



SENT TO COUNCIL: Distributed on:

FEB 08 2008

Memorandum City Manager's Office

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Joseph Horwedel

SUBJECT: PLANNING OFFICIAL RESIGNATION **DATE:** February 7, 2008

Approved

Christine F. Shippey

Date

2/8/08

INFORMATION

With much regret, I am letting you know that John Poindexter is leaving his role as our City's first Planning Official due to personal reasons that necessitate his return to his family in Pasadena. This was a very difficult decision for him and one that he did not make lightly.

John's arrival in September capped the integration of our two former Planning Divisions and he was an integral part of our executive management team. In his brief tenure with us, I was already impressed with his ability to lead and inspire our staff. In discussing this decision with John, he reiterated his excitement about the direction and activity level being experienced by our Department and City.

John will remain in his role until February 29th and, among other things, will focus on completing the Project Manager's Guide for planners and continuing to develop the Green Building Policy work plan.

Assistant Director Laurel Prevetti and I are very proud of John's accomplishments and are hopeful that the recruitment process we have begun will find an equally talented replacement soon. Until that time, Laurel and I will be handling the management of the Planning Division. We have a recruiter on board and we will continue to keep you apprised of the recruitment status as it progresses.

JOSEPH HORWEDEL, DIRECTOR
Planning, Building and Code Enforcement

Please direct any questions you may have about this memo to Laurel Prevetti at (408) 535-7901.