

Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Betsy Shotwell

SUBJECT: SEE BELOW

DATE: January 12, 2016

Approved

Date

1/13/16

INFORMATION

**SUBJECT: NATIONAL LEAGUE OF CITIES CONGRESSIONAL CITY
CONFERENCE MARCH 5-9, 2016**

The National League of Cities (NLC) will hold its annual Congressional City Conference in Washington, D.C. at the Marriott Wardman Park Hotel on March 5-9, 2016. The City of San José has a long history of attending the League's Conferences and participating on the organization's policy committees. As in years' past, the Conference provides an excellent opportunity for City officials and staff to participate in programs and workshops that offer professional growth, inform participants about successful and innovative community services and educate attendees on critical national issues affecting cities.

The Conference begins on Saturday, March 5, 2016, with the NLC University Seminars. The sessions are for Municipal Leaders consisting of a series of educational sessions specifically designed to help officials become more effective. In addition to providing professional growth opportunities, policy development is one of the primary purposes of the annual Conference. It provides cities with an opportunity to focus attention on local control and prepare a positive program at the federal level to strengthen cities. The League's policy committees will meet during this Conference to determine their issue areas for study in 2016.

During the conference attendees will be able to attend legislative briefings, attend workshops and hear from national leaders on key issues of concern to local government. The program will also include general sessions featuring members of the Administration and Congress. The Conference will conclude on Wednesday, March 9, 2016 with roundtable discussions and briefings on Capitol Hill.

A Conference Preliminary Schedule can be found on the NLC's Conference website at www.nlc.org. Those interested in attending should fill out the "early bird" registration form and send it in to the NLC no later than January 31, 2016. "Advance" registration will be valid until

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March 3, 2016. Attendees are responsible for their own flight arrangements. **Registrants unable to attend will receive a refund of paid registration, less a \$100 processing charge, if the NLC office receives a written request postmarked no later than February 12, 2015. After that date, no refunds for registration are available. The deadline for housing cancellations is 72 hours prior to arrival.**

We would appreciate knowing if you are planning on attending and the intended dates of your arrival and departure.

/s/

BETSY SHOTWELL

Director, Intergovernmental Relations

For question, please contact Betsy Shotwell, Intergovernmental Relations Director, at (408) 535-8270.

2016 CONGRESSIONAL CITY CONFERENCE



NATIONAL LEAGUE
of CITIES 

WASHINGTON, D.C | MARCH 5-9, 2016

Congressional City Conference

Preliminary Conference Schedule and Travel Planner

Main Conference Events: Monday, March 7– Tuesday, March 8

(note times are subject to change)

Monday, March 7

- 7:30 a.m. – 9:00 a.m. Celebrate Diversity Breakfast*
- 9:00 a.m. – 10:30 a.m. Opening General Session
- 10:45 a.m. – 12:15 p.m. Concurrent Workshops
- 1:45 p.m. – 3:15 p.m. Concurrent Workshops
- 3:30 p.m. – 5:00 p.m. General Session
- 5:15 p.m. – 6:30 p.m. State League Caucuses and Receptions
- Constituency and Special Group Meetings/Events*

Tuesday, March 8

- 8:45 a.m. – 10:15 a.m. Concurrent Workshops
- 10:30 a.m. – Noon Concurrent Workshops
- 12:30 p.m. – 2:00 p.m. General Session and Lunch
- 2:00 p.m. – 5:00 p.m. Delegates' Pre-scheduled Capitol Hill Visits and Events
- 5:15 p.m. – 6:30 p.m. State League Caucuses and Receptions
- 6:30 p.m. – 7:30 p.m. The Capitol Steps

Constituency and Special Group Meetings/Events*

Wednesday, March 9

All-Day-Delegates' Pre-scheduled Capitol Hill Visits

Pre-conference Activities:

Saturday, March 5

9:00 p.m. – 5:00 p.m. NLC University Seminars*

Sunday, March 6

8:30 a.m. – Noon NLC Board of Directors Meeting

NLC Advisory Council Meeting

9:00 p.m. – 5:00 p.m. NLC University Seminars*

1:30 p.m. – 4:00 p.m. Federal Advocacy Committee Meetings/Events*

5:30 p.m. – 6:45 p.m. Orientation to NLC for First Time Attendees

Constituency and Special Group Meetings/Events*

** Additional fees may apply*

2016 CONGRESSIONAL CITY CONFERENCE



NATIONAL LEAGUE
of CITIES 

WASHINGTON, D.C | MARCH 5-9, 2016

Congressional City Conference

Join the Momentum

Want to get more involved in the National League of Cities? Now's your chance! Attend one of the many committee, council, or constituency group meetings at the conference. Policy Committees are responsible for setting and developing the federal policies that are important to cities. The committee meetings at the conference are where local leaders come together and introduce the topics that will be put on the table for debate for the upcoming year.



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Policy Committees are responsible for setting and developing the federal policies that are important to cities. The committee meetings at the conference are where local leaders come together and introduce the topics that will be put on the table for debate for the upcoming year. Policy meetings will be held for the following committees at the conference:

- Community & Economic Development
- Energy, Environment & Natural Resources
- Finance, Administration & Intergovernmental Relations
- Human Development
- Information Technology & Communications
- Public Safety & Crime Prevention
- Transportation Infrastructure & Services



Member Councils

Member councils bring together city leaders around shared community characteristics. Attendees who participate in the council meetings will share ideas around topics that are unique to their community setting. Meetings will be held for the following councils at the conference:

- Large Cities Council
- First Tier Suburbs Council
- Military Communities Council
- Small Cities Council

- University Communities Council
- Council on Youth, Education, and Families



Constituency Groups

Constituency groups are groups and networks which share common interests and concerns. They work collaboratively with NLC to contribute to leadership development, policy formulation, advocacy, and program activities. Constituency meetings will be help for the following groups at the conference:

- Asian Pacific American Municipal Officials (APAMO)
- Gay, Lesbian, Bisexual and Transgender Local Officials (GLBTLO)
- Hispanic Elected Local Officials
- National Black Caucus of Local Elected Officials (NBC-LEO)
- Women in Municipal Government (WIMG)



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NATIONAL LEAGUE
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Congressional City Conference

Accommodations

The Congressional City Conference takes place at the [Marriott Wardman Park Hotel](#), where we have arranged for reduced room rates for conference attendees. You may also choose to stay at the nearby [Omni Shoreham Hotel](#). Room rates for both hotels are \$269, and are subject to availability.

The conference is located at the intersection of the Woodley Park and Adams Morgan neighborhoods in the nation's capital. Local restaurants surround the area, and the [National Zoo](#) is a short walk away. The hotels are just 8 miles from Reagan National Airport and 28 miles from Dulles International Airport. You can take [Metro Rail's](#) red line to the Woodley Park station, where you can exit right in front of the hotels.

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Rates

Registration Fees:	Early Bird	Advance	On-Site
Registrant Type	Valid Through 1/31/16	Valid Through 3/3/16	Beginning 3/4/16
NLC Member City	\$575	\$700	\$800
SML Member City	\$675	\$800	\$900
Non-Member/Other	\$705	\$905	\$1005
First Time Attendee	\$440	\$440	\$540
Youth Delegate/Chaperone	\$150	\$150	\$150
Student	\$125	\$125	\$125
Spouse/Guest*	\$100	\$100	\$100

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