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by City Manager's Office

Memorandum

TO: HONORABLE MAYOR &
CITY COUNCIL

FROM: Debra Figone

SUBJECT: City Manager's Weekly Report

DATE: October 2, 2009

INFORMATION

Following are the key activities to be highlighted this week:

TSA approves second grant of up to \$21 million for Airport baggage system. On September 28, the US Transportation Security Administration approved funding of up to \$21 million for a new state-of-the-art baggage screening system for the Airport's new Terminal B as part of the comprehensive modernization project. The funding comes through the American Recovery and Reinvestment Act, the federal economic stimulus program, and it represents the efforts of Mayor Reed and Airport staff over the past two years, as well as the Airport's strong partnership with TSA to protect safety and security in San Jose. The federal grant represents 90% of the potential allowable costs of the automated in-line checked baggage explosive detection system. The Airport will be reimbursed by TSA for project costs as the project makes documented progress, and the final amount of federal funding could be lower than the maximum \$21 million authorized by the agreement. The completed system will be operational for testing next spring, in time for the opening of the new terminal scheduled on June 30, 2010. Last year the Airport also received TSA funding now totaling \$20.6 million for the Terminal A baggage system. For more information, contact Bill Sherry, Aviation Director, at (408) 501-7600.

City projects recognized by San Jose Business Journal "Structures Awards" - On September 24, two City projects received recognition for their design and impact on the community by the annual Structures Awards sponsored by the Silicon Valley San Jose Business Journal. The Airport's Terminal B Concourse was recognized in two categories, "Community Impact" and "Public/Civic Project of the Year," for its design and construction, innovative use of technology, and sustainable, green features that reflect the character of our community. The Roosevelt Community Center was recognized as "Green Project of the Year - Public" for its sustainable design and construction. Vice Mayor Judy Chirco received the awards on behalf of the City. For more information, contact Bill Sherry, Aviation Director, at (408) 501-7600.

Airport Terminal A bypass completed on schedule and reopened - On October 1, the Airport reopened the convenient bypass road that allows drivers to go directly to Terminal C, as scheduled. The interim bypass was closed during September to allow for construction of the permanent bypass that is part of the Airport's final roadway configuration. With the reopening, drivers going to Terminal C and the new Terminal B can avoid driving the entire loop around the Terminal A garage. Over the next nine months there will be several additional traffic shifts during the Airport's final phases of roadway construction, with completion targeted for June 2010 in time for the opening of Terminal B. For more information, contact Bill Sherry, Aviation Director, at (408) 501-7600.

Records Retention Schedules Completed - Records retention schedules have now been completed for all City departments and offices. The Sunshine Reform Task Force focused attention on the

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importance of having schedules in place to ensure that the City meets records management standards. Since joining the City last year, the Public Records Manager has been working through all of the existing retention schedules, and departments and offices which had yet to create their schedules. In addition to the eight new schedules, staff has also reviewed and revised 10 department schedules, as well as the Citywide General retention schedule. City Manager staff worked closely with staff from the City Attorney's Office to ensure compliance with applicable legal requirements. Records retention schedules are the basis of effective records management, supporting retention of records for as long as needed while permitting those having outlived their useful life to be appropriately destroyed. For more information, contact Tom Norris, Public Records Manager, City Manager's Office, at (408) 535-8120 or tom.norris@sanjoseca.gov.

City of San Jose is Featured in an ICMA Publication on Multidimensional Talent Strategy - The International City/County Management Association (ICMA) recently published a report titled *Creating a Multidimensional Talent Strategy to Avert Brain Drain and Other Future Disasters*, which features the City as one of three case studies for its strategies to develop talent and future leaders within the Organization. One way the City does this is through its Public Sector Career Initiative Program, which exposes students to government sectors careers through job shadow days for high school students and internship opportunities for college students. For more information, contact Eileen Beaudry, Talent Development Officer, Human Resources Department, at 975-1491.

Japanese Friendship Garden Closed Temporarily for Repairs--The Japanese Friendship Garden closed this week for repairs and upgrading of the ponds. The ducks, turtles and geese that normally inhabit the pond were relocated while ponds were emptied, power washed and disinfected. However, the remaining Koi, some 30-40 fish, were euthanized to prevent further spread of the virus that killed over 150 fish earlier this year. The Garden will reopen the week of October 5. The ponds will be filled with water and used as reflecting pools as the remaining repairs are completed during the winter. Staff anticipates introducing approximately 50-100 new fish as well as returning the ducks, geese and turtles to their habitat in Spring 2010. For more information, contact Brian Hartsell, Parks Manager, Parks, Recreation and Neighborhood Services, at 277-2731 or brian.hartsell@sanjoseca.gov.

City to Host 2nd Annual Disability Awareness Day— On October 8, from 10 a.m. to 2 p.m., the City will hold its 2nd Annual Disability Awareness at City Hall. The event is a celebration of diversity, awareness, and empowerment for persons with differing abilities and will feature free educational workshops, a resource fair, games, sports exhibitions, art displays and demonstrations, empathy experiences, food vendors, and entertainment. The event is hosted by the City's Therapeutic Services Advisory Board and co-sponsored by the Valley Medical Center Foundation and Council District 1. For more information, call 408-369-6438 or visit www.DAD.sjdistrict1.com.

Therapeutic Services Program Receives State Award for Sports Camp—Therapeutic Services Program won the Governor's Council on Physical Fitness and Sports *Silver Medal Spotlight Award* for Park Program of the Year for its coordination of the Northern California Junior Sports Camp (JSC). More specifically, the Program was recognized for positively impacting the physical activity, fitness levels and well being of CA children by offering over 15 adapted sports (e.g., water skiing, basketball, tennis, and scuba) to 36 youths with physical disabilities. For more information on Therapeutic Services and the Northern California Junior Sports Camp, contact Lauri Yarwasky, Parks, Recreation and Neighborhood Services, at (408) 369-6438 or at lauri.yarwasky@sanjoseca.gov.

Lake Cunningham Skate Park Hosts International Contest— On September 27, Lake Cunningham Regional Skate Park (LCRSP) hosted the 10th Annual Tim Brauch Contest, sponsored by the World Cup of Skateboarding. Proceeds from the event went to the Tim Brauch Memorial Fund, an

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independent scholarship and skateboard park development fund established in 1999, after the sudden death of sessions skater Tim Brauch. LCRSP received praises from the skateboarding community for its unique features, including the world's longest full pipe, tallest vert wall and largest cradle. The 2009 Fall edition of Concrete Wave Magazine, an international skateboarding magazine, features LCRSP on its cover. For more information, contact Viet Nguyen, Parks, Recreation and Neighborhood Services, at 794-7576 or at viet.nguyen@sanjoseca.gov.

Senior Volunteers Honored for Service—On September 25, the City will held it 24th Annual Senior Companion Program Recognition Luncheon and honored 50 senior volunteers who provide companionship and assistance to frail elderly. In Fiscal Year 2008, the Senior Companion Program provided 40,000 hours of service to 135 frail elders in San José. The primary goal of the Senior Companion Program is to help families keep their elderly loved ones living at home. San Jose's program is unique in its cultural diversity of the volunteers whose language capacities include Spanish, Chinese-Mandarin and Cantonese, Vietnamese, Korean, Japanese, Tagalog and Hindi. The Senior Companion Program works in partnership with seven Community Based Organizations to reach frail seniors who live in underserved areas. For more information on the Senior Companion Program please contact Tina Wong-Erling, Program Director, Parks, Recreation and Neighborhood Services, (408) 979-7904 or tina.wong-erling@sanjose.gov.

SJPD is Recognized for Reducing Traffic Collision, Injuries and DUI Incidents - The Commissioner of the California Highway Patrol (CHP) announced that the San Jose Police Department Traffic Enforcement Unit (TEU) has been awarded first place recognition in the California Law Enforcement Challenge (CLEC) for implementing innovative programs designed to reduce traffic collision, injuries and DUI incidents. The SJPD application was one of 116 submissions. For more information, contact Chief Rob Davis at 277-4212.

National Pollution Prevention Week – During the week September 21 – 27, ESD participated in the celebration of National Pollution Prevention (P2) Week by hosting eight resource fairs at five locations in San José, one in Milpitas, and one in Campbell. The purpose of the P2 Week events is to increase public awareness and highlight simple actions that individuals can take to prevent pollution and protect the environment. This year's resource fairs were focused on educating attendees regarding pollution prevention and featured safe medicine disposal, mercury thermometer exchanges, cell phone recycling, and a reusable bag give-away. Approximately 888 Plant service area residents attended the resource fairs; a total of 715 pounds of unused and expired pharmaceuticals were collected for disposal; 265 thermometers were exchanged; 135 cell phones were recycled, and 840 reusable bags were given away. The P2 Week celebration included a lunch time presentation entitled, *The Peregrine Falcon, Near Extinction to Complete Recovery* at the Martin Luther King Library. Thirteen City employees and members of the public attended the presentation. For more information, contact Elaine Marshall, Program Manager, Environmental Services Department, at 277-5696

CDBG Community Based Organization Roundtable - On October 2, 2009, the Community Development Block Grant Program (CDBG) will host a Community Based Organization (CBO) Roundtable at the Roosevelt Community Center from 9 a.m.-12 p.m., to review the 2010-2011 application and funding processes. Staff will review proposed changes to the CDBG program eligibility, including maximum and minimum grant requests, application evaluation, scoring and ranking by non-conflicted panels, and public service funding allocations by city-identified priorities as determined by the 5-Year Consolidated Plan community outreach efforts. The expected outcome is to share the proposed changes and receive CBO feedback and recommendations. Approximately 30 individuals representing CDBG-funded nonprofit agencies have confirmed their attendance.

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Upcoming Meetings & Events

Friday Night Movie in the Park, Friday, October 2, 7:30 p.m. – 10 p.m., Camden Park, Camden and Hillsdale. For more information, contact Gary Okazaki at 277-2741.

District 8 Day in the Park, Saturday, October 3, 10 a.m.-4 p.m., Lake Cunningham Park, Tully & White. For more information, contact Edwin Cortez 277-5986.

Harvest Fair & Exposition, Saturday, October 3, 10 a.m.-4 p.m., Emma Prusch Farm Park, Story & King. For more information, contact Briana Villanueva at 794.6202.

Wildlife Festival, Sunday, October 4, 11 a.m.-4 p.m., Alum Rock Park, Penitencia Creek & Donel. For more information, contact Sylvia Garcia at 258-4322.

2nd Annual Disability Awareness Day, Thursday, October 8 at San José City Hall. San José City Hall Rotunda & Plaza, 10 a.m. – 2 p.m. Workshops begin at 8:30 a.m. For more information, call 369-6438 or visit www.DAD.sjdistrict1.com.

Public Safety, Finance & Strategic Support Committee Special Evening Meeting, Wednesday, October 14, 2009 at City Hall, Council Chambers from 6 p.m. – 8 p.m. The purpose of the meeting is to elicit public feedback on the City's efforts to address issues related to public safety and policing in San José. Spanish and Vietnamese interpreters will be available at the meeting. For more information see attached flyers or contact Vilcia Rodriguez at 535-8253.

Making Magic Alum Rock Education Foundation Golf Tournament, Friday, October 16, Registration begins at 11:30 a.m., Los Lagos Golf Course, 2995 Tuers Road, 95121. For more information, contact Liz Best at 794-1065.

Wonders of Our Water Works Bus Tours Extended Through November 21, 2009. First and third Saturdays, 9:00-11:00 a.m., and 1:00-3:00 p.m. Free two-hour bus tour of the Water Pollution Control Plant to learn how wastewater is treated. Participants must be 10 years or older. For reservations, contact Bruce Frisbey at 975-2542, or visit www.sanjoseca.gov/esd/plantmasterplan/tour-reservations.asp.



Debra Figone
City Manager

Attachments

Special Public Safety, Finance & Strategic Support Committee Meeting

In the City's efforts to maintain and improve police services and community relations, the Public Safety, Finance & Strategic Support Council Committee invites members of the public to a special meeting on October 14. The purpose of this forum is to elicit feedback on the City's efforts to address issues related to public safety and policing in San José. The PSFSS Committee will hold another special meeting to hear from members of the public next April.

Please join us at this meeting. Spanish and Vietnamese interpreters will be available.

Wednesday

October 14, 2009

6:00pm – 8:00pm

**San José City Hall
Council Chambers**

200 E. Santa Clara St.

San Jose, CA 95113

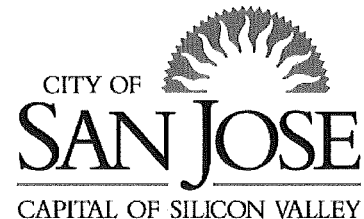
Committee Council Members:

Councilmember Nguyen
Chair, District 7

Councilmember Constant
Vice-Chair, District 1

Councilmember Chu
District 4

Councilmember Oliverio
District 6



Parking Instruction: For your convenience, please use the Fourth Street Parking Garage, located right next to City Hall (Wing). Parking validation will be available at the meeting. Please bring your parking ticket with you.

ADA Access: To arrange accommodations under the Americans Disabilities Act to participate in this public meeting, please call (408) 535-8253 or (408) 294-9337 (TTY) at least three (3) business days before the meeting.

All public records relating to an open Session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the City Clerk, 200 East Santa Clara Street, Wing, 2nd Floor, San Jose, California, 95113, at the same time that the public records are distributed or made available to the legislative body. For questions, please contact Vilcia Rodriguez, Office of the City Manager (408) 535-8253.

Reunión Especial del Comité para la Seguridad Pública y del Apoyo Financiero y Estratégico

Como parte de los esfuerzos de la Ciudad para mantener y mejorar los servicios del orden público y las relaciones comunitarias, el Comité para la Seguridad Pública y del Apoyo Financiero y Estratégico (PSFSS – por sus siglas en inglés) invita a los miembros del público a una reunión especial el 14 de octubre. El propósito de este foro es obtener información sobre los esfuerzos de la Ciudad para abordar asuntos relacionados a la seguridad pública y de la policía en San José. El abril próximo, se llevará a cabo otra reunión especial del Comité PSFSS para escuchar las opiniones del público en general.

Por favor esté presente en esta reunión. Intérpretes en español y vietnamita disponibles.

Consejales miembros del Comité:

Consejal Nguyen

Presidente, Distrito 7

Consejal Chu

Distrito 4

Consejal Constant

Vice- Presidente, Distrito 1

Consejal Oliverio

Distrito 6

Miércoles

14 de octubre, 2009

6:00pm – 8:00pm

**Alcaldía de la Ciudad
de San José**

(Sala de reuniones del Concejo)

200 E. Santa Clara St.

San Jose, CA 95113



Estacionamiento: Para su conveniencia, por favor use el estacionamiento en Fourth Street, ubicado enseguida de la Alcaldía. Estacionamiento gratis con validación del tiquete. Por favor traer el tiquete a la reunión.

Acceso ADA: Para hacer arreglos necesarios bajo el Acta de Americanos con Discapacidades para participar en esta reunión pública, por favor llamar al (408) 535-8253 o al (408) 294-9337 (TTY) con por lo menos tres (3) días de anticipación.

Todos los registros públicos relacionados a un ítem en una Sesión abierta en esta agenda, que no están exentos de divulgación de acuerdo a la Ley de Registros Públicos de California, que son distribuidos a la mayoría del órgano legislativo estarán disponibles para inspección pública en la Oficina del Secretario Municipal, 200 East Santa Clara Street, Anexo, piso 2, San Jose, California, 95113, al mismo tiempo que son distribuidos o están disponibles al órgano legislativo. Si tiene preguntas, por favor comunicarse con Vilcia Rodríguez, Oficina del Administrador Municipal (408) 535-8253.

Buổi Họp Đặc Biệt của Ủy Ban Hỗ Trợ Tài Chánh và Chiến Lược, An Toàn Công Cộng

Trong nỗ lực của Thành Phố để duy trì và cải thiện các dịch vụ của cảnh sát và quan hệ cộng đồng, Ủy Ban Cộng Đồng Hỗ Trợ về Tài Chánh và Chiến Lược, An Toàn Công Cộng mời các thành viên trong công chúng đến dự phiên họp đặc biệt vào ngày 14 Tháng Mười. Mục đích của diễn đàn này là để kêu gọi sự góp ý về các nỗ lực của Thành Phố trong việc giải quyết các vấn đề an toàn công cộng và chính sách tại San José. Ủy Ban PSFSS sẽ tổ chức một cuộc họp đặc biệt khác để đón nhận ý kiến của các thành viên trong công chúng vào Tháng Tư tới.

Xin cùng với chúng tôi đến dự cuộc họp này. Sẽ có thông dịch viên tiếng Việt và tiếng Tây Ban Nha

Thứ Năm

14 Tháng Mười, 2009

6:00 chiều – 8:00 tối

Tòa Thị Sảnh Thành Phố

Phòng Họp Hội Đồng

200 E. Santa Clara St.

San Jose, CA 95113

Các Ủy Viên Hội Đồng:

Ủy Viên Hội Đồng Nguyễn

Chủ Tọa, Khu Vực 7

Ủy Viên Hội Đồng Chu

Khu vực 4

Ủy Viên Hội Đồng Constant

Phó Chủ Tọa, Khu Vực 1

Ủy Viên Hội Đồng Oliverio

Khu vực 6



Chỉ Dẫn Đậu Xe:

Để quý vị được tiện lợi, xin dùng Nhà Để Xe Ở Đường Số Bốn, tọa lạc ngay bên Tòa Thị Sảnh (Cánh). Sẽ có xác nhận về đậu xe tại buổi họp. Xin đem theo vé đậu xe cùng với quý vị.

Tiếp Cận Theo ADA:

Để sắp xếp cho các thích nghi chiếu theo Đạo Luật Người Mỹ Bị Khuyết Tật (ADA) để tham gia trong cuộc họp công cộng này, xin gọi số (408) 535-8253 hoặc (408) 294-9337 (TTY) ít nhất trước cuộc họp ba (3) ngày làm việc.

Mọi hồ sơ công cộng có liên quan tới một điều khoản của buổi họp công khai có trong nghị trình này, không được miễn tiết lộ chiếu theo Đạo Luật Hồ Sơ Công Cộng California, được phân phát cho đa số hội đồng lập pháp sẽ có sẵn cho công chúng kiểm tra tại Văn Phòng Thư Ký Thành Phố, 200 East Santa Clara Street, Wing, 2nd Floor, San Jose, California, 95113, cùng lúc với việc phân phát hồ sơ công cộng hoặc để sẵn cho hội đồng lập pháp. Nếu có thắc mắc xin liên lạc với Vilcia Rodriguez, Văn Phòng Quản Lý Thành Phố tại (408) 535-8253.