



SENT TO COUNCIL:

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City Manager's Office

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Norberto Duenas

**SUBJECT:** PRNS ACTING DEPUTY DIRECTOR    **DATE:** 06-27-11

Approved

Date

6/28/11

## INFORMATION

I am pleased to announce the appointment of Matt Cano to the position of Acting Deputy Director of Administration for the Department of Parks, Recreation and Neighborhood Services (PRNS) effective June 26, 2011.

Matt grew up in San Jose and graduated from Stanford University with undergraduate and graduate degrees in Civil Engineering. He began his public administration career with the City of San Jose as an engineer with the Department of Transportation in 1999 and moved to the City Manager's Office in 2002 as a member of the newly-formed Capital Improvement Program (CIP) Action Team where he worked with a number of City departments on their capital programs.

Matt has been PRNS' Division Manager over the Community Facilities and Development (CFD) Team since 2006 where his leadership was instrumental in successfully completing the Measure P bond projects. Matt also served as the Acting Deputy Director of the Parks Division through much of 2010. Matt will bring his responsibilities over parks planning to the Administrative Services Division completing our plan to consolidate all advance planning and capital budget oversight with other PRNS administrative functions.

In addition, please join me in congratulating Jay Castellano on his retirement from the City of San Jose and thanking Jay for his 30 years of service with his last five years in PRNS. We thank Jay for his commitment to excellence in service to the residents of San Jose. We wish him the very best in the next chapter of his life.

/s/

NORBERTO DUENAS  
Deputy City Manager/Acting Director of Parks,  
Recreation and Neighborhood Services