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DEC 6 2013

City Manager's Office

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Jill Bourne

SUBJECT: CLOSURE OF THE VINELAND
BRANCH LIBRARY

DATE: December 5, 2013

Approved

Date

12/6/13

INFORMATION

Due to a scheduled PG&E power outage, the Vineland Branch Library will be closed on Tuesday, December 10, 2013 from 4:30 p.m. to 6:00 p.m. The branch will open at 11:00 a.m. and if the power is restored as planned, the branch will reopen until its usual closure hour of 8:00 p.m. All other branches will be open per their posted schedules.

Branch staff has posted notices of the closure, on the website and at the branch, in English, Spanish, and Vietnamese.

/s/

Jill Bourne

Director, Library Department

For questions please contact Jill Bourne, Library Director, at 408-808-2150.

