



**PUBLIC WORKS PERMIT FEES**  
 (Effective August 15, 2011 – August 13, 2012)  
 Department of Public Works, Development Services  
 200 East Santa Clara Street, San Jose, CA 95113  
<http://www.sanjoseca.gov/publicworks/tds>  
 (408) 535-3555

**RECORD RETENTION FEE**  
 This fee is applied to all permit service fees, but not to sewer fees, in-lieu fees, and park fees.  
 Record Retention Fee is 4% of total permit / application fees - \$15 minimum fee, \$1,500 maximum fee

**BENCHMARK MAINTENANCE FEE**  
 This fee is applied to all permits utilizing City Benchmarks (Grading Plans, Public Improvement Plans, and Private Street Plans)  
 Benchmark Maintenance Fee is \$150 per applicable permit/plan

**TIME AND MATERIALS**  
 Any service for which there is no fee, or for additional service provided above and beyond the services included in the standard fees, will be billed on a time and materials basis.  
 Time and Materials rate is \$120 per hour

**HAZARD ZONE CLEARANCES**

Description of Service	Category	Fee (plus Record Retention Fee)
<u>Seismic Hazard Report Review</u> City review of Consultant prepared report		\$994 + \$39 Record Retention Fee per each review
<u>Geologic Hazard Zone</u>		
Application	Single Family Addition Single Family New Other	\$265 + \$15 Record Retention Fee \$1,061 + \$42 Record Retention Fee \$1,458 + \$58 Record Retention Fee
Assessment (fee charged per each review)	Single Family Addition Single Family New Other	\$331 + \$13 Record Retention Fee \$994 + \$39 Record Retention Fee \$1,193 + \$48 Record Retention Fee
Investigation (fee charged per each review)	Single Family Addition Single Family New Other	\$862 + \$34 Record Retention Fee \$1,458 + \$58 Record Retention Fee \$2,519 + \$100 Record Retention Fee
Special Geologic Hazard Study Area (SGHSA)		Time & Material (\$2,300 initial deposit)
<u>Flood Zone</u>	Building Permits	
New Structure		\$220 (\$140 if reviewed during Planning)
New Accessory Structure		\$165 (\$105 if reviewed during Planning)
Existing Structure	Non-Substantial Imp. Substantial Improvement	\$65 (\$25 w/o detailed review) \$260 (\$150 if reviewed during Planning)
Existing Accessory Structure	Non-Substantial Imp. Substantial Improvement	\$65 (\$25 w/o detailed review) \$205 (\$115 if reviewed during Planning)
Field Inspection	Finished Construction	\$175



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**GRADING & DRAINAGE, EROSION CONTROL, AND STORMWATER TREATMENT**

Description of Service	Category	Fee (plus Record Retention Fee)
<u>Grading and Drainage Permit</u>		
Fee Based on quantity of earthwork, Cut or Fill whichever is greater	<u>Non-Hillside*</u> First 500 Cubic Yards (cy) 500-1,000cy 1,000-10,000cy 10,000-100,000cy Greater than 100,000cy	\$1,701 \$1,701 + \$1.13/cy over 500cy \$2,267 + \$0.21/cy over 1,000cy \$4,139 + \$0.10/cy over 10,000cy Time and Materials over 100,000cy
Projects in a Geologic Hazard or Landslide Seismic Hazard Zone will be considered Hillside Grading	<u>Hillside*</u> First 500 Cubic Yards (cy) 500-1,000cy 1,000-10,000cy 10,000-100,000cy Greater than 100,000cy	\$2,731 \$2,731 + \$1.37/cy over 500cy \$3,416 + \$0.33/cy over 1,000cy \$6,401 + \$0.21/cy over 10,000cy Time and Materials over 100,000cy
<b>On-Site Storm Conveyance Plan and Inspection</b>	<b>Storm Connection*</b> <b>Storm Inlet /Area Drain*</b>	<b>\$80 per connection</b> <b>\$60 per inlet/drain</b>
<b>On-Site Earth Retaining Structure Plan Check and Inspection</b>	<b>1st Retaining Structure*</b> <b>Each Additional Retaining Structure*</b>	<b>\$540 per structure</b> <b>\$300 per additional structure</b>
Grading Plan Revision Grading Permit Renewal Grading Permit Exemption	All All All	\$223 + \$9 Record Retention Fee \$169 + \$7 Record Retention Fee \$312 + \$15 Record Retention Fee
Hydrant Water Use Exception	All	\$111 + Record Retention Fee*
<u>Erosion and Sediment Control</u>		
All Grading permits require an approved Erosion and Sediment Control plan. (only for Type I & II)	Type I Type II Type III	\$6,739 + \$269 Record Retention Fee \$4,751 + \$190 Record Retention Fee \$1,700 + \$68 Record Retention Fee

\*Record Retention fee dependent on scope of work. See page 1 for Record Retention Fee rate.





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**PLEASE NOTE**

The encroachment permit fees on the following two pages are determined in part by the classification of the street where the work is taking place. For a list of City streets classified as Arterial for fee calculation purposes, please visit our website at <http://www.sanjoseca.gov/publicworks/tds/document.asp>

**PRIVATE UTILITY PERMITS (Only Public Streets)\***

Type of Work Proposed	Fee
Arterial Utility Trench ** (0-40 LF)	<b>\$1,803</b> + \$250 City USA fee + <b>\$82</b> Record Retention Fee
Arterial Utility Trench (Each additional 40 LF)	<b>\$368</b> + \$125 City USA fee + <b>\$20</b> Record Retention Fee
Local/Collector Utility Trench ** (0-40 LF)	<b>\$1,179</b> + \$250 City USA fee + <b>\$57</b> Record Retention Fee
Local/Collector Utility Trench (Each additional 40LF)	<b>\$198</b> + \$125 City USA fee + <b>\$13</b> Record Retention Fee
New Street Utility Trench ** (0-40 LF)	<b>\$864</b> + <b>\$35</b> Record Retention Fee
New Street Utility Trench (Each additional 40 LF)	<b>\$113</b> + <b>\$5</b> Record Retention Fee

\* Private Utility permits are for the construction of utility facilities in the public right-of-way by private contractors for future ownership by a franchised utility company. If the franchised utility company will be doing the construction, they need to call the Utilities section of Public Works at (408) 975-7455 for permit information and fees.

\*\* In situations where a permit is issued for work on multiple street types, the base fee (0-40 LF) will only be collected once. The highest base fee will be collected and the work performed on the lesser street type(s) will be calculated at the additional 40LF rate. Example: 75LF on an Arterial, and 50LF on a Local. Base fee will be based on the Arterial (**\$1,803**) which pays for the first 40LF of the Arterial. The remaining 35LF on the Arterial will be at the additional rate of **\$368**. The 50LF on the Local will be charged at the additional local rate of **\$198** for every 40LF, which equals **\$396**. The total fee is then **\$1,803 + \$368 + \$396 = \$2,567**. The USA fee is calculated in the same manner.

**SPECIAL (ASSESSMENT) DISTRICT FEES**

Description of Service	Fee
Assessment Segregation Map Review	\$150 for each original District Parcel segregated, plus \$50 for each resultant portion of each District Parcel
Assessment Certificate	\$9.50



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**REVOCAABLE ENCROACHMENT PERMITS**

Type of Work Proposed	Fee
Construction / Destruction of Water Monitoring Wells (also applies to Soil Sampling Borings and Potholing)	<ul style="list-style-type: none"> <li>• First 3 wells/locations are \$843 total + \$250 City USA fee + \$43 Record Retention Fee</li> <li>• Additional wells/locations are \$169 each + \$50 each City USA fee + \$10 each for Record Retention Fee</li> </ul>
Sanitary Manhole Flow Monitoring	Same fees as Water Monitoring wells minus the USA fees
Water, Vapor, or Soil Remediation	\$843 + \$250 City USA fee + \$43 for Record Retention Fee
Facade Improvements, Scaffolding, Construction Fence, Construction Wall, Debris Chute, Tie Backs for Retaining Walls	\$843 per frontage + \$33 Record Retention Fee per frontage
Sign Installation	Sign installed with scissor lift, see Facade Improvements Sign installed with Hydraulic Crane, see Crane
Crane in Public ROW	\$843 per permit + \$33 Record Retention Fee
Street Closure (All or Half-Street) *	\$1,078 per closure + \$43 Record Retention Fee
Private Trench Crossings	See Private Utility Permit Fee Schedule (page 4)
<b>Temporary Portable Storage Unit in Right-of-Way</b>	<b>\$120 per storage unit + Record Retention Fee (Page 1)</b>
Miscellaneous/Others	Time and Materials
Revocable Permit Extensions	See Page 7 for Permit Extensions
Inspections of Repairs to City Infrastructure	Time and Materials

\* A Street Closure is defined as the complete closure of all lanes on any City street, or the closure of half the street (all lanes in a single direction) on an Arterial street. This fee is a surcharge to any of the revocable permits listed above where the work requires a street closure.

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**MAPPING AND VACATIONS/ABANDONMENTS**

Description of Service	Type	Fee
<p><b>Mapping</b></p> <p>The new Parcel Map process allows for minor subdivisions without requiring a Tentative Map. See Parcel Map handout for details.</p> <p>These other map fees all assume that the applicant has an approved Tentative Map from the Planning Dept.</p>	Parcel Map without a Tentative Map	\$6,003 + \$240 Record Retention Fee + \$375 Planning Dept. Exemption of Environmental Review Fee + \$310 Planning Dept. Review of Parcel Map Fee + \$206 Fire Dept. Review Fee + \$210 Building Dept. Review Fee
	Parcel Map	\$4,847 + \$193 Record Retention Fee
	Final Map (2-20 Lots)	\$4,219 plus \$126 per lot + Record Retention
	Final Map (21-50 Lots)	\$5,925 plus \$40 per lot + Record Retention
	Final Map (51-100 Lots)	\$6,146 plus \$36 per lot + Record Retention
	Final Map (>100 Lots)	\$7,209 plus \$25 per lot + Record Retention
	1 Lot Parcel/Tract Map for Condos	\$4,847 + \$193 Record Retention Fee
	Certificate of Correction To Recorded Map	\$659 + \$26 Record Retention Fee + County Recorder's Fee
	Amended Map	\$3,638 + \$145 Record Retention Fee
Separate Instrument Easement Dedication	All	\$861 per easement + \$34 Record Retention Fee
Street / Easement Vacation (Abandonment)	Summary Vacation	\$3,241 + \$129 Record Retention Fee
	Standard Vacation	\$4,435 + \$177 Record Retention Fee
	Vacation-with Sale	\$5,693 + \$227 Record Retention Fee
		An additional Planning Dept. fee of \$460 for the Planning Commission Hearing is required when vacating a street.



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**ENGINEERING AND INSPECTION (E&I)**

An initial deposit of 50% (\$1,000 minimum) of the calculated fee is due when the plan is first submitted for review

Description of Service	Construction Cost	Fee (plus Record Retention Fee)
Engineering & Inspection for <b>Public Street Improvements</b>	First \$25,000 \$25,000-\$50,000 \$50,000-\$100,000 \$100,000-\$200,000 \$200,000-\$500,000 \$500,000-\$1,000,000 Greater than \$1,000,000	26.63% of construction cost (\$1,500 minimum) \$6,657 plus 9.82% of amount over \$25,000 \$9,113 plus 15.15% of amount over \$50,000 \$16,690 plus 8.54% of amount over \$100,000 \$25,234 plus 5.50% of amount over \$200,000 \$41,721 plus 4.90% of amount over \$500,000 \$66,168 plus 3.99% of amount over \$1,000,000
Engineering & Inspection for <b>Landscape Improvements</b> in Public Right-of-Way	First \$25,000 \$25,000-\$50,000 \$50,000-\$100,000 \$100,000-\$200,000 \$200,000-\$500,000 \$500,000-\$1,000,000 Greater than \$1,000,000	17.51% of construction cost (\$1,500 minimum) \$4,377 plus 10.85% of amount over \$25,000 \$7,090 plus 8.96% of amount over \$50,000 \$11,571 plus 6.91% of amount over \$100,000 \$18,479 plus 4.69% of amount over \$200,000 \$32,545 plus 3.34% of amount over \$500,000 \$49,223 plus 2.81% of amount over \$1,000,000
Engineering & Inspection for <b>Private Street Improvements</b>	\$0-\$25,000 \$25,000-\$50,000 \$50,000-\$100,000 \$100,000-\$200,000 \$200,000-\$500,000 \$500,000-\$1,000,000 Greater than \$1,000,000	17.36% of construction cost (\$1,500 minimum) \$4,340 plus 9.32% of amount over \$25,000 \$6,669 plus 6.34% of amount over \$50,000 \$9,839 plus 6.13% of amount over \$100,000 \$15,973 plus 3.86% of amount over \$200,000 \$27,550 plus 2.91% of amount over \$500,000 \$42,086 plus 2.19% of amount over \$1,000,000
Multiple Plan Check Three plan checks are included in above fees, additional fee for subsequent plan checks	All	4% surcharge to Engineering & Inspection fee for each additional review past 3 <sup>rd</sup> review.
Plan Revision Revisions to approved plans	All	\$398 for each revision to approved plan
Contract Extension Extend expiration date by 6 months	First two 6 month extensions  Each additional extension past 2	\$749 for a Tract or Major Contract  \$1,717 for a Tract or Major Contract
Permit Extension Extend expiration date by 6 months	First two 6 month extensions  Each additional extension past 2	\$382 per Permit (Revocable Permit, Private Utility Permit, Lateral Permit, Minor Permit)  \$898 per Permit (Revocable Permit, Private Utility Permit, Lateral Permit, Minor Permit)



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**STREETLIGHTS**

Number of Streetlights	Design Fee (If Developer chooses to have City design streetlights)	Review Fee (If Developer chooses to hire a consultant for streetlight design)	Inspection Fee (For all projects with streetlights)
0	\$359		
1	\$1,366	\$911	\$1,454
2	\$2,419	\$1,623	\$2,440
3	\$3,472	\$2,335	\$3,426
4	\$4,525	\$3,047	\$4,412
5	\$5,578	\$3,759	\$5,398
6	\$6,631	\$4,471	\$6,384
7	\$7,684	\$5,183	\$7,370
8	\$8,737	\$5,895	\$8,356
9	\$9,790	\$6,607	\$9,342
10	\$10,843	\$7,319	\$10,328
11	\$11,549	\$7,752	\$10,996
12	\$12,255	\$8,185	\$11,664
13	\$12,961	\$8,618	\$12,332
14	\$13,667	\$9,051	\$13,000
15	\$14,373	\$9,484	\$13,668
16	\$15,079	\$9,917	\$14,336
17	\$15,785	\$10,350	\$15,004
18	\$16,491	\$10,783	\$15,672
19	\$17,197	\$11,216	\$16,340
20	\$17,903	\$11,649	\$17,008
More than 20	\$17,903 plus \$473 for each additional light	\$11,646 plus \$324 for each additional light	\$17,008 plus \$457 for each additional light
Streetlight Re-Inspection	N/A	N/A	\$210 per inspection past 2

Note: Fee for relamping = Fee for streetlight x 50%; Fee for relocation = Fee for streetlight.  
 \* A \$359 evaluation fee is applicable if the existing streetlighting is reviewed, but no new lights are required

**UNDERGROUND SERVICE ALERT (USA)**

Description of Service	Street Improvement Construction Cost	Fee (plus Record Retention Fee)
Underground Service Alert for <b>Residential</b> projects	First \$50,000 \$50,000-\$100,000 \$100,000-\$200,000 \$200,000-\$1,000,000 Greater than \$1,000,000	\$250 plus 0.31% of value \$402 plus 0.97% of value > \$50,000 \$889 plus 0.87% of value > \$100,000 \$1,759 plus 0.18% of value > \$200,000 \$3,210 plus 0.12% of value > \$1,000,000
Underground Service Alert for <b>Non-Residential</b> projects	First \$50,000 \$50,000-\$100,000 \$100,000-\$200,000 \$200,000-\$1,000,000 Greater than \$1,000,000	\$250 plus 1.43% of value \$964 plus 2.32% of value > \$50,000 \$2,124 plus 0.91% of value > \$100,000 \$3,032 plus 0.14% of value > \$200,000 \$4,155 plus 0.13% of value > \$1,000,000



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**TRAFFIC**

Description of Service	Type	Fee
<u>Geometric Plan Design</u>	Minor Improvement Plan	\$250 each + 1% of Construction Cost
	Major Improvement Plan	\$1,500 each + 1% of Construction Cost
	Tract Improvement Plan	\$1,500 each + 1% of Construction Cost
Traffic Signs		<b>\$226</b> each
Pavement Markings		<b>\$3.09</b> per square foot plus <b>\$388</b> base fee
Street Name Signs		<b>\$263</b> per pair (two signs per intersection)
<u>Traffic Signal</u>		
<b>City Design</b> The Developer has the option to hire a consultant to for the traffic signal design or pay the City a fee for the design	Minor	<b>\$15,035</b> per signal
	Major / New	<b>\$25,493</b> per signal
Basemap CAD Fee	Minor	<b>\$6,992</b> each (not collected if provided by applicant)
	Major / New	<b>\$6,992</b> each (not collected if provided by applicant)
County, State, Light Rail Intersection surcharge	Minor	<b>\$3,567</b> per signal
	Major / New	<b>\$3,597</b> per signal
<b>Review of Consultant Design</b> A review fee is not required if the Signal is designed by the City	Minor	<b>\$13,456</b> per signal
	Major / New	<b>\$20,613</b> per signal
Additional Reviews Three plan checks are included in above fees, additional fee for subsequent plan checks	Minor	<b>\$670</b> per signal per each additional review
	Major / New	<b>\$670</b> per signal per each additional review
<b>Inspection</b>	Major Modification	\$16,958 per signal
	Minor Modification	\$8,200 per signal
	New	\$13,574 per signal
<b>Traffic Controller Fee</b> This fee is only collected when a new Traffic Signal Controller is required, either due to construction of a new signal or if the signal modification requires installation of a new controller.		<b>\$5,995</b> per each new controller



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**MATERIALS TESTING LABORATORY**

Description of Service	Right-of-Way Area (square feet)	Fee
<u>Pavement Design</u> Research Design Standard Design  Non-Standard (i.e. Non-Standard Construction Materials such as Pavers or Architectural Pavement Treatment)	1 to 10,000SF 10,001 to 40,000SF Greater than 40,000SF	\$378 \$3411 \$2,761+\$0.065 per square foot \$1,949+\$0.09 per square foot  Time & Materials Surcharge to the standard design fee
<u>Material Lab Testing</u> Standard Testing  Bus Pad Testing Fee  Sewer Pipe Plant Q/A Inspection Fee  Non-Standard (i.e. Bridges, Major Concrete Structure, Lime Treated Base, Other Treated Bases, Non-Standard Materials or Specifications)  Other Material Testing Lab (i.e. Retesting of Failed Materials, Failure Analysis, Outside Consultant Services)	1 to 10,000SF 10,000 to 40,000SF Greater than 40,000SF  400' - 1,200' RCP Greater than 1,200' RCP	\$4,751 \$1,949+\$0.28 per square foot \$4,751+\$0.21 per square foot  \$3,898 per bus pad  \$1,340 \$1,340 + \$1.93/LF>1,200'  Time & Materials Surcharge to the standard testing fee  Time and Material Basis

**MISCELLANEOUS FEES**

Description of Service	Fee
<b>Residential Driveway Permit</b>	<b>\$120 per driveway + Record Retention Fee (Page 1)</b>
Overhead Utility Undergrounding In-lieu Fee	\$409 per linear foot (Effective 1/31/11)
<u>Municipal Water Service</u> Engineering & Inspection Fees Frontage Fees Water Meter Fees Major Water Facilities Fees	If a project is located in the Municipal Water System service areas (Edenvale, Evergreen, or North San Jose) call (408) 277-3671 for calculation of those fees.
<u>Park Fees</u>	See Park Fee Schedule <i>Note: Park fees are collected by the Building Department prior to the issuance of a Building Permit</i>