



## YOUTH COMMISSION

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# A G E N D A

**Commissioner Chair, Kasey One, Annie Chung, Aaron Carrera, Garland Heng,  
Nick Taxera, Amanda Aldama, Rose Dhaliwal, Daniel Stromfeld,  
Layla Forooghi and Mariam Khan**

## YOUTH COMMISSION TRAINING SESSION

**Sunday, August 8, 2010**

**12:00p.m. – 4:00p.m.**

**Roosevelt Community Center**

**901 E. Santa Clara St.**

**San Jose, CA 95116**

**1. CALL TO ORDER AND ROLL CALL (12:00 – 12:03pm)**

Check in (Sign-in Sheet)

**2. APPROVAL OF MINUTES (12:03 – 12:05pm)**

None

**3. ORAL COMMUNICATION**

*Persons wishing to address the Commission on matters not on the agenda may do so under Oral Communication. Speakers are limited to 2 minutes. All statements that require a response may be placed on the agenda for a future meeting and may be referred to staff for review and reply in writing.*

**4. TRAINING SESSION (12:05 – 3:45pm)**

- a.. Youth Advisory Council Calendars (hands on practice)  
Commissioners will learn how to write YAC agenda's and minutes
- b. District specific project proposals (questions and answer)  
Project proposal process will be reviewed
- c. Commissioners reports (hands on practice)  
Commissioners report template, time line and process will be reviewed
- d. Issues review and selection (brainstorming activity)  
Commissioners will learn the process of selecting an issue
- f. Building a strong argument (debate and discussion activity)  
Commissioners will learn the importance and elements of building a strong argument to support their views

**5. INFORMATIONAL ITEMS (3:45 – 4:00pm)**

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- a. Commissioners announcements
- b. Staff announcements
- c. Upcoming meetings and events

**6. ADJOURNMENT (4:00pm)**

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**All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Department of Parks, Recreation & Neighborhood Services, 200 E. Santa Clara Street, 9<sup>th</sup> Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.**

**To arrange an accommodation under the Americans with Disabilities Act to participate in this public meeting, please call (408) 535-1260 or the TTY number, (408) 294-9337, at least two business days before the meeting.**