



SENT TO COUNCIL

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AUG 26 2011
City Manager's Office

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Tom Manheim

SUBJECT: VIDEOTAPING OF CITY
COUNCIL MEETING OF
SEPTEMBER 6, 2011

DATE: August 25, 2011

Approved

Date

8/26/11

INFORMATION

The City Council is scheduled to meet in closed session on September 6, 2011. As with all closed session meetings, the Council will first convene in open session, then adjourn to closed session, and finally if necessary, return to open session to report any results of its deliberations. The City Attorney's Office does not anticipate a report out from this closed session.

While the City Council's *Open Government* policies requires the videotaping of all Council meetings, staff will not be videotaping or broadcasting either of these brief meetings since no substantive business will be conducted in open session. In addition, the Administration will be bringing forward a recommendation in the near future to amend the Open Government policies to eliminate the videotaping requirement for any City Council meeting which is called to order for the sole purpose of either convening or reporting out on the results of a closed session.

TOM MANHEIM
Communications Director

