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City Manager's Office

# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Betsy Shotwell

**SUBJECT:** SEE BELOW

**DATE:** October 5, 2012

Approved

Date

10/5/12

## INFORMATION

### **SUBJECT: NATIONAL LEAGUE OF CITIES CONGRESS OF CITIES & EXPOSITION NOVEMBER 28- DECEMBER 1, 2012**

The National League of Cities (NLC) will hold its Annual Congress of Cities & Exposition in Boston, November 28 – December 1, 2012. We recognize that with the City's budget condition that discretionary spending should be closely scrutinized to determine if expenditures are absolutely necessary. As the City is represented on a NLC Policy Committee by a Councilmember and City officials have attended this Conference in the past, we are providing this information as a courtesy from the City Manager's Office.

The City of San José has a long history of attending the League's Conferences and participating on the organization's Board of Directors, Advisory Council and Policy Committees. As in year's past, the Annual Conference provides an excellent opportunity for City officials and staff to participate in programs and workshops that offer professional growth, inform participants about successful and innovative community services, and educate attendees on critical national issues affecting cities.

The conference begins on Wednesday, November 28, with the Leadership Training Institute. The Leadership sessions are for Mayors, Council Members and staff consisting of a series of educational sessions specifically designed to help officials become more effective.

In addition to providing professional growth opportunities, policy development is one of the primary purposes of the Annual Conference. It provides cities with an opportunity to focus attention on local control and prepare a positive program to strengthen cities. The League's Policy Committees will meet to finalize preliminary legislative recommendations for the General Resolution Committee which are then forwarded to the Annual Business meeting where the League's policy direction for the coming year is voted on.

Following the opening General Session on Thursday morning, program sessions and special workshops will take place throughout the conference until Saturday. For more information, click on the Annual Conference section of the League's website at [www.nlc.org](http://www.nlc.org).

HONORABLE MAYOR AND CITY COUNCIL

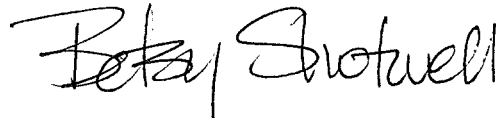
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**Please note that the deadline for advance fee/online registration is November 26.** The advance registration form is available online as well as information about hotels linked with the conference registration. Advance registrants unable to attend will receive a refund of paid registration, less a \$100 processing charge, if the NLC office receives a written request no later than November 5, 2012.

For any additional assistance, please contact me at x58270.



BETSY SHOTWELL

Director, Intergovernmental Relations