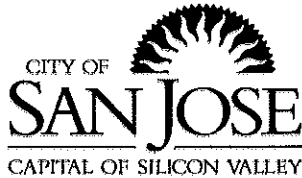


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by City Manager's Office



Memorandum

TO: HONORABLE MAYOR &
CITY COUNCIL

FROM: Debra Figone

SUBJECT: City Manager's Weekly Report

DATE: January 29, 2010

INFORMATION

Following are the key activities to be highlighted this week:

Renewed Public Awareness Campaign on Tree Maintenance Responsibilities—The City's tree maintenance policies have generated significant community attention following the tragic death of 2-year old Mateo Ortiz due to a tree that fell on the family's vehicle on South Seventh Street. In response to this tragic event, the Department of Transportation (DOT) is renewing its public awareness campaign, originally conducted in 2008, to remind property owners of their responsibility for street trees adjacent to their property. Information on the City's tree policy is now available on the City's homepage. Other public awareness efforts include the Citywide distribution of notices with utility bills and coordination with the City's Strong Neighborhoods Initiative (SNI) as well as other neighborhood organizations. The City will not be billing the property owners on South Seventh Street for the two trees that were removed this week given the circumstances of the tragic event. The City's Municipal Code allows the Director of Transportation (DOT) to not seek property owner reimbursement for the emergency removal of trees due to extreme circumstances. For more information, contact Hans Larsen, Acting Director of Transportation, at 535-3835.

Community Leaders Provide Input on the 2010-2011 City Budget Priorities—On January 23, over 80 community members representing San Jose neighborhood organizations, the City's Youth and Neighborhood Commission attended the Fourth Annual Mayor's Neighborhood Association/Youth Commission Priority Setting Session. Each City Council Office was represented wither by Councilmembers or their staff.

Participants reviewed Preliminary Priority Rankings for General Fund Programs and the City's Priority Results definitions, and provided a ranking of those Priority Results through Neighborhood Commissioner and Senior staff facilitated discussions. A report will be prepared summarizing the results of the January 23 session. For more information, contact Kim Welsh, Chief Strategist, at 535-8177.

Launch of Auto Repair Assistance Program (ARAP)—The City was awarded \$75,000 from the Metropolitan Transportation Commission's (MTC) Lifeline Transportation funding to implement a new 3-year Auto Repair Assistance Program (ARAP) to provide funds for emergency auto repair assistance to low-income and extremely low-income families and individuals. The ARAP program officially began on January 21 and is administered through the existing Housing Service

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Partnership (HSP) program. For more information, contact Jessica Scheiner, Homeless Program Manager, at 975-4417.

Recycle Plus Hauler and Teamsters Local 350 Reach Agreement on Driver, Mechanic, and Sorter Labor Contracts—GreenTeam of San José, one of the City's Recycle Plus garbage and recycling haulers successfully reached an agreement in mid-January on four-year labor contracts with their drivers, mechanics and Material Recovery Facility workers, represented by Teamsters Local 350. GreenTeam's four-year labor agreements will extend through June 30, 2013. GreenTeam provides collection and processing services to residents in West San José, all multi-family properties in San José, City Facilities, and some local businesses. For more information, contact Donna Peralá, Environmental Services Department - Integrated Waste Management Division at 975-2511.

Councilmember Chu's Airport Land Use Commission Appointment—The Santa Clara County Cities Association City Selection Committee has appointed Councilmember Kansen Chu to the Airport Land Use Commission (ALUC) to fill a term expiring in May 2012. The Airport Land Use Commission was established to provide for appropriate development of areas surrounding public airports in Santa Clara County. It is intended to minimize the public's exposure to excessive noise and safety hazards, and to ensure that the approaches to airports are kept clear of structures that could pose an aviation safety hazard. Congratulations to Councilmember Chu as he takes on this new position with the ALUC in 2010. For more information, contact Betsy Shotwell, Intergovernmental Relations Director, at 535-8270.

Airport Passes Annual FAA Safety Inspection with High Scores—For the fifth consecutive year, Mineta San José International Airport (SJC) has achieved a nearly perfect passing score from the Federal Aviation Administration (FAA) on its annual airport certification and safety inspection. Every year the FAA reviews all commercial airports to ensure they meet federal standards for safety as part of the process for the annual renewal of an airport's license to operate. The inspection looks at operations, maintenance and facilities, including airfield conditions, personnel qualifications and training, and fire fighting and rescue operations. During the recent inspection, the FAA found SJC in compliance with all essential federal rules and regulations with the exception of a single taxiway sign that needs to be updated. For more information, contact Bill Sherry, Director of Aviation, at 501-7669

Part of New Terminal B Opens Next Week—Beginning February 2, passengers at Mineta San José International Airport arriving on flights at Terminal C will pick up their luggage at the new Terminal B baggage claim area, right next door to the Terminal C ticketing counters. The early use of Terminal B is a temporary arrangement that will continue for all carriers remaining in Terminal C until the old terminal closes this summer. This change will affect passengers on flights currently arriving on Alaska Airlines, Delta Airlines, Horizon Air, US Airways, and Frontier Airlines. The switch to the Terminal B baggage claim system will clear the way for the demolition of the Terminal C baggage claim building, currently scheduled to take place in February and March. For more information, contact Bill Sherry, Director of Aviation, at 501-7669.

New Feature for "Meeters and Greeters" Opens at Terminal A on Monday—On February 1, a comfortable and convenient new waiting area for people to meet arriving passengers will open in Terminal A adjacent to the security checkpoint on the second level. Called the "Blue Dot"

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because of its clearly identifiable blue carpeting and programmable LED lighting feature on the ceiling, this new meeter/greeter area is where arriving passengers leave the concourse so that they can be easily met before walking to baggage claim. There will also be retail service with snacks and drinks available at the Blue Dot, improving the level of customer service offered at the Airport. For more information, contact Bill Sherry, Director of Aviation, at 501-7669.

WorkGreen Intranet Site Launched—To complement the City's Green Team efforts, the City launched the WorkGreen intranet site. The new site provides information on the City's efforts to advance its Green Vision goals as well as resources to empower employees to make simple behavior changes in the workplace related to energy, water, waste, and fuel use which can potentially help achieve cost savings. The site also encourages employees to get involved and join the City's Green Team to help their Department and the City operate in a more sustainable manner. For more information, contact Ashwini Kantak, City Manager's Office, at 535-8147 or visit <http://www.csj.gov/workgreen>

Citywide Employee Mentoring Program—Last week, the Human Resources (HR) Department successfully kicked off the sixth session of the Citywide Employee Mentoring Program. Sixty mentoring pairs will engage in partnered professional development sessions over the next six months. The Mentoring Program leverages the Organization's knowledge and skills and provides a structure for employees to receive personalized skill/career development. In addition, HR anticipates hosting a second session of the "Career Mentoring Program" for employees who are notified of potential layoff, redeployment or demotion in the upcoming budget cycle. The program was held for the first time in May 2009, 42 employees participated in a three-month period of networking sessions, mock interviews, resume workshops, and large group sessions where employees shared resources and professional advice to assist them during a time of transition. For more information, contact Cathy Morrey, Training Manager, at 975-1449.

PRNS' First Revenue Management School Starts Successfully— This month, the first Bay Area Revenue Management School for Parks and Recreation Professionals, founded by the City's PRNS Department, met with overwhelming success. Over 100 participants, representing 13 Bay Area agencies attended the first workshop held at Roosevelt Community Center. The Revenue Management School offers two tracks; an Executive track for senior managers and an Operations track for front-line managers and supervisors. Nationally-recognized experts in the field of parks and recreation conduct sessions in both tracks. The two remaining workshops are scheduled for January 29 and February 5. The school was formed to provide PRNS staff from throughout the Bay Area with essential tools necessary to create financially-sustainable parks and recreation operations. For more information, contact Dave Delong, Program Manager, at 535-3584.

South Bay Water Recycling Hosts Event for Building Community Members to Discuss Proposed Ordinance—On January 25, South Bay Water Recycling (SBWR) met with members of the building community to discuss the City's proposed Indoor Use Ordinance. This meeting was the most recent in a series of public and private meetings on this topic, held to gather input and comments from members of the building, architectural, business, environmental, and engineering communities. The proposed ordinance would require new commercial construction in San José to install dual plumbing to facilitate the indoor use of recycled water. The community's comments will help inform and shape the direction of the ordinance. A previous meeting, co-sponsored by the San José Chamber of Commerce was specifically targeted to developers,

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issue. For more information, contact Martina Davis, Assistant Environmental Services Specialist, South Bay Water Recycling at 363-4716.

South Bay Water Recycling Recognized by Milpitas Board of Education—On January 26, the Milpitas Board of Education and the Milpitas Unified School District recognized South Bay Water Recycling (SBWR) for the Program's efforts to provide recycled water to four Milpitas Schools. SBWR staff assisted the District in coordinating a partnership with PG&E and the City of Milpitas to convert landscape irrigation to recycled water for the four schools located on Escuela Drive in Milpitas. The School District received grant funds from the Water-Energy Pilot Program (WEP) which is jointly funded by PG&E, Santa Clara Valley Water District as well as other agencies and provides incentives for commercial customers to save water by retrofitting their equipment and/or processes to use water more efficiently. PG&E, in conjunction with the California Public Utility Commission will use data gathered at the schools to develop methods to measure energy savings through water recycling. There are now a total of 23 schools located in Milpitas, Santa Clara and San José that are using recycled water for irrigation. For more information, contact Eric Hansen, Supervising Environmental Services Specialist, South Bay Water Recycling, at 363-4714.

City of San José's Silicon Valley Energy Watch Program Selected as Finalist for the PG&E Innovator Pilots Program—The Silicon Valley Energy Watch Program, a partnership between the City and PG&E, has been selected as one of seven finalists for the PG&E Innovator Pilots Program. Energy Watch currently provides energy efficiency outreach, education, and targeted savings delivery to communities throughout California. The PG&E Innovator Pilots program would supplement existing efforts of the Energy Watch Program, serving Santa Clara County with energy efficiency outreach and resources since 2004. A decision is expected in March. For more information, contact Shayna Hirshfield, Silicon Valley Energy Watch Program Coordinator, at 975-2531.

New Information Database: Consumer Health Complete—The San José Public Library now offers free access to "Consumer Health Complete," (CHC) the single most comprehensive resource for consumer-oriented health content. It is designed to support the information needs of patients, and to foster an overall understanding of health-related topics. CHC provides content covering all areas of health and wellness from mainstream medicine to the many perspectives of complementary, holistic and integrated medicine. To begin your search, go to the library's Home page (www.sjlibrary.org), click on SJPL Articles & Databases, select "Databases A-Z," then "Consumer Health Complete" or one of the language versions (remote access will require use of an active San José library card ID and PIN). Comparable information in Spanish may be accessed using [MedlinePlus in Spanish \[Mobile\]](#) and [Salud en Español](#). For assistance, contact your neighborhood library or call King Library Reference Help at 808-2100.

For print resources, visit the [Community Health Information Center](#) at Joyce Ellington Branch Library located at 491 E. Empire St. For information and hours, call 808-3043.

Project Inspire After-School Program—Project Inspire is a year around enrichment and academic achievement program administered by the YWCA of Silicon Valley. The Program provides services to the students of the East Side Union High School District. The program consists of a school year after school program aimed at improving academic achievement as well as providing

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high school students with an opportunity to earn credit-recovery in an after school setting. Programs provided include academic assistance, life skills enrichment classes, mentorship, self expression via the arts, field trips, leadership development opportunities and service-learning projects. In addition, the Program works with in-coming ninth graders during a summer session. For more information, contact Enrique Flores, Youth Services Director, at 295-4011 ext 230 or email eflores@ywca-sv.org

Upcoming Meetings & Events

NWBA D3 San José Spokes Tournament—Saturday, January 30 and Sunday, January 31, from 8:00 a.m. – 6:00 p.m. at Camden Community Center 3369 Union Ave.. For more information, contact Lee Williamson at 369-6438.

Recycle Plus Food Scrap & Organics Pilot Community Meetings—Community meetings on the upcoming Food Scrap and Organics pilot program which is being conducted in Council Districts 1, 2, 4, 5, 6 and 8 are scheduled from 6:30 p.m. to 7:30 p.m. on the following dates. For more information, contact Donna Perala at 975-2511.

- Monday, February 1: Edenvale Library, 101 Branham Lane East, San José, CA 95111
- Tuesday, February 2: Evergreen Community Center, 4860 San Felipe Road, San José, CA 95135
- Thursday, February 4: Cypress Senior Center, 403 Cypress Avenue, San José, CA 95117
- Tuesday, February 9: Vinci Elementary School, 1311 Vinci Park Way, San José, CA 95131

Grand Opening of the New and Expanded Santa Teresa Branch Library—Saturday, February 6, 11 a.m. Immediately following the brief dedication ceremony, residents will be able to obtain library cards and enjoy full use of the library. Advance registration is recommended for those who don't already have an active San José library card. Apply online at www.sjlibrary.org/freecard.htm. For more information, contact 535-8450 voice or (408) 808-2130 TTY.

"Pride and Passion: the African-American Baseball Experience" Exhibit—Opening Reception— Saturday, February 6, 2 – 4 p.m., Dr. Martin Luther King, Jr. Library, 2nd Floor, Rms.225/229. King Library is the only site west of the Rockies selected to host this traveling exhibit based on the original housed at the National Baseball Hall of Fame and Museum in Cooperstown, NY. For more information (including related programs), visit www.sjlibrary.org/prideandpassion.htm or contact 808-2397.

"Commitment to Living the Dream for Humanity"—Concluding Events at King Library— Saturday, February 6: **Civil Rights Resource Faire**, 11 a.m. – 3 p.m., Fourth Street Lobby; **Freedom March**, 12 – 2 p.m., meet in the Fourth Street Lobby. For more information about these activities honoring the legacy of Dr. Martin Luther King, Jr., visit www.sjlibrary.org/kingceleb.htm or contact 808-2183.

Mayor's Annual Community Breakfast—Thursday, February 18, 2010, 7:30 a.m. to 9:00 a.m. at the San José McEnry Convention Center, 150 W. San Carlos St. To purchase tickets online, please visit www.brownpapertickets.com/event/92342. For more information on the event, visit www.sanjoseca.gov/mayor/.

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Corde Terra Seniors Housing Grand Opening—Friday, February 19 at 2555 Corde Terra Circle, from 3:00 p.m. to 5:00 p.m.

California League Wheelchair Basketball Tournament—Saturday, February 20, and Sunday, February 21, from 8:00 a.m. – 6:00 p.m. at Camden Community Center, 3369 Union Ave. For more information, contact Lee Williamson at 369-6438.



for Debra Figone
City Manager