



SENT TO COUNCIL

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AUG 02 2012
City Manager's Office

Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Joseph Horwedel

SUBJECT: INTERIM DEVELOPMENT
SERVICES PROJECT
MANAGER/EXPEDITER

DATE: August 1, 2012

Approved

Date 8/2/12

INFORMATION

This memorandum is to announce that Maria Angeles has been appointed the Interim Development Services Project Manager/Expediter for the City of San José. She will be working with high profile, economic development companies as a “Development Services concierge,” facilitating the permitting and inspection processes for companies seeking to locate or expand in the City. Specifically, she will work collaboratively across technical service areas in Fire, Public Works, Planning, and Building to: (1) meet project timelines, (2) ensure consistency, (3) increase predictability, (4) resolve issues across technical disciplines, and (5) eliminate service gaps and overlaps. Similar to the way that the Office of Economic Development provides *project advocacy* for these projects, the Project Manager/Expediter would provide *process advocacy* for these projects essential to San Jose's future economic success. Therefore, the Development Services Project Manager/Expediter is responsible for delivering a positive customer experience to critical companies in San José.

Some of the projects that Maria will be working on include Cisco, Hitachi Retail, Atmel, FMC, and other key industrial and commercial developments.

Maria joined the Department of Public Works as a Civil Engineer I in 1999 and was part of the City team assisting the Valley Transportation Authority to deliver its Capitol and Vasona Light Rail Projects. In 2001, Maria was promoted to Associate Civil Engineer in the Development Services Division of Public Works and became the City's Floodplain Manager. With her leadership and management capabilities, Maria streamlined the Department's review of building applications in flood zones and also greatly improved the City's relationship with the Federal Emergency Management Agency (FEMA), the State of California Department of Water Resources, and the Santa Clara Valley Water District. She also led specific Development Technical Programs, such as the Erosion and Sediment Control Program and Storm Water Treatment (C3/HM) Programs, while also supervising the Public Works customer service team housed in the Permit Center on the 1st floor of City Hall.

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For the past several years, Maria has also become a Project Team Leader/Project Engineer and has successfully completed several complex and challenging private land development projects, while maintaining her role as the City's Floodplain Manager. Last month, Maria was promoted to Senior Civil Engineer in the Development Services Division. In sum, her background and experience with private development and her excellent customer service skills have prepared Maria to assume the interim responsibilities of the Project Manager/Expediter position.

The City of San José will be recruiting for a permanent Development Service Project Manager/Expediter later this summer. This recruitment will run concurrently with the recruitment for the newly created Small Business "Ally" position.

/s/

JOSEPH HORWEDEL, DIRECTOR
Planning, Building and Code Enforcement

For additional information, please contact Joseph Horwedel at (408) 535-7900.