

# PRNS CITYWIDE SCHOLARSHIP APPLICATION

**2018**

FOR OFFICE USE ONLY

Application Submitted at: \_\_\_\_\_ Today's Date: \_\_\_\_\_ Staff Intake Name: \_\_\_\_\_

## Activities Eligible for Scholarship:

Seasonal Classes for Youth, Adults, and Active Adults  
Community Center and Park Youth Camps (*see details on reverse for FIT Camp*)  
All Access Programs (*Therapeutic Classes*)  
Happy Hollow Park and Zoo Programs  
Lake Cunningham Regional Park Programs  
San Jose Recreation Preschool  
R.O.C.K. Afterschool Program  
Youth Sports League Classes

- Applications accepted **IN PERSON ONLY**.
- One participant per form, applications are non-transferable.
- Applications are accepted at start of program registration.
- Include copies of all required documents listed on the next page.
- Your application will not be processed without the information requested.
- **Scholarships are awarded as funding is available.**
- Completion of this application does not guarantee approval of a scholarship.
- All information is confidential.

### Participant Information (Please Print)

Last Name	First Name	Gender (M/F)	Date of Birth	Age

Address	Apt. #	City	Zip	Phone

### Parent or Legal Guardian – for Youth Applicants only (Please Print)

Last Name	First Name	Home Phone	Alternate Phone	Email

Address (if different than above)	Apt. #	City	Zip

### Secondary Adult or Legal Guardian - for Youth Applicants only (Please Print)

Last Name	First Name	Home Phone	Alternate Phone	Email

### **CUSTOMER ACKNOWLEDGEMENT AND DISCLAIMER**

*The information provided is true and correct and the eligibility criterion has been met. Any falsification of information will be cause for immediate and automatic disqualification from this program. Scholarships are awarded as funding is available and this application does not guarantee an award. Customer is responsible for any additional costs (supplies, etc.) that are not covered by the scholarship funds. Participation in the Scholarship Program will be subject to all Policies and Procedures set forth by the City of San José's Department of Parks, Recreation & Neighborhood Services.*

**I understand that my signature below indicates that I have read and understand the policies and procedures of the City of San José Department of Parks, Recreation and Neighborhood Services' Citywide Scholarship Program.**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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If denied, reason for denial: \_\_\_\_\_ Approver: \_\_\_\_\_



# CITYWIDE SCHOLARSHIP APPLICATION INSTRUCTIONS

## Statement of Intent

The City of San José’s Department of Parks, Recreation and Neighborhood Services’ Citywide Scholarship Program will ensure that qualifying San José residents will have access to participation in department programs, classes, and activities. **All requests are subject to available funding.**

## Eligibility Criteria

1. The PRNS Citywide Scholarship Program will operate in two (2) steps. Step 1 is for the customer to submit the application and eligible documents in person at the facility of choice. Step 2 is for the customer to verify class selection, complete the registration process, and pay the balance due, prior to class start date.
2. Citywide Scholarship Applications will be available at participating Community Centers and the following Regional Parks: Emma Prusch Farm Park, Almaden Lake Park, Happy Hollow Park & Zoo and Lake Cunningham Regional Skate Park. Applications may also be downloaded online. Applications for the PRNS Citywide Scholarship Program and proof of eligibility will be accepted in person only at each available location for review. If qualified, scholarships will be available only during the program application year indicated on the Citywide Scholarship Application. Funding is subject to availability.
3. Scholarship recipient must be a San José resident, between the ages of 0-49, a qualified active adult age 50+, or a person with a disability. **Proof of residency includes utility bills dated within 60 days of the application that have the name and address of the participant, parent or legal guardian and must be submitted with application.**
4. **Eligibility documentation is required and copies must be submitted with application.**

<p><b><u>(1) Proof of Identity:</u></b></p> <ul style="list-style-type: none"> <li>Identification Card</li> <li>Driver’s License</li> <li>Passport</li> </ul>	<p><b><u>(3a) Participant/Parent/Legal Guardian must be <i>currently</i> enrolled and show proper documentation for one of the following programs:</u></b></p> <ul style="list-style-type: none"> <li>Temporary Assistance for Needy Families (TANF)</li> <li>Subsidized Housing HUD Section 8 rent subsidy</li> <li>Food Stamps (California Advantage or Cal-Fresh)</li> <li>Medi-Cal</li> <li>California’s Life Line Program (reduced rates for phone)</li> <li>Women, Infants, &amp; Children (WIC)</li> <li>Supplemental Security Income (SSI)</li> <li>Free/Reduced Lunch Program</li> <li>If both parents/guardians or participants are unemployed and receiving CA State Unemployment Insurance benefits</li> <li>Parent/guardian or participant enlisted as an “active” member in the U.S. Military</li> </ul>
<p><b><u>(2) Proof of Residency:</u></b></p> <ul style="list-style-type: none"> <li>Utility Bill dated within 60 days of application</li> <li>Current Automobile Registration</li> <li>Free/Reduced Lunch Letter</li> <li>Eligibility document with participant/parent/guardian and address listed</li> </ul>	<p><b><u>(3b) FIT Camp Alternative Eligibility:</u></b></p> <ul style="list-style-type: none"> <li>A doctor’s referral to be enrolled in Fit Camp</li> <li>Show an unhealthy BMI             <ul style="list-style-type: none"> <li>An unhealthy BMI is based on the CDC (Center for Disease Control and Prevention) BMI-for-age growth chart and corresponds to the BMI-for-age percentile. For more information, please see onsite FIT Camp Recreation Program Specialist.</li> </ul> </li> </ul>

5. Citywide Scholarships apply to classes and activities that meet more than one time, **excluding** SJCityFit programs and Fitness Memberships. See reverse side for examples and areas of classes and activities that are eligible.
6. Citywide Scholarships will be awarded on a first-come, first-served basis. Customer will be notified of award status within 5 business days after submittal. Scholarships are subject to available funding.
7. If scholarship application is approved, the discount will be awarded upon completion of registration. Customer is responsible for completing the class registration and paying the remaining fees for selected program or activity. Citywide Scholarship awards do not guarantee enrollment and do not replace the registration process. Citywide Scholarship funds are not available for expenses beyond the listed price such as, but not limited to: supplies, materials, food and/or transportation.
8. Any refunds will be only for amount paid by customer. Refunds requested must follow the existing Department of Parks, Recreation and Neighborhood Services’ Refund Policy. See the Activity Guide for more information