

INFORMATION MEMO LOG

JANUARY 2010

DATE	DEPARTMENT CR #	SUBJECT
1/4/10	Tom Manheim	Draft Prioritization Survey
1/8	Jennifer A. Maguire Scott P. Johnson	Fiscal Year 2008-2009 General Fund Ending Fund Balance
1/8	Betsy Shotwell	FY 2010 Federal Omnibus Appropriations Bill Results
1/8	Debra Figone	City Manager's Weekly Report
1/12	Scott P. Johnson	Investment Report for the Month ended December 31, 2009 (sent via email by Scott Johnson)
1/12	Nadine Nader	Early Distribution Council Packet for January 26, 2010
1/13	Deanna J. Santana	Upcoming Key Census Activities in San Jose
1/13	Nadine Nader	2009 Third and Fourth Quarter Council Referral Report
1/14	Debra Figone	January 2010 Police Academy
1/14	Joseph Horwedel	Medical Marijuana/Cannabis Dispensaries
1/15	Debra Figone	Friends of the San Jose Mounted Unit
1/15	Debra Figone	City Manager's Weekly Report
1/19	Nadine Nader	Early Distribution Council Packet for February 2, 2010
1/19	John Stufflebean	Recycle Plus Pilots
1/20	Debra Figone	Update on Program Prioritization/2010 Neighborhood Associations/Youth Commission Budget Priority-Setting Session
1/20	Jennifer A. Maguire	Comparative Performance of Economically Sensitive Major City Revenues
1/21	Joseph Horwedel	Code Enforcement Division Customer Service Survey
1/21	Deanna Santana	Emergency Medical System Workplans/Schedule Update

INFORMATION MEMO LOG

FEBURARY 2010

DATE	DEPARTMENT CR #	SUBJECT
2/1/10	Paul Krutko	Public Art Annual Work Plan Report Fiscal Year 2008-09
2/1	Paul Krutko	Economic Development Catalyst Program
2/1	Betsy Shotwell	National League of Cities Congressional City Conference March 13-1, 2010
2/3	Debra Figone	SERAF Financing Update
2/3	Darryl Von Raesfeld	Disaster Response Standard Operating Procedure for Councilmembers
2/3	Jennifer A. Maguire	Comparative Performance of Economically Sensitive Major City Revenues – Update
2/5	John Stufflebean	Procurement Integrity Policy – Commercial Solid Waste RFP
2/5	Debra Figone	Status Report on the City’s Use of Force Report
2/8	Mark Danaj	IPA Recruitment Outreach Meeting
2/9	Nadine Nader	Early Distribution Council Packet for February 23, 2010
2/11	William F. Sherry	Airport Marketing, Business In-reach Meetings, and TAIP Grand Opening Celebrations
2/12	Debra Figone	City Manager’s Weekly Report
2/16	Nadine Nader	Early Distribution Council Packet for March 2, 2010
2/17	Albert Balagso	San Jose Parks Foundation
2/17	Peter Jensen	Valuation of City-Owned Property – Daniel Way
2/18	Joseph Horwedel	Fiscal Analysis of General Plan Update Scenarios
2/19	Ed Shikada	February 2010 Update on City Recovery Efforts
2/19	John Stufflebean	Transportation and Environment Committee – Verbal Energy Update

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INFORMATION MEMO LOG

MARCH 2010

DATE	DEPARTMENT CR #	SUBJECT
3/2/10	William F. Sherry	Monthly Noise for January 2010
3/2	Edward K. Shikada	Preliminary Alternative Service Delivery Proposals Considered for the 2010-2011 Proposed Budget
3/3	Jane Light	Library In-Service
3/4	John Stufflebean Stephen R. Ferguson Scott P. Johnson	IBS System Update
3/5	Debra Figone Harry Mavrogenes	Vietnamese American Community Center Project
3/5	Mark Danaj	Feedback from IPA Recruitment Outreach Meeting
3/5	John Stufflebean	Transportation and Environment Committee – Verbal Energy Update
3/5	Jane Light	Appointment of Assistant Library Director
3/5	Debra Figone	City Manager's Weekly Report
3/9	Albert Balagso	PG&E Tree Removal at TJ Martin Park
3/9	Debra Figone	Police Chief
3/9	Scott P. Johnson	Revenue Collection Activities
3/9	Nadine Nader	Early Distribution Council Packet for March 23, 2010
3/10	John Stufflebean	Recycle Plus Hauler Negotiations Update
3/12	Debra Figone	City Manager's Weekly Report
3/12	Scott P. Johnson	Investment Report for the Month ended January 31, 2010 (sent via email by Scott Johnson)
3/15	Paul Krutko	Downtown Update – City Manager's Downtown Advisory Committee
3/15	Debra Figone	2010-2011 City Manager's Budget Request and 2011-2015 Five-Year Forecast Replacement Pages

INFORMATION MEMO LOG

MARCH 2010 (Continued)

DATE	DEPARTMENT CR #	SUBJECT
3/15/10	Leslye Krutko	FY 201-11 CDGB Funding Recommendations
3/16	Nadine Nader	Early Distribution Council Packet for March 30, 2010
3/17	Debra Figone	Retirement Plan Update
3/19	Debra Figone	City Manager's Weekly Report
3/23	Nadine Nader	Early Distribution Council Packet for April 6, 2010
3/24	Albert Balagso	Trail Projects and Federally-Sponsored SCVWD Projects
3/24	William F. Sherry	Airport Obstruction Study
3/26	Debra Figone	Council Direction – Employee Concessions
3/26	Debra Figone	City Council Candidate Orientation Materials
3/26	Debra Figone	City Manager's Weekly Report
3/30	Jeff Ruster	Status of Nonprofit Funding Relationships
3/30	Nadine Nader	Early Distribution Council Packet for April 13, 2010

INFORMATION MEMO LOG

APRIL 2010

DATE	DEPARTMENT CR #	SUBJECT
4/01/10	Paul Krutko	Response to Mayor's June Budget Message – Use of Transient Occupancy Tax
4/1	Paul Krutko	Work2Future Small Business Study
4/1	John Stufflebean	Funds Management Report
4/2	Mark Danaj	IPA Recruitment Panel
4/2	Debra Figone	City Manager's Weekly Report
4/6	Leslye Krutko	Moving to Work Program FY 2011 Annual Plan for the Housing Authorities of the County of Santa Clara and the City of San José
4/6	William F. Sherry	Annual Status Report on the Airport Master Plan
4/6	Nadine Nader	Early Distribution Council Packet for April 20, 2010
4/8	John Stufflebean	Recycle Plus Service Transition for Properties Annexed Fall 2009
4/8	John Stufflebean	Transportation and Environment Committee – Verbal Energy Update
4/9	Debra Figone	City Manager's Weekly Report
4/8	Scott P. Johnson	Investment Report for the Month ended February 28, 2010 (sent via email by Scott Johnson)
4/13	Hans F. Larsen	2010 Pavement Maintenance Program
4/13	Nadine Nader	Early Distribution Council Packet for April 27, 2010
4/14	Debra Figone	City Contracts
4/14	Debra Figone	Articles Regarding Impact of Pension Costs on Local Government Agencies
4/16	Debra Figone	City Manager's Weekly Report
4/20	Nadine Nader	Early Distribution Council Packet for May 4, 2010

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MAY 2010

DATE	DEPARTMENT CR #	SUBJECT
5/4/10	Nadine Nader	Early Distribution Council Packet for May 18, 2010
5/6	William F. Sherry	Monthly Noise for March 2010
5/7	Debra Figone	City Manager's Weekly Report
5/10	Ed Shikada	May 2010 Update on City Recovery Act Efforts
5/11	Katy Allen	2010 Living Wage Rates
5/11	Nadine Nader	Early Distribution Council Packet for May 25, 2010
5/12	Darryl Von Raesfeld	Dynamic Deployment Fact Sheet
5/13	William F. Sherry	2009 Annual Report on Airline Compliance with the Noise Control Program and Curfew Monitoring
5/13	Debra Figone Harry S. Mavrogenes	Convention Center Expansion
5/14	Scott P. Johnson Russell Crosby	Pension Obligation Bonds
5/14	Debra Figone	City Manager's Weekly Report
5/17	Paul Krutko	Council Referral April 27, 2010 Item 4.1 Clean Tech Jobs
5/17	Scott P. Johnson	Investment Report for the Quarter Ended March 31, 2010 (sent via email by Scott Johnson)
5/17	Albert Balagso	San José Family Camp Alternatives
5/20	Scott P. Johnson	The City's Credit Ratings and the Rating Agencies Ratings Recalibration Process
5/20	Jane Light	Library In-Service
5/21	Paul Krutko	REPLACEMENT: Council Referral April 27, 2010 Item 4.1 Clean Tech Jobs
5/21	Debra Figone	City Manager's Weekly Report

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JUNE 2010

DATE	DEPARTMENT CR #	SUBJECT
6/1/10	Nadine Nader	Early Distribution Council Packet for June 15, 2010
6/2	Darryl Von Raesfeld	Appointment of a New Director of Bureau of Administrative Services, Fire Department
6/4	Debra Figone	City Manager's Weekly Report
6/7	Albert Balagso	Update on Los Paseos Youth Center and the Alma Youth and Senior Center Solicitation Efforts
6/7	John Stufflebean	Plant Master Plan Briefing Book
6/8	Nadine Nader	Early Distribution Council Packet for June 22, 2010
6/9	Leslye Krutko Scott P. Johnson	Report on Activities Undertaken by the Director of Housing and the Director of Finance: October 1 through December 31, 2009
6/10	Paul Krutko	Economic Development Catalyst Program
6/11	Albert Balagso	Update on Youth Summer Nutrition Grant
6/11	John Stufflebean	Transportation and Environment Committee – Verbal Energy Update
6/11	John Stufflebean	Trash Hot Spots in Creeks
6/11	John Stufflebean	Energy Conversion from Solid Waste
6/11	Paul Krutko	Santa Clara County Civil Grand Jury – Should the City Council Continue to Subsidize Team San José's Increasing Losses
6/11	Debra Figone	City Manager's Weekly Report
6/14	Tom Manheim	News & Information Portal
6/15	John Stufflebean	Distribution of Annul Consumer Confidence Report
6/18	Debra Figone	City Manager's Weekly Report
6/24	Debra Figone	Appointment of Ed Shikada to the Position of Assistant City Manager

INFORMATION MEMO LOG

JULY 2010

DATE	DEPARTMENT CR #	SUBJECT
7/7/10	Scott P. Johnson	Investment Report for the Month ended April 30, 2009 (sent via email by Scott Johnson)
7/7	Katy Allen John Stufflebean Hans Larsen	EPA Inspection of the Sanitary Sewer System
7/8	Jane Light	Library In-Service
7/8	Tom Manheim	Comcast Rate Increases
7/9	Ed Shikada	Outreach on Potential Ballot Measures
7/19	Katy Allen	Results of the Pre-Qualification of Design-Build Entities for San Jose Convention Center Expansion and Renovation Project
7/20	Nadine Nader	Early Distribution Council Packet for August 3, 2010
7/21	William F. Sherry	Monthly Noise for June 2010
7/23	Alex Gurza	Retiree Reimbursement Program
7/26	Albert Balagso Leslye Krutko	Transition of the Healthy Neighborhoods Venture Fund Program
7/27	Nadine Nader	Early Distribution Council Packet for August 10, 2010
7/29	Alex Gurza	Status of Labor Negotiations
7/29	Teresa Deloach Reed	Status of Apparatus Redeployment
7/30	Debra Figone	City Manager's Weekly Report

INFORMATION MEMO LOG

AUGUST 2010

DATE	DEPARTMENT CR #	SUBJECT
8/3/10	Alex Gurza	San Jose Fire Fighters Union Proposal
8/3	Peter Jensen Scott P. Johnson	Sale-Leaseback of City-Owned Real Property
8/4	Nadine Nader	Agenda Streamlining Measures: Council Action Request Template
8/6	Debra Figone	Police Chief Recruitment
8/6	Debra Figone	City Manager's Weekly Report
8/10	Nadine Nader	Early Distribution Council Packet for August 24, 2010
8/12	Debra Figone	Police Chief Recruitment Community Outreach Meetings
8/13	Debra Figone	City Manager's Weekly Report
8/16	Joseph Horwedel	Building Permit Process: Special Tenant Improvement (STI), Industrial Tool Installation and Express Plan Review Services
8/17	Nadine Nader	Early Distribution Council Packet for August 31, 2010
8/17	John Stufflebean	Transportation and Environment Committee – Verbal Energy Update
8/18	Debra Figone	Police Chief Recruitment Community Outreach Meetings
8/19	Ashwini Kantak	August 2010 Update on City Recovery Act Efforts
8/20	Debra Figone	City Manager's Weekly Report
8/27	Leslye Krutko Scott P. Johnson	Report on Activities Undertaken by the Director of Housing and the Director of Finance: January 1 through March 31, 2010
8/27	Debra Figone	City Manager's Weekly Report
8/30	Debra Figone	2010-2011 Property Tax Revenue Estimate
8/31	Hans F. Larson	Update on New Parking Incentive Program

INFORMATION MEMO LOG

SEPTEMBER 2010

DATE	DEPARTMENT CR #	SUBJECT
9/2/10	Debra Figone	Santa Clara County Community Energy Program
9/2	William F. Sherry	Monthly Noise for July 2010
9/3	Debra Figone	City Manager's Weekly Report
9/7	Nadine Nader	Early Distribution Council Packet for September 21, 2010
9/10	Hans F. Larsen	Managing the Service Impacts to the Traffic Calming Program from the 2010-11 Budget
9/10	Albert Balagso	San Jose BEST Request for Qualifications Process Update
9/10	Debra Figone	City Manager's Weekly Report
9/14	Nadine Nader	Early Distribution Council Packet for September 28, 2010
9/14	William McDonald	August 2010 San Jose Fire Department Operational Performance
9/15	John Stufflebean	Pollution Prevention Week
9/17	Edward K. Shikada	Fall Season of Special Events in San Jose
9/17	Debra Figone	City Manager's Weekly Report
9/17	Katy Allen	Convention Center Design - Build Ranking
9/20	Betsy Shotwell	National League of Cities Congress of Cities & Exposition November 30 - December 4, 2010
9/21	Katy Allen Joseph Horwedel William McDonald	Request to PG&E for Gas Pipeline Network
9/21	Katy Allen	PG&E Pipeline Update
9/21	Nadine Nader	Early Distribution Council Packet for October 5, 2010

INFORMATION MEMO LOG

OCTOBER 2010

DATE	DEPARTMENT CR #	SUBJECT
10/01/10	William F. Sherry	Monthly Noise for August 2010
10/1	John Stufflebean	Plant Master Plan Outreach Update and Public Input Summary on Land Use Alternatives
10/1	Debra Figone	City Manager's Weekly Report
10/1	Debra Figone	Final Fire Department Investigation Report
10/1	Scott P. Johnson	July 2010 Investment Report
10/4	Joseph Horwedel	Code Enforcement Services
10/5	Debra Figone	COPS Grant Award
10/5	Nadine Nader	Early Distribution Council Packet for October 19, 2010
10/7	John Stufflebean	Transportation and Environment Committee – Verbal Energy Update
10/8	Debra Figone	City Manager's Weekly Report
10/8	Debra Figone	Acting Police Chief
10/12	Betsy Shotwell	City Positions on the November 2, 2010 Statewide General Election Ballot - Propositions 19, 22, 23 and 26
10/12	Betsy Shotwell	League of California Cities Legislative Briefing November 16, 2010
10/12	Debra Figone	Public Works Changes
10/12	Nadine Nader	Early Distribution Council Packet for October 26, 2010
10/15	Debra Figone	Plan to Consolidate Public Works and General Services Functions
10/15	William McDonald	Performance Analysis of Vehicle Fire on US101 – Event #F102829223 on 10/10/10

INFORMATION MEMO LOG

OCTOBER 2010 (Continued)

DATE	DEPARTMENT CR #	SUBJECT
10/15/10	Debra Figone	City Manager's Weekly Report
10/18	Albert Balagso	PRNS Pricing Plan
10/19	Scott P. Johnson William F. Sherry	Airport Commercial Paper Program
10/19	Nadine Nader	Early Distribution Council Packet for November 2, 2010
10/20	Hans F. Larsen	California High-Speed Train Project – Draft Cooperation Agreement
10/21	Albert Balagso	New PRNS Deputy Director Steve Hammack
10/21	William McDonald	September 2010 San Jose Fire Department Operational Performance Data
10/22	Christopher Godley	Disaster Preparedness Training and Resources for Councilmembers
10/22	Debra Figone	City Manager's Weekly Report
10/22	Scott P. Johnson	Clarification on Impact City's Social Responsibility Policy Has Had on Investment Program
10/25	Scott P. Johnson	Update on City's Central Warehouse Operation
10/26	Nadine Nader	Early Distribution Council Packet for November 9, 2010
10/28	Robert L. Davis	CrimeReports.com & Logitech Collaboration with City of San Jose
10/29	Debra Figone	City Manager's Weekly Report

INFORMATION MEMO LOG

NOVEMBER 2010

DATE	DEPARTMENT CR #	SUBJECT
11/2/10	William F. Sherry	Monthly Noise for September 2010
11/2	Nadine Nader	Early Distribution Council Packet for November 16, 2010
11/2	Joseph Horwedel	Proposed County Policies for Allowable Land Uses in Unincorporated Lands
11/3	Debra Figone	Paul Krutko
11/4	Betsy Shotwell	Patton Boggs Post-Election Analysis: "President Barack Obama and the Closely Divided 112th Congress -- An Angry Electorate has Spoken -- Now What?"
11/5	Katy Allen	Public Works Staffing
11/5	John Stufflebean	Transportation and Environment Committee – Verbal Energy Update
11/5	Debra Figone	City Manager’s Weekly Report
11/12	Ashwini Kantak	November 2010 Update on City Recovery Act Efforts
11/12	Debra Figone	City Manager’s Weekly Report
11/15	John Stufflebean	Update on the Request for Proposals for Proposals Process for the Redesign of the Current Nonexclusive Commercial Solid Waste Management Collection
11/15	William McDonald	October 2010 San Jose Fire Department Operational Performance Data
11/16	Nadine Nader	Early Distribution Council Packet for November 30, 2010
11/17	Debra Figone Harry S. Mavrogenes	Update on the Mexican American Community Services Agency
11/19	Debra Figone	City Manager’s Weekly Report
11/24	Ed Shikada	Arena Authority Executive Summary for Fiscal Year 2009-10
11/30	Nadine Nader	Early Distribution Council Packet for December 14, 2010

INFORMATION MEMO LOG

DECEMBER 2010

DATE	DEPARTMENT CR #	SUBJECT
12/3/10	William F. Sherry	Monthly Noise for October 2010
12/3	Christopher M. Moore	Santa Clara County Special Enforcement Team (SCCSET)
12/3	Christopher M. Moore	On-Call Vehicles
12/3	Kim Welsh	Holiday Events Update
12/3	Debra Figone	City Manager's Weekly Report
12/3/10	William F. Sherry	Airport Competiveness Strategy Update
12/7	Ashwini Kantak	Update on Discussions with County on Outdoor Smoking Bans
12/10	Debra Figone	City Manager's Weekly Report
12/13	William F. Sherry	Passage of SB 1192 and Per Day Customer Facility Charge Fees
12/16	Debra Figone	Agreement with the Friends of the San Jose Mounted Unit
12/17	William McDonald	November 2010 San Jose Fire Department Operational Performance Data
12/17	Debra Figone	City Manager's Weekly Report
12/20	Debra Figone	Mark Danaj

