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Sent to Council: MAR 12 2004

Memorandum
by Council Liaison's Office

**TO: HONORABLE MAYOR
AND CITY COUNCIL**

FROM: Betsy Shotwell

**SUBJECT: BOARDS AND COMMISSION
CONTACT LIST FOR 2004**

DATE: March 11, 2004

Approved

Date

3-12-04

INFORMATION

Please find attached the most recently updated roster of Boards, Commissions, Committees. This list identifies key information such as staff contacts for each meeting as well as the meeting schedules and Councilmember affiliation.

In a continuing effort to support Council, we will continue to update the list periodically. If you have any questions, please contact me at 277-4061.

Betsy Shotwell
Director, Intergovernmental Relations

Attachment: Boards and Commission Contact List for 2004

BOARD, COMMISSION OR COMMITTEE ROSTER--STAFF CONTACT LIST

Available on the Intranet March 2004

Board, Commission or Committee by City Service Area	Meeting Schedule	Position	Council Member	Staff Contact(s)	Department	Phone	Fax #
Airport Commission	1st Monday of the Month at 6:00 PM	Liaison	Reed	Ralph Tonseth	Airport	501-7670	573-1675
Planning Commission	2nd & 4th Wednesdays of the Month at 6:00 PM		LeZotte	Joe Horwedel	PBCE	5184	3250
Historic Landmarks Commission	1st Wednesday of the Month at 6:00 PM	Liaison	LeZotte	Joe Horwedel (Courtney Damkroger)	PBCE	5184	3250
Revolving Loan Fund	3rd Thursday of the Month at 9:00 AM		Cortese	Paul Krutko (Chris Coggins)	Economic Development	5880	3615
LAFCO	2nd Wednesday in Odd Months at 1:15 PM		LeZotte	Laurel Prevetti	PBCE	5183	3250
		Alternate	Reed				
Bay Area Council	Annual	Board Member	Gonzales	Paul Krutko (Joe Hedges)	Economic Development	5880	3615
Joint Venture Silicon Valley	3rd Friday of April, June, September, November	Co-Chair	Gonzales	Paul Krutko (Joe Hedges)	Economic Development	5880	3615
Housing Advisory Commission	2nd Thursday of the Month at 5:30 PM	Liaison	Cortese	Leslye Corsiglia	Housing	3863	3197
Association Bay Area Government (ABAG)	3rd Thursday in Odd Months at 7:30 PM	Exec. Board	Cortese	Laurel Prevetti	PBCE	5183	3250
		Exec. Board	LeZotte	Betsy Shotwell	City Manager's Office	4061	3131
		Exec. Board	Yeager	Frannie Edwards (re: earthquakes)	Emergency Services	4596	3345
		Alternate	Gregory				
		Alternate	Campos				
		Alternate	Williams				
Small Business Development Commission	2nd Wednesday of the Month at 6:00 PM	Liaison	Reed	Paul Krutko (Nanci Klein)	Economic Development	5880	3615
			Dando				

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Association of Monterey Bay Area Governments (AMBAG)	Quarterly	Liaison	Chavez	Laurel Prevetti	PBCE	5183	3250	
Driving a Strong Economy Committee	4th Monday of the Month at 1:30 PM	Chair	Williams	Mark Linder (Paul Krutko)	City Manager's/ OED	5656	3131	
		Vice-Chair	Gregory					
			Chirco					
			Reed					
Advisory Commission on Rents	3rd Thursday in Odd Months at 5:30 PM	Liaison	Campos	Leslye Corsiglia (Vivian Frelix-Hart and Rachel Vanderveen)	Housing	2244	3197	
Appeals Hearing Board	2nd & 4th Thursdays of the Month at 6:30 PM	Liaison	Chirco	Mike Hannon	PBCE	4703	3290	
				Scott P. Johnson (Andy Heath) (re: liens)	Finance	4483	3760	
				Adonna Amoroso	Police	4147	5771	
Independent Hearing Panel (LEA)	2nd Monday in February/August @ 5:00 PM	Liaison	Reed	Mike Hannon	PBCE	4703	3290	
Building Strong Neighborhoods Committee	3rd Monday of the Month at 1:30 PM	Chair	Chavez	Jim Holgersson	City Manager's Office	5441	3131	
				Vice-Chair				Yeager
								Campos
								Chirco
San José Development Corporation Loan Board	NOT ACTIVE		Cortese	NOT ACTIVE				
League of California Cities -- Housing and Community Committee	Quarterly		Campos	Leslye Corsiglia (Betsy Shotwell)	Housing/City Manager's Office	3863	3197	
				Gregory				
Mobile Home Advisory Commission	3rd Wednesday in Even Months at 5:30 PM	Liaison	Gregory	Leslye Corsiglia (Vivian Frelix-Hart)	Housing	2244	3197	
Convention and Visitors Bureau	Last Tuesday of Even Months at 2:00 PM		Reed	Paul Krutko	Economic Development	5880	3131	

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Environment and Utility Services							
West Valley Sanitation District	2nd & 4th Wednesdays of the Month at 6:00 PM		LeZotte	Carl Mosher	Environmental Services	5540	295-2565
SF Bay Area Regional Water System Financing Authority	TBD		Reed	Carl Mosher	Environmental Services	5540	295-2565
SJ/SC Treatment Plant Advisory Committee	2nd Thursday of the Month at 4:30 PM		Gonzales Reed Gregory	Carl Mosher	Environmental Services	5540	295-2565
Recycling and Waste Reduction Commission	4th Thursday in Odd months		LeZotte Reed Campos	Carl Mosher	Environmental Services	5540	295-2565
Silicon Valley Pollution Prevention Center	Quarterly		LeZotte	Carl Mosher	Environmental Services	5540	295-2565
Regional Hazardous Waste Management Capacity Allocation Committee	As Needed		LeZotte	Carl Mosher	Environmental Services	5540	295-2565
Santa Clara Valley Water Commission	Quarterly, 4th Wednesday of the Month		Chirco	Carl Mosher	Environmental Services	5540	295-2565
Santa Clara County Pollution Prevention Committee	Quarterly	City Representative	LeZotte	Carl Mosher	Environmental Services	5540	295-2565
Green Business Advisory Committee	Quarterly		LeZotte	Carl Mosher (Mary Tucker)	Environmental Services	8733	295-2565
Pollution Prevention Committee	4th Wednesday of the Month at 10:00 AM		LeZotte	Carl Mosher	Environmental Services	5540	295-2565
Public Safety							
Police Athletic League Board	Last Wednesday of the Month at 12:00 PM		Gregory	Chief Rob Davis (Lt. Rich Saito)	Police	4133	5812
Family/Domestic Violence Advisory Board	4th Wednesday of the Month at 12:00 PM		Dando	Jim Holgerson (Eve Castellanos) Lt. Pete Decena	City Manager's Office Police	5820 3700	3131 5771
Emergency Preparedness Council	1st Thursday of every quarter		Campos	Frannie Edwards	Emergency Services	4595	3345

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San José Arena Authority	Last Wednesday of the Month at 4:00 PM		Campos	Paul Krutko	Economic Development	5880	3615
			Yeager				
San José Sports Authority	3rd Wednesday in Odd Months at 12:00 PM		LeZotte	Paul Krutko	Economic Development	5880	3615
Library Commission	2nd Wednesday of the Month at 7:00 PM	Liaison	Yeager	Jane Light	Library	808-2150	808-2133
Guadalupe River Park Task Force	2nd Wednesday of the Month	Chair	Yeager	Julie Mark	PRNS	5531	8207
			Chavez				
Senior Citizens Commission	2nd Thursday of the Month at 1:30 PM	Liaison	LeZotte	Sara Hensley (Joan Carrico)	PRNS	4561	297-6123
Youth Commission	4th Monday of the Month at 6:30 PM	Liaison	Gregory	Maria Hurtado (Angel Rios)	PRNS	501-0983	437-7537
San José Beautiful	3rd Monday of the Month at 4:00 PM		Chavez	Sara Hensley (Joe Cardinali)	PRNS	5208	3155
Parks and Recreation Commission	1st & 3rd Wednesdays of the Month at 4:00 PM	Liaison	Yeager	Sara Hensley (Albert Balagso)	PRNS	4768	3155
Mayor's Aging Leadership Council	Bi-Annual		Yeager	Sara Hensley (Albert Balagso)	PRNS	4561	4768
Mayor's Gang Prevention Task Force	Last Friday of the Month at 8:30 AM	Chair	Mayor	Sara Hensley (Albert Balagso)	PRNS	4768	3155
				Rob Davis	Police	4133	5812
Healthy Neighborhoods Venture Fund	At Chair's Call (Wednesdays evenings)	Chair	Dando	Sara Hensley (Cora Velasco)	PRNS	4561	298-8076
			Chavez				
			Yeager				
All Children Achieve Committee	3rd Thursday of the Month at 3:00 PM	Chair	Yeager	Jim Holgersson	City Manager's Office	5441	3131
		Vice-Chair	Chirco				
			Dando				
			Gregory				

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Arts Commission	2nd Wednesday of the Month at 5:30 PM	Liaison	Williams	Jim McBride (Jerry Allen)	CAE	3864	971-6061
CDBG Steering Committee	At Chair's Call (Mondays at 7:00 PM)		Yeager	Sara Hensley (Cora Velasco)	PRNS	4561	298-8076
Early Care and Education Commission	4th Monday of the Month at 2:30 PM	Liaison	Chirco	Maria Hurtado (Angel Rios)	PRNS	4561	437-7537
City/County Liaison	NOT ACTIVE		Yeager	Kay Winer	City Manager's Office	4674	3131
			LeZotte				
City/School Collaborative	Quarterly		Gregory	Sara Hensley (Albert Balagso)	PRNS	3449	287-4510
			Chirco				
History Museums of San Jose		Liaison	Campos	Jim McBride (Mignon Gibson)	CAE	2807	3535
San José Station Study Policy Committee (VTA-Diridon)	TBD		Chavez	Dennis Korbiak	Redevelopment Agency	794-1085	3153
			Yeager				
League of California Cities -- Transportation Committee	Quarterly		Dando	Jim Helmer	Transportation	4304	2489
			LeZotte	Betsy Shotwell	City Manager's Office	4061	3131
Building Better Transportation	1st Monday of the Month at 1:30 PM	Chair	Cortese	Ed Shikada	City Manager's Office	5658	3131
		Vice-Chair	LeZotte	Jim Helmer	Transportation	4304	2489
			Chavez				
			Williams				
			Dando				
Caltrain Maintenance Facility Oversight Committee	4th Wednesday of the Month		Chavez	Hans Larsen	Transportation	4304	2489
			Gonzales				
			Yeager				
Caltrain JPA Board	1st Thursday of the Month		Yeager	Jim Helmer (Hans Larsen)	Transportation	4304	2489

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Capitol Corridor JPB	3rd Wednesday in Odd Months		Williams	Jim Helmer (Hans Larsen)	Transportation	4304	2489
Downtown Parking Board	1st Monday of the Month at 8:30 AM	Liaison	Chavez	Jim Orbal (Abi Maghamfar)	Transportation	2544	2489
National League of Cities -- Transportation Committee	Quarterly		Dando	Jim Helmer (Betsy Shotwell)	Transportation/ City Manager's	5746	3034
Bicycle and Pedestrian Advisory Committee	2nd Wednesday of the Month	Liaison	Reed	Jim Helmer (Hans Larsen)	Transportation	4304	2489
Santa Clara County VTA CalTrain Policy Advisory Board	As Needed		Williams	Jim Helmer (Hans Larsen)	Transportation	4304	2489
Santa Clara Valley Transportation Authority Board	2nd Thursday of the Month		Chavez	Jim Helmer (Hans Larsen)	Transportation	5746	3034
			Cortese			4304	2489
			Dando				
			Gonzales				
			Williams				
		Alternate	Yeager				
Santa Clara Valley Transportation Authority Board -- Policy Advisory	2nd Thursday of the Month		Lezotte	Jim Helmer (Hans Larsen)	Transportation	4304	2489
Santa Clara VTA Policy Advisory Board -- Downtown/East Valley Corridor	1st Thursday of the Month		Campos	Jim Helmer (Hans Larsen)	Transportation	4304	2489
			Chavez				
			Cortese				
Santa Clara VTA Policy Advisory Board --Silicon Valley Rapid Transit Corridor	3rd or 4th Wednesday of the Month			Jim Helmer (Hans Larsen)	Transportation	4304	2489
			Chavez				
Santa Clara VTA Policy Advisory Board -- Vasona Corridor	Quarterly, 1st Monday of the Month		Yeager	Jim Helmer (Hans Larsen)	Transportation	4304	2489
			Chavez				
Traffic Appeals Commission	3rd Thursday of the Month at 7:00 PM	Liaison	Yeager	Jim Helmer	Transportation	4304	2489

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Strategic Support							
City / County JPA	NOT ACTIVE		Gonzales Reed	Sara Hensley (Neil Rufino)	PRNS	4693	3155
Civil Service Commission	1st Thursday of the Month at 4:00 PM	Liaison	Gregory	Mark Danaj	Employee Services	4380	3134
Deferred Compensation Advisory Committee	4th Thursday of the Month at 9:00 AM		Gregory	Mark Danaj Scott Johnson	Employee Services Finance	4380 4288	3134 3720
Disability Advisory Committee	2nd Monday of the Month at 4:00 PM	Liaison	LeZotte	Alex Gurza (Bianca McCauley)	City Manager's Office	4486	4030
Federated Employees Retirement Board	2nd Thursday of the Month at 8:30 AM		LeZotte Williams	Ed Overton	Retirement Services	6703	392-0771
Making Government Work Better Committee	2nd Wednesday of the Month at 2:30 PM	Chair Vice-Chair	Campos Reed Cortese LeZotte	Kay Winer	City Manager's Office	4674	3131
Human Rights Commission	3rd Thursday of the Month at 6:30 PM	Liaison	Chirco	Alex Gurza (Valerie Cornwall)	City Manager's Office	4486	4030
League of California Cities -- California Board of Directors	5 Times a Year		Dando	Betsy Shotwell	City Manager's Office	4061	3131
League of California Cities -- Peninsula Division Board of Directors	Quarterly		Dando	Betsy Shotwell	City Manager's Office	4061	3131
Municipal Health Services Program	Quarterly, 4th Thursday of the Month at 12:00 PM		Yeager	Sara Hensley (Joan Carrico)	PRNS	4561	297-6123
National League of Cities	Bi-Annual		Dando	Betsy Shotwell	City Manager's Office	4061	3131
National League of Cities--Municipalities in Transition: Equity and Opportunities Panel	Bi-Annual		Campos	Mark Linder	City Manager's Office	5656	3131
Police and Fire Retirement Board	1st Thursday of the Month at 8:30 AM		Dando Cortese	Ed Overton	Retirement Services	6703	392-0771

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Rules Committee	Every Wednesday at 2:00 PM	Chair	Dando	Mark Linder	City Manager's Office	5828	3131	
		Vice-Chair	Cortese	Deanna Santana	Interim City Clerk	4424	3285	
			Chavez					
			Yeager					
			Williams					
		Alternate	Campos					
Santa Clara County Cities Association	2nd Thursday of the Month at 7:00 PM		Cortese	Betsy Shotwell	City Manager's Office	4061	3131	
			Yeager					
Santa Clara County Cities Association--Legislative Task Force	4th Thursday of the Month at 5:30 PM		Yeager	Betsy Shotwell	City Manager's Office	4061	3131	
			Williams					
Suggestion Awards Commission	3rd Thursday in Even months at 1:00 PM	Liaison	Campos	Brooke Myhre	City Manager's Office	5861	4604	
SJ/SC Clean Water Financing Authority	2nd Wednesday in May	Liaison	Dando	Scott Johnson (Julia Cooper)	Finance	4288	5405	
		Liaison	LeZotte	Carl Mosher	Environmental Services	5540	3607	
		Liaison	Williams					
Investment Committee	Annual	Liaison		Scott Johnson (Andy Heath)	Finance	5875	3606	

() = Staff support to Director, Deputy Director or Deputy City Manager

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The prefix for all 4-digit extensions is 277