may ask questions of the speakers. These questions will not reduce the speaker's time allowance.
- *The Historic Landmarks Commission will comment on the referral item.*

**If a Commissioner would like a topic to be addressed under one of the Good and Welfare items, please contact Planning staff in advance of the Commission meeting.**

An agenda and a copy of all staff reports have been placed on the table for your convenience. All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Planning, Building and Code Enforcement at San José City Hall, 200 E. Santa Clara Street, 3<sup>rd</sup> Floor Tower, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

**AGENDA**  
**ORDER OF BUSINESS**  
**6:00 P.M. SESSION**

## **ROLL CALL**

### **1. DEFERRALS**

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Any item scheduled for hearing this evening for which deferral is being requested will be taken out of order to be heard first on the matter of deferral. If you want to change any of the deferral dates recommended or speak to the question of deferring these or any other items, you should say so at this time.

**The matter of deferrals is now closed**

### **2. CONSENT CALENDAR**

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**NOTICE TO THE PUBLIC**

**The consent calendar items are considered to be routine and will be adopted by one motion.** There will be no separate discussion of these items unless a request is made by a member of the Historic Landmarks Commission, staff or the public to have an item removed from the consent calendar and considered separately. If anyone in the audience wishes to speak on one of these items, please make your request at this time.

**The Consent Calendar is now closed.**

### **3. PUBLIC HEARINGS**

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#### **HISTORIC PRESERVATION PERMITS**

- a. [\*\*Historic Preservation Permit \(HP08-006\)\*\*](#) Historic Preservation Permit to allow improvements to the west side of St. James Park and installation of pedestrian lighting at the perimeter of the east side of the park on a 7.0 gross-acre site located in the St. James Square Historic Landmark District. (City of San José, Owner). Council District 3. SNI Area: None. CEQA: Exempt. *Project Manager, Hadasa Lev*. Deferred from 11/5/08

**STAFF RECOMMENDATION:** Historic Landmarks Commission forward comments on the proposed work's conformance to the Secretary of the Interior's Standards and recommend approval to the Director of Planning.

## 4. REFERRALS FROM CITY COUNCIL, BOARDS, COMMISSIONS, OR OTHER AGENCIES

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### DIRECTOR OF PLANNING

- a. [PD08-017](#) - Planned Development Permit to allow the construction of an approximately 4711 sq. ft. mausoleum at an existing cemetery on a 165.3 gross acre on the site southwest corner of the Monterey Road and Curtner Avenue (300 Curtner Ave) *Chris Burton, Project Manager*

**Staff Recommendation:** Historic Landmarks Commission to provide comment to the Director of Planning regarding the Proposed New Development at Oak Hill Memorial Park and its Conformance with the Secretary of the Interior's Standards for the treatment of Historic Property.

### Item 6.a(1) to be Heard After Item 4.a.

## 5. PETITIONS AND COMMUNICATIONS

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Public comments to the Historic Landmarks Commission on non-agendized items. Each member of the public may address the Commission for up to two minutes. The Commission cannot take any formal action without the item being properly noticed and placed on an agenda. In response to public comment, the Historic Landmarks Commission is limited to the following options:

- Responding to statements made or questions posed by members of the public; or
- Requesting city staff to report back on a matter at a subsequent meeting; or
- Requesting planning staff to place an item on a future agenda or work plan

- a. [HLC Correspondence](#) Regarding County of Santa Clara 2008-2009 Historical Grant Program

## 6. GOOD AND WELFARE

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- a. Report from Secretary, Planning Commission, and City Council
- (1) Adoption of Historic Landmarks Commission Work plan  
Continued from 11/5/08
  - (2) Preservation Action Council of San Jose Correspondence re: 4146 Mitzi Drive
  - (3) Verbal Report Regarding: Follow-up to the City Council Study Session on Historic Preservation.

- b. Commissioners' report from Committees:
- (1) Design Review Subcommittee (Janke, Colombe and Cohen, Peak alternate)  
Meets the 3<sup>rd</sup> Wednesday of the month as necessary  
No Report
  - (2) Verbal Report Regarding History San José Collections Committee (Jackson)  
Meets the 2<sup>nd</sup> Thursday of every 3<sup>rd</sup> month at 12 noon
  - (3) Japantown Survey Committee (Lavelle)  
Historic Context and Intensive Survey Informational Memo
  - (4) [GP Update Task Force Progress Report](#) (Colombe and Thacker)
  - (5) Commission Bylaw Preparation and Presentation (Peak and Lavelle)
  - (6) Historic Preservation Month Subcommittee  
Commission to select members
- c. [Review of 11/5/08 HLC Meeting Minutes](#)
- d. Status of Circulation of Environmental Review Documents  
<http://www.sanjoseca.gov/planning/eir/>
- (1) Verbal Report Regarding PDA04-076-01. Planned Development Permit Amendment to reduce residential density from 143 to 126 single-family attached residential units, and commercial intensity from 12,000 to 7,300 square feet of retail, and associated architectural changes on a 2.0 gross acre site located at the southeast corner of East Taylor and North Seventh Streets.
- e. 2008 - 2009 Fiscal Year Study Session Dates and Topics
- (1) February 6<sup>th</sup> – Planning Department Website Re-design
  - (2) March 5<sup>th</sup> – CEQA: How to Review an EIR
  - (3) April 2<sup>nd</sup> - Preservation in San José's Future
  - (4) June 4<sup>th</sup> – HLC Workplan Discussion
  - (5) February 6, 2009 HLC Retreat, located in City Hall Tower Room T-1446, commencing at 9:00 a.m. – 4:00 p.m.

## ADJOURNMENT

## **2008 HISTORIC LANDMARKS COMMISSION MEETING SCHEDULE**

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<b>DATE</b>	<b>TIME</b>	<b>TYPE OF MEETING</b>	<b>LOCATION</b>
January 9, 2008	12:00 p.m.	Design Review Subcommittee	Room T-550
February 6, 2008	6:00 p.m.	Regular Meeting	Room W118-119
February 20, 2008	12:00 p.m.	Design Review Subcommittee	Cancelled
March 5, 2008	6:00 p.m.	Regular Meeting	Room W118-119
March 19, 2008	12:00 p.m.	Design Review Subcommittee	Room T-550
April 2, 2008	6:00 p.m.	Regular Meeting	Room W118-119
April 16, 2008	12:00 p.m.	Design Review Subcommittee	Room T-550
May 7, 2008	6:00 p.m.	Regular Meeting	Room W118-119
May 21, 2008	12:00 p.m.	Design Review Subcommittee	Room T-550
June 4, 2008	6:00 p.m.	Regular Meeting	Room W118-119
June 18, 2008	12:00 p.m.	Design Review Subcommittee	Room T-550
August 6, 2008	6:00 p.m.	Regular Meeting	Room W118-119
August 20, 2008	12:00 p.m.	Design Review Subcommittee	Room T-550
September 3, 2008	6:00 p.m.	Regular Meeting	Room W118-119
September 17, 2008	12:00 p.m.	Design Review Subcommittee	Room T-550
October 1, 2008	6:00 p.m.	Regular Meeting	Room W118-119
October 15, 2008	12:00 p.m.	Design Review Subcommittee	Room T-550
November 5, 2008	6:00 p.m.	Regular Meeting	Room W118-119
November 19, 2008	12:00 p.m.	Design Review Subcommittee	Cancelled
December 3, 2008	6:00 p.m.	Regular Meeting	Room W118-119
December 17, 2008	12:00 p.m.	Design Review Subcommittee	Room T-550
February 4, 2008	6:00 p.m.	Regular Meeting	Room W118-119
February 6, 2008	6:00 p.m.	HLC Retreat	TBD
February 18, 2008	12:00 p.m.	Design Review Subcommittee	Room T-550

HISTORIC LANDMARKS AGENDA ON THE WEB:  
<http://www.sanjoseca.gov/planning/hearings/historic.asp>

# CITY OF SAN JOSÉ CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, Redevelopment Agency Board, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

## 1. Public Meeting Decorum:

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

## 2. Signs, Objects or Symbolic Material:

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions:
  - No objects will be larger than 2 feet by 3 feet.
  - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
  - The items cannot create a building maintenance problem or a fire or safety hazard.
- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

## **CITY OF SAN JOSÉ CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS (CONT'D)**

3. Addressing the Council, Redevelopment Agency Board, Committee, Board or Commission:
- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
  - b) Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
  - c) Speakers should discuss topics related to City business on the agenda, unless they are speaking during open forum.
  - d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
  - e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
  - f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
  - g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.