



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Kimberly J. Becker

SUBJECT: SEE BELOW

DATE: May 3, 2016

Approved

D. D. Syl

Date

5/4/16

INFORMATION

SUBJECT: REPORT ON ACTIVITIES UNDERTAKEN BY THE DIRECTOR OF AVIATION UNDER THE DELEGATION OF AUTHORITY ORDINANCE FOR THE PERIOD OF JANUARY 01-MARCH 31, 2016.

EXECUTIVE SUMMARY

The San José Municipal Code authorizes the Director of Aviation to negotiate and execute Operating Agreements, Permits, Licenses and Leases on behalf of the City.

In accordance with the Municipal Code's reporting guidelines, this memorandum details actions taken under the delegation of authority to the Director of Aviation for the third quarter of FY 2015-2016 (January 01-March 31, 2016). During this reporting period, the Director of Aviation approved actions to: (1) execute airline and operating, lease, right of entry, and ground vehicle fuel agreements; and (2) execute ground transportation permits.

This activity is summarized in Attachment A.

COORDINATION

Preparation of this report has been coordinated with the Office of the City Attorney.

/s/

KIMBERLY J. BECKER

Director of Aviation

For more information, contact Kimberly J. Becker, Director of Aviation, at (408) 392-3610.

Attachment A

ATTACHMENT A

**ACTIONS TAKEN BY THE DIRECTOR OF AVIATION
THIRD QUARTER 2015-2016 (JANUARY 01-MARCH 31)**

#	Date	Description of Contract	Muni Code Citation	Annual Value	Term
1	01/11/2016	Execution of a Right of Entry Agreement by and between the City of San José and New Cingular Wireless 10560-RE-15	S.J.M.C. 25.08.1340	\$12,806.10	01/11/16-02/29/16
2	01/26/2016	Execution of a Right of Entry Agreement by and between the City of San José and DTG Operations Inc. 10552-RE-15	S.J.M.C. 25.08.1340	Varies based on usage	01/15/16-12/31/19
3	01/26/2016	Execution of a Right of Entry Agreement by and between the City of San José and Avis Budget Car Rental LLC. 10549-RE-15	S.J.M.C. 25.08.1340	Varies based on usage	01/15/16-12/31/19
4	01/26/2016	Execution of a Right of Entry Agreement by and between the City of San José and The Hertz Corporation 10551-RE-15	S.J.M.C. 25.08.1340	Varies based on usage	01/15/16-12/31/19
5	02/03/2016	Execution of a Right of Entry Agreement by and between the City of San José and Sixt Rent-A-Car, LLC 10555-RE-15	S.J.M.C. 25.08.1340	Varies based on usage	01/15/16-12/31/19
6	01/26/2016	Execution of a Right of Entry Agreement by and between the City of San José and Fox Rent A Car 10554-RE-15	S.J.M.C. 25.08.1340	Varies based on usage	01/15/16-12/31/19

7	03/01/2016	Execution of a Right of Entry Agreement by and between the City of San José and Enterprise Rent A Car 10553-RE-15	S.J.M.C. 25.08.1340	Varies based on usage	01/15/16-12/31/19
8	02/11/2016	Execution of an Airline and Operating Agreement by and between the City of San José and British Airways, PLC. 10556-OA-15	Resolution 75950	\$1,907,121 annually	04/04/16-06/30/17
9	03/07/2016	Execution of Amendment No.2 to Ground Support Vehicle Fuel Agreement between the City of San José and Sky Chefs, Inc. 10362-CO-09 Amendment 2	CMO Delegation of Authority dated 09/02/2011	Varies by use	07/01/09-02/14/16 and month to month thereafter
10	03/03/2016	Execution of a Right of Entry Agreement by and between the City of San José and Signature Flight Support Corp. 10575-RE-16	S.J.M.C. 25.08.1340	Varies by use	03/14/2016-02/28/2017
11	03/25/2016	Execution of a Right of Entry Agreement by and between the City of San José and Earthquakes Soccer, LLC 10574-RE-16	S.J.M.C. 25.08.1340	Varies by use	03/06/2016-03/05/2019
12-13	01/01/2016-03/31/2016	Execution of 2 Airport Access Permit for On-Demand Taxicab Service	S.J.M.C. 25.08.710	\$295 per Permit per month	Month to Month
14-28	01/01/2016-03/31/2016	Execution of 15 Ground Transportation Permits for Ground Transportation Providers	S.J.M.C. 25.08.710	\$200 per Permit	Permit is valid through June 2018