



SENT TO COUNCIL:

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# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Albert Balagso

**SUBJECT:** FAMILY CAMP PERMIT  
RENEWAL UPDATE

**DATE:** 1/8/08

Approved

*Christine F. Shippy*

Date

*1/14/08*

**COUNCIL DISTRICT:** City-Wide

**SNI AREA:** N/A

## INFORMATION

On November 20, 2007, the City Council authorized staff to submit an application to renew its permit with the U.S. Forestry Service for the operation of San Jose Family Camp. The Department of Parks, Recreation and Neighborhood Services (PRNS) has been operating the camp under a twenty-year agreement that was scheduled to expire on December 31, 2007.

In accordance with the Council's direction, staff prepared and submitted the required application materials. Shortly thereafter, staff was advised by the U.S. Forestry Service that they would not be able to process the City's application and necessary environment assessment before the expiration of the agreement due to staff shortages.

In an effort to avoid negatively impacting Family Camp operations, the Forestry Service authorized a one-year extension of the current permit. This extension did not change any of the existing conditions except the term and consequently, was handled administratively.

In the coming months after the Forestry Service fills its vacant positions, it will resume work on the City's application and transmit a long-term permit renewal to the City for execution. The Department of Parks, Recreation and Neighborhood Services (PRNS) will return to the City Council at that time to request approval to execute the permit renewal.

  
ALBERT BALAGSO

Director  
Parks, Recreation and  
Neighborhood Services Department