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JAN 26 2009

Memorandum by City Manager's Office

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Nadine Nader

SUBJECT: NEW COUNCILMEMBER
ORIENTATION SESSIONS

DATE: January 26, 2009

Approved

Date

1/26/09

CITY COUNCIL DISTRIBUTION ONLY
INFORMATION

The purpose of this memo is to provide an updated schedule for the Council Orientation Sessions for new Councilmembers. The purpose of these orientation sessions is to provide information to new Council members and their staff on the City's organization and key policies and issues. The revised listing of topics, dates, and times for 2009 Council Orientation Sessions is attached. All of these sessions will be held in Conference Room 1734.

As previously noted, the invitation is extended to existing Councilmembers and their staff, if they wish to participate.

For questions or to RSVP, please contact Nadine Nader at (408) 535-8104.

We look forward to seeing you at the sessions.

Nadine Nader
Assistant to the City Manager

Council Orientation Dates

January (Confirmed Dates)

<u>Date</u>	<u>Topic</u>
January 9 (1-3 p.m.)	Introductions
January 16 (9-11 a.m.)	General Government Overview
January 29(<i>time changed from 1-3p.m</i>) (2-4 p.m.)	Land Use and Economic Development (<i>Including Downtown</i>)

February (Confirmed Dates)

February 17(<i>changed from February 6</i>) (1:30-5:00p.m.)	Green Vision Study Session
February 13 (1:00-5 p.m.)	Council Policy Priority Setting Session
February 20 (9-11a.m.)	Transportation Issues

March (Confirmed Dates)

March 16 (<i>changed from March 5</i>) (9-11a.m.)	Public Safety Issues
March 23(<i>changed from March 12</i>) (9-11 a.m.)	Neighborhoods
March 27 (9-11a.m.)	Environmental Services