

INFORMATION MEMO LOG

JANUARY 2012

DATE	DEPARTMENT	SUBJECT
1/6/12	Leslye Corsiglia	Questions Regarding Community Development Block Grant (CDBG) Funds
1/6	Julia H. Cooper	Audits of the San Jose Convention Center and Cultural Facilities and the Hayes Mansion Conference Center for the Fiscal Year Ended June 30, 2011
1/10	Julie H. Cooper	Results of Airport Revenue Bond Sale
1/10	Leanna Bieganski	Early Distribution Packet for the January 24, 2012 Council Meeting
1/12	Joseph Horwedel	EcoPass
1/12	Hans F. Larsen	Streetlight Wire Theft
1/13	Hans F. Larsen	LED Streetlight Conversion Program
1/13	Kim Welsh	Status of Netflix Sales Tax Agreement
1/17	Julia H. Cooper	Marijuana Businesses
1/17	David Sykes Kim Welsh	Update on School of Arts & Culture at MHP
1/17	Leanna Bieganski	Early Distribution Packet for the January 31, 2012 Council Meeting
1/19	Christopher M. Moore	SJPD Verified Response Program / Fines for False Alarms
1/20	Ed Shikada	2012-2013 Preliminary Alternative Service Delivery Evaluations
1/23	Kim Welsh	Status Report on the Sale of Surplus Properties
1/30	Betsy Shotwell	The State of the Union and the 2012 Presidential Election
1/31	Ed Shikada	e-ideas Online Employee Suggestion Program - January 2012 Update
1/31	Leanna Bieganski	Early Distribution Packet for the February 14, 2012 Council Meeting

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JANUARY 2012 (Continued)

DATE	DEPARTMENT	SUBJECT

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FEBRUARY 2012

DATE	DEPARTMENT	SUBJECT
2/1/12	Betsy Shotwell	National League of Cities Congressional City Conference March 10-14, 2012
2/2	Leslye Corsiglia Julia H. Cooper	Report on Activities Undertaken by the Director of Housing and the Director of Finance under the Delegation of Authority Ordinance for the Period of July 1, 2011 through September 30, 2011, and Corrections to the Delegation of Authority Report for FY 2010-11
2/9	Kerrie Romanow	San Jose/Santa Clara Water Pollution Control Plant Discontinuing Sheep and Goat Grazing
2/9	Debra Figone	Retirement Projections Fact Sheet
2/10	Kim Welsh	Update on Public Private Partnerships
2/10	Debra Figone	Seniority Rules for Layoffs
2/13	William McDonald	PulsePoint Life Saving CPR Phone Application Being Launched in the City of San Jose at a Press Conference February 14, 2012, at City Hall in the Rotunda from 1:00 – 1:30 p.m.
2/14	Julie Edmonds-Mares	Update on Senior Nutrition Program
2/14	Debra Figone	City Librarian Recruitment
2/14	Leanna Bieganski	Early Distribution Packet for the February 28, 2012 Council Meeting
2/21	Joseph Horwedel	Donation Collection Boxes
2/21	Leanna Bieganski	Early Distribution Packet for the March 6, 2012 Council Meeting
2/22	Julie Edmonds-Mares	Update on Park Bond Program
2/24	Kim Welsh	Veterans Memorial Restoration Project
2/28	Leanna Bieganski	Early Distribution Packet for the March 13, 2012 Council Meeting

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FEBRUARY 2012 (Continued)

DATE	DEPARTMENT	SUBJECT

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MARCH 2012

DATE	DEPARTMENT	SUBJECT
3/6/12	Leanna Bieganski	Early Distribution Packet for the March 20, 2012 Council Meeting
3/7	Julie Edmonds-Mares	Response to Community Gardens Program Concerns
3/8	Betsy Shotwell	League of California Cities Legislative Action Days, April 25-26, 2012
3/8	David Sykes	2012 Living Wage Rates
3/9	William F. Sherry	Development and Operation of an Airport Lounge
3/9	Julie Edmonds-Mares	San Jose Family Camp
3/12	Richard Keit	Redevelopment Agency & Successor Agency Contract Close Outs
3/12	Debra Figone Richard Doyle	2011-2012 Costs for Labor Consultant/Legal Services
3/13	Leanna Bieganski	Early Distribution Packet for the March 27, 2012 Council Meeting
3/14	William F. Sherry	Annual Status Report on the Airport Master Plan
3/15	Kerrie Romanow	Commercial Solid Waste Program Transition
3/16	Kerrie Romanow	Bring Your Own Bag Ordinance Update
3/16	Jennifer A. Maguire	Services Funded on a One-Time Basis in 2011-2012
3/20	Debra Figone	Acting Assistant Director of Environmental Services
3/20	Betsy Shotwell	Patton Boggs' Visit to San José
3/20	Leanna Bieganski	Early Distribution Packet for the April 3, 2012 Council Meeting
3/21	Julie Edmonds-Mares	Reuse Update - Edenvale and Bascom Community Centers
3/22	Debra Figone	Retirement Cost Projections

INFORMATION MEMO LOG

MARCH 2012 (Continued)

DATE	DEPARTMENT	SUBJECT
3/23/12	Leslye Corsiglia Julia Cooper	Report on Activities Undertaken by the Director of Housing and the Director of Finance Under the Delegation of Authority Ordinance for the Period of October 1, 2011 through December 31, 2011
3/27	Leslye Corsiglia	San Jose Rental Market Update
3/27	Leanna Bieganski	Early Distribution Packet for the April 10, 2012 Council Meeting
3/28	Debra Figone	Acting City Librarian
3/28	Julia H. Cooper	2012 Rating Agency Action - Moody's Investors Services

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APRIL 2012

DATE	DEPARTMENT	SUBJECT
4/2/12	William F. Sherry	Airport On-Demand Ground Transportation Dispatch System
4/3	Leanna Bieganski	Early Distribution Packet for the April 17, 2012 Council Meeting
4/3	William F. Sherry	Airport Living Wage Ordinance Wage Increase
4/3	Kerrie Romanow	Bring Your Own Bag Ordinance Public Inquiry Update
4/3	Kerrie Romanow	Recycled Water Policy Advisory Committee
4/5	Hans F. Larsen	Sanitary Sewer Overflows
4/6	David Sykes	Assistant Director of Public Works
4/10	Betsy Shotwell Roxanne Miller	City of San Jose Trip to the State Capitol
4/10	Leanna Bieganski	Early Distribution Packet for the April 24, 2012 Council Meeting
4/13	Julia H. Cooper	2012 Rating Agency Action Standard & Poor's
4/13	Kerrie Romanow	Report on Rate Noticing Process for Municipal Water System Rate Changes Beginning 2012-2013
4/17	Julie Edmonds-Mares	Prop 84 Grants (Round 2)
4/17	Leanna Bieganski	Early Distribution Packet for the May 1, 2012 Council Meeting
4/20	Angelique Gaeta	Medical Marijuana Enforcement Update
4/24	Debra Figone	Library Ballot Initiative Preliminary Analysis
4/27	Betsy Shotwell	Status and Forecast of Notable Federal Legislation Relevant to Local Government Interests
4/27	Jeff Ruster	Annual Summary of Funding to Community Based Organizations

INFORMATION MEMO LOG

APRIL 2012 (Continued)

DATE	DEPARTMENT	SUBJECT
4/27/12	Julie-Edmonds-Mares	Park Maintenance Preliminary Alternative Service Delivery Evaluation
4/27	Christopher M. Moore	Adult School Crossing Guard Program – Preliminary Business Case Analysis
4/27	William F. Sherry	Airport Parking and Traffic Control – Preliminary Business Case Analysis
4/30	Kimberly B. Aguirre	2011 Annual Airline Compliance and Noise Control Report
4/30	Debra Figone	City Librarian Recruitment Update

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MAY 2012

DATE	DEPARTMENT	SUBJECT
5/1/12	Leanna Bieganski	Early Distribution Packet for the May 15, 2012 Council Meeting
5/2	Julia H. Cooper	2012 Rating Agency Action Fitch Ratings
5/7	Kim Welsh David Sykes	Update on School of Arts & Culture at MHP
5/8	Julie Edmonds-Mares	Bascom Community Center/Fair Swim Center Updates
5/8	Leanna Bieganski	Early Distribution Packet for the May 22, 2012 Council Meeting
5/9	Betsy Shotwell	League of California Cities Annual Conference September 5-7, 2012
5/10	Leslye Corsiglia Julia H. Cooper	Report on Activities Undertaken by the Director of Housing and the Director of Finance under the Delegation of Authority Ordinance for the Period of January 1, 2012 through March 31, 2012
5/15	Leslye Corsiglia	Affordable Housing Week 2012
5/17	Leslye Corsiglia	City Response to Homeless Encampments
5/17	Debra Figone	Retirement of Russell Crosby, Director of Retirement Services
5/17	Anne Cain	Joint Library In-Service
5/22	Leanna Bieganski	Early Distribution Packet for the June 5, 2012 Council Meeting
5/24	Julie Edmonds-Mares Jennifer A. Maguire	Watering at Neighborhood and Regional Parks
5/25	Julie Edmonds-Mares	Pre-Paid Activity Cards
5/29	Leanna Bieganski	Early Distribution Packet for the June 12, 2012 Council Meeting

INFORMATION MEMO LOG

MAY 2012 (Continued)

DATE	DEPARTMENT	SUBJECT

INFORMATION MEMO LOG

JUNE 2012

DATE	DEPARTMENT	SUBJECT
6/1/12	Betsy Shotwell	Status and Forecast of Notable Federal Legislation Relevant to Local Government Interests
6/8	Julia H. Cooper	2012 Rating Agency Actions Related to Redevelopment Agency Debt Obligations
6/14	Julia H. Cooper	Successor Agency Property Tax Update
6/14	Ashwini Kantik	2012 Revenue Measure Survey Report of Findings
6/14	Alex Gurza Russell Crosby	Blue Shield 2% Pledge
6/28	Christopher M. Moore	AFR/RMS for the Police Department
6/28	Julia H. Cooper	Update on Status of Payment of Debt Service on Agency Tax Allocation Bonds

INFORMATION MEMO LOG

JUNE 2012 (Continued)

DATE	DEPARTMENT	SUBJECT

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JULY 2012

DATE	DEPARTMENT	SUBJECT
7/6/12	William F. Sherry	Draft West Side Request for Proposal
7/24	Leanna Bieganski	Early Distribution Packet for the August 7, 2012 Council Meeting
7/24	Debra Figone	Potential Options for an Alternative Minimum Wage Ordinance
7/25	Julia H. Cooper	2012 Action by Fitch Ratings Related to the Norman Y. Mineta San Jose International Airport
7/25	Kerrie Romanow	Commercial Solid Waste Program Transition
7/31	Leanna Bieganski	Early Distribution Packet for the August 14, 2012 Council Meeting
7/31	Kim Welsh Dave Sykes	Update on School of Arts & Cultural at MHP
7/31	Angelique Gaeta	Medical Marijuana Enforcement Update

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JULY 2012 (Continued)

DATE	DEPARTMENT	SUBJECT

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AUGUST 2012

DATE	DEPARTMENT	SUBJECT
8/1/12	William F. Sherry	Release of Final Draft of West Side Request for Proposal
8/2	Joseph Horwedel	Interim Development Services Project Manager
8/3	Julia H. Cooper	ROPS Update and City Interaction with the Department of Finance
8/3	Julia H. Cooper	JP Morgan Letters of Credit Extension Update
8/7	Leanna Bieganski	Early Distribution Packet for the August 21, 2012 Council Meeting
8/14	Gloria Schmanek	Early Distribution Packet for the August 28, 2012 Council Meeting
8/20	Ed Shikada	Agenda Services Manager
8/22	Richard A. Keit	Biocenter Update and Transition Process
8/22	Debra Figone	Law Enforcement and Related Activity in Response to Recent Homicides
8/27	Julie Edmonds-Mares	Campaign for Healthy Food San Jose
8/28	Debra Figone	Acting Director of Retirement Services Appointment
8/29	Leslye Corsiglia Julia H. Cooper	Report on Activities Undertaken by the Director of Housing and the Director of Finance under the Delegation of Authority Ordinance for the Period of April 1, 2012 through June 30, 2012

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AUGUST 2012 (Continued)

DATE	DEPARTMENT	SUBJECT

INFORMATION MEMO LOG

SEPTEMBER 2012

DATE	DEPARTMENT	SUBJECT
9/4/12	Gloria Schmanek	Early Distribution Packet for the September 18, 2012 Council Meeting
9/5	Julia H. Cooper	Recent Rating Agency Inquiries
9/5	Leslye Corsiglia Kerrie Romanow	Phase 1 Homeless Encampment Reponse
9/6	Gloria Schmanek	Scheduling of Public Hearings (Planning Items)
9/7	Debra Figone	Background on Compensation Reductions
9/11	Gloria Schmanek	Early Distribution Packet for the September 25, 2012 Council Meeting
9/13	Betsy Shotwell	Notable Federal Legislation and Regulatory Action Relevant to Local Government Interests
9/13	Julie Edmons-Mares	Automated Parking Pay Stations at Regional Parks
9/18	Debra Figone	Library Director Recruitment Update
9/18	Gloria Schmanek	Early Distribution Packet for the October 2, 2012 Council Meeting
9/20	Debra Figone	County Notice of Objection to ROPS 3 and Successor Agency Reponse
9/24	Debra Figone	Impact of Staffing for Adequate Fire and Emergency Response (SAFER) Grants on Airport Fire Services
9/27	Julia H. Cooper Jennifer A. Maguire	Reconciliation and Review of City Funds
9/27	Julia H. Cooper	Libor Manipulations and Possible City Impacts

INFORMATION MEMO LOG

OCTOBER 2012

DATE	DEPARTMENT	SUBJECT
10/2/12	Gloria Schmanek	Early Distribution Packet for the October 16, 2012 Council Meeting
10/9	Betsy Shotwell	National League of Cities Congress of Cities & Exposition November 28 – December 1, 2012
10/9	Gloria Schmanek	Early Distribution Packet for the October 23, 2012 Council Meeting
10/9	David Sykes	Measure D – Minimum Wage Initiative Ordinance – Fact Sheet
10/12	Christopher Moore	Update on Chief’s Community Advisory Board
10/16	Gloria Schmanek	Early Distribution Packet for the October 30, 2012 Council Meeting
10/22	Hans F. Larsen	Expansion of Street Sweeping Signage to Support Clean Streets
10/22	William F. Sherry	Extension of West Side Request for Proposal
10/23	Gloria Schmanek	Early Distribution Packet for the November 6, 2012 Council Meeting
10/25	Kerrie Romanow	Commercial Solid Waste Program Transition
10/25	Norberto Duenas	Walk to End Domestic Violence
10/30	Kim Welsh	Update on School of Arts & Culture at MHP
10/31	Julie Edmonds-Mares	Bascom Community Center Update

INFORMATION MEMO LOG
OCTOBER 2012 (Continued)

DATE	DEPARTMENT	SUBJECT

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NOVEMBER 2012

DATE	DEPARTMENT	SUBJECT
11/1/12	Betsy Shotwell	City Council Actions on Local and State Ballot Measures
11/2	Betsy Shotwell	League of California Cities Legislative Briefing November 13, 2012
11/2	Debra Figone	San José Police Department – Officer/Public Communications
11/7	Betsy Shotwell	Patton Boggs 2012 Post-Election Analysis: “A Narrowly Divided Electorate has Spoken – How Will the President and the Congress Respond?”
11/13	Gloria Schmanek	Early Distribution Council Packet for the November 27, 2012 Council Meeting
11/13	Christopher Moore	Police Staff Allocation
11/19	Leslye Corsiglia Julia H. Cooper	Report on Activities Undertaken by the director of Housing and the Director of Finance Under the Delegation of Authority Ordinance for the Period of July 1, 2012 Through September 30, 2012
11/19	Debra Figone	Police Chief Recruitment
11/19	Hans F. Larsen	Streetlight Outage Status Report
11/19	Kerrie Romanow	Greening Holiday Events
11/20	Julie Edmonds-Mares	Group Picnic Sites for Reservation
11/20	Gloria Schmanek	Early Distribution Council Packet for the December 4, 2012 Council Meeting
11/21	William McDonald	San José Firefighters Burn Foundation and Los Bomberos of Northern California “Fill the Boot” Fundraising Event
11/26	Gloria Schmanek	Early Distribution Council Packet for the December 11, 2012 Council Meeting
11/27	William F. Sherry	Status of Airline One Engine-Inoperative (OEI) Issues
11/27	Debra Figone	San José Police Chief Search Confidentiality
11/28	David Sykes	Power Washing of Sidewalks
11/29	Anne Cain	Library In-Service

INFORMATION MEMO LOG

NOVEMBER 2012 (Continued)

DATE	DEPARTMENT	SUBJECT

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DECEMBER 2012

DATE	DEPARTMENT	SUBJECT
12/3/12	Julia H. Cooper	Results of Airport Revenue Bond Sale
12/4	Gloria Schmanek	Early Distribution Council Packet for the December 18, 2012 Council Meeting
12/5	Joseph Horwedel	Habitat Conservation Plan
12/12	David Sykes	San José Minimum Wage Ordinance
12/13	Debra Figone	2012-2013 Adopted Fees and Charges
12/13	Betsy Shotwell	Patton Boggs Update on U.S. Fiscal Cliff Crisis
12/18	Betsy Shotwell	Patton Boggs Update on U.S. Fiscal Cliff Crisis
12/20	Betsy Shotwell	Patton Boggs Update on U.S. Fiscal Cliff Crisis
12/21	Betsy Shotwell	Patton Boggs Update on U.S. Fiscal Cliff Crisis

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DECEMBER 2012 (Continued)

DATE	DEPARTMENT	SUBJECT