



# OUTREACH

March 14, 2007

Matt Shelton  
City of San Jose  
Parks, Recreation, and Neighborhood Services  
Healthy Neighborhoods Venture Fund  
200 E. Santa Clara St., 9<sup>th</sup> Floor  
San Jose, CA 95113

Re: Senior Transportation Program (App ID 855)

Dear Matt:

I am writing to you regarding the recently released Application Ratings for the FY07/08 HNVF Program. I am very concerned about the Medium scores that our application received for our project's Work Plan and Past Performance.

Based on my discussion with our analyst, it is my understanding that we received a Medium score for our Work Plan for failing to list our long-term outcome on Form D. Admittedly, this entry was overlooked on Form D of our application however, I would appreciate the reconsideration of our score since that basis for the lower score is a minor clerical oversight and that the **City defined** outcome is clearly identified in bold as the first entry in *Section III - Long-Term Outcomes & Performance Measures*, question #1.

In respect to the late report(s), as per our discussion last week, I would appreciate knowing which reports were submitted later than their due dates since our records show that all reports were submitted within the time allowed.

Thank you for your consideration of these requests. Please let me know if you have any questions or require any additional information regarding our project.

Sincerely,



Paul Tatsuta, Manager  
Senior Transportation/Senior Outreach/  
Guaranteed Ride/Give Kids a Lift! Programs

