



*Parks, Recreation and  
Neighborhood Services*

## MEASURE P CITIZEN OVERSIGHT COMMITTEE

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# SYNOPSIS

Wednesday, April 1, 2008

6:30 P.M.

Mayfair Community Center  
2039 Kammerer Ave.  
San Jose, CA 95116

### **1. CALL TO ORDER**

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The Parks and Recreation Commission, reconvening as the Measure P Citizen Oversight Committee, was called to order at 6:37 p.m. at Mayfair Community Center, 2039 Kammerer Ave., San Jose, CA 95116.

### **2. ROLL CALL**

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Present: Melanie Richardson (Chair), Mike Flaughner (Vice-Chair), Leslee Hamilton, Winston Chew, James Kim, Julie Matsushima, Erik Karstan Smith

Absent: Paul Kramer

Staff Present: Julie Edmonds-Mares, Matt Cano, Cora Velasco, Monica Lun, Jennifer Hade (PRNS), Scott Johnson, Mike Ryder (Finance), Sharon Erickson (City Auditor)

Independent Auditor: Cynthia Pon (MACIAS GINI & O'CONNELL LLP)

### **3. APPROVAL OF SYNOPSIS**

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Committee member Mike Flaughner moved to accept the Synopsis of the November 5, 2008. Committee member Leslee Hamilton seconded the motion. The motion carried unanimously.

**4. REVIEW OF THE FY 2007-2008 STATUS REPORT ON THE PARKS AND RECREATION BOND PROJECTS**

Cora Velasco, Recreation Superintendent, Parks Operations and Development Division of the Parks Recreation and Neighborhood Services Department presented information to the Committee regarding the Status Report on the Bond Projects.

Melanie Richardson, Chair of the Committee requested that quarterly updates be provided on the Sports Complexes. The Committee also requested that information be provided on what was spent in the Sports Complexes. The audit report showed that approximately two million were spent through FY 2007-2008.

A motion was made by Leslee Hamilton and seconded by Mike Flaughter to accept the FY 2007-2008 Status Report on the Parks and Recreation Bond Projects. The motion carried unanimously.

**5. REVIEW OF THE REPORT ON THE STATUS OF THE AUDIT OF THE PARKS AND RECREATION BOND FUND**

Sharon Erickson, City Auditor provided background/history on the reason the audit was conducted. Sharon Erickson also mentioned that full audit will be provided in the fall each year. Cynthia Pon of Macias Gini & O'Connell LLP presented the audit. Scott Johnson, Director of Finance provided information on City's process for closing the City's books, and on City's response to correct deficiencies identified in the audit.

Committee members Winston Chew moved that the Committee accept the audit report with a recommendation for City Auditor Sharon Erickson to forward the Macias Gini & O'Connell audit together with audits of other Bond Programs to the City Council, and that staff consider moving funds from the Reserve to the Guadalupe Trail Reach 6 to allow construction to start. Committee members also expressed their concerns about the delays in the delivery of the Sport Complexes. Committee member Erik Karstan Smith seconded the motion. The motion carried unanimously.

**6. PUBLIC COMMENTS**

None

## **7. ADJOURNMENT**

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There being no further business, the Measure P Citizen Oversight Committee adjourned at 7:50 p.m.

Prepared and submitted by:

*Lily Chan*

Lily Chan, Staff Specialist  
Parks, Recreation and Neighborhood Services