

# Memorandum

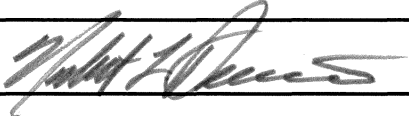
**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Julie Edmonds-Mares

**SUBJECT:** UPDATE ON THE OFFICE OF  
IMMIGRANT AFFAIRS

**DATE:** January 28, 2016

Approved



Date

2/1/16

## INFORMATION

This memorandum provides an update on important activities initiated by the Office of Immigrant Affairs (OIA). Furthermore, this memorandum is an update to the one dated December 16, 2015, and should supersede the information contained thereof.

### **Welcoming San José Plan (Immigrant Integration Plan)**

In September, the Mayor and City Council adopted a Welcoming San José Resolution that described guiding principles for making San José a more welcoming and inclusive place for all residents. That same week, the Office of Immigrant Affairs hosted the first meeting of the Welcoming San José Steering Committee charged with developing a three-year immigrant integration plan. The plan will recommend goals and objectives that will create a more welcoming environment and improve the quality of life of immigrants. The Steering Committee is composed of a cross-sector group of individuals committed to the work, who bring experience and are highly knowledgeable of the diverse communities in San José. The Steering Committee has met monthly since September; has provided input on the strategies that will create a more inclusive community; led subcommittee discussions on specific topic areas; and is working towards obtaining community representation in the plan. The Steering Committee will continue to meet through March, with the expectation that a Welcoming SJ Plan will be recommended to the Mayor and City Council in late April 2016. A list of Steering Committee members is provided in Attachment A: *Welcoming San José Steering Committee Roster*.

The following five subcommittees have been formed and have each met twice for a total of ten meetings:

1. *Leadership and Communications*: uplift positive communications about immigrants, spearhead efforts to advance immigrant-friendly policies, programs, and practices and institutionalize efforts.
2. *Equitable Access*: ensure immigrant residents have access to City and other public services by actively removing barriers to participation and inclusion.
3. *Economic Opportunity and Education*: ensure that immigrant residents have the skills, assets and education they need to succeed in the workforce.

4. *Civic Engagement*: ensure that immigrants can fully participate in civic life, including increasing access to leadership, citizenship, and democratic opportunities.
5. *Safe, Healthy and Connected Communities*: foster trust and build relationships between immigrants and local law enforcement, local government, and the community at large.

The fourth round of subcommittee meetings will take place on the week of February 8, 2016, where they will refine the preliminary goals and objectives. In addition, community partners will continue to conduct focus groups. The purpose of the focus groups is to obtain qualitative information on immigrant perspectives, beliefs, and attitudes. A survey will also be used to capture sentiments from the immigrant community. A second survey will be launched in January targeting the “receiving” community, or long-term residents of San José, to capture perspectives, beliefs, and attitudes towards immigrants. We believe that a combination of focus groups, survey results, and the expertise of our community partners will valuably inform the plan.

#### **Local Government Regional Convening on Immigrant Integration**

In Santa Clara and San Mateo counties, more than one-third of the 2.5 million residents are immigrants with nearly 50 percent of the workforce being foreign-born and over 240,000 legal permanent residents eligible to become US citizens (New Immigrant Voter Report, April 2008). Though a large, vital part of the community, immigrant groups are often underrepresented in public processes. To help address this, Santa Clara and San Mateo counties and cities are partnering to support immigrant integration at a regional level.

In October, the Institute for Local Government convened county and city staff and elected officials from Santa Clara and San Mateo to educate and inform local officials about immigrant integration, create a safe public sector space for learning and networking and identify potential collaborative opportunities. Attendees gained a regional perspective on issues they grapple within their own jurisdiction and have a renewed commitment to partnering within and beyond their jurisdiction to plan regional citizenship activities, support and expand police community relations, examine internal practices and incorporate cultural competency.

A multi-sector convening of local governments, community-based organizations, and faith-based groups will be held on February 23, 2016, at Mitchell Park Community Center in Palo Alto.

#### **Cities for Citizenship (C4C)**

There are over 83,000 legal permanent residents in San José and over 190,000 in Santa Clara County eligible to naturalize and who have the ability to maximize the benefits available when becoming a citizen. However, there are hurdles to the naturalization process, such as language barriers, the cost of the application, and lack of information. The OIA received a grant in the amount of \$50,000 from Citi Community Development to promote citizenship to legal permanent residents. As such, the OIA, in collaboration with the Library Department, United Way of Silicon Valley, US Citizenship and Immigration Services (USCIS), and local nonprofit partners, is leading various efforts to increase the number of people who become US citizens.

*Citizenship Corners*

Ten libraries throughout San José will have dedicated Citizenship Corners which will prominently display resources, such as, citizenship test preparation materials, English teaching materials, and information about library and community programs that help with the naturalization process. In addition, three libraries will offer Citizenship Lawyers via videoconference, which will include equipment and programming so that customers can access legal advice by off-site attorneys.

The “citizenship” branches are:

- |                                 |                      |
|---------------------------------|----------------------|
| 1. Bascom Library               | 6. Educational Park  |
| 2. Biblioteca Latinoamericana   | 7. Hillview *        |
| 3. Dr. Roberto Cruz Alum Rock * | 8. Seven Trees       |
| 4. East San José Carnegie       | 9. Tully Community * |
| 5. Edenvale                     | 10. Joyce Ellington  |

\* Citizenship Lawyers

*Naturalization Workshops*

The OIA is grateful for the efforts by several organizations committed to facilitating the naturalization process for legal permanent residents. The partners organizing and leading the workshops are: Asian Law Alliance, Catholic Charities, Center for Employment Training, and Services, Immigrant Rights and Education Network (SIREN). The City has provided space and support for three workshops that have resulted in 158 participants and 99 people prepared to submit citizenship applications to USCIS. The City will continue to partner with organizations to encourage more legal permanent residents to become citizens, as well as the inclusion of a financial literacy and empowerment component to the citizenship work.

*Citizenship Campaign*

In coordination with United of Way of Silicon Valley and partner organizations, a public outreach and education campaign will be launched in early 2016. Encouraging legal permanent residents to go through the naturalization process and promoting the existing valuable resources available to assist them is essential to increasing the number of people who become citizens.

San José’s citizenship efforts will be echoed by national initiatives that will also encourage and promote the naturalization process. USCIS has begun a campaign through public service announcements and collateral material in multiple languages to spread the word about the benefits of naturalizing, and the Mexican Consulate is promoting Dual-Citizenship. In addition, the White House Building Welcoming Communities initiative will be offering support to member cities (such as the City of San José) to expand efforts and amplify the importance of citizenship.

### *Training for City Staff on the Naturalization Process*

As awareness about the naturalization process increases, it is likely the City of San José will be looked towards for related information. To improve our capacity to provide accurate information in a way that is linguistically appropriate, respectful, and encouraging; USCIS has agreed to provide training to City staff on the basics of the naturalization directing people to appropriate services and vetted service providers. OIA will be working with City departments such as the Library, Parks, Recreation, & Neighborhood Services, and the Call Center next spring, to determine the best approach to accommodate the training.

### *Special Naturalization Ceremony*

Ten San José residents proudly became US citizens last September at a special naturalization ceremony hosted at Avaya Stadium before a San José Earthquakes game. Staff expects to host a similar event in 2016 during National Welcoming Week in September.

### **DACA/DAPA Funding**

During the last budget process, the City of San José and the County of Santa Clara approved to distribute funding for the Deferred Action for Childhood Arrivals (DACA) and Deferred Action for Parents of Americans and Lawful Permanent Residents (DAPA) programs, \$250,000 and \$1.8 million, respectively. Funding was forwarded to the Silicon Valley Community Foundation to lead a grant making process and award grants to organizations that could provide the following:

- collaborative service delivery for intensive outreach and public education;
- assist members of the public to determine their eligibility for DACA or DAPA and other immigration programs and/or relief; and
- referrals to reputable sources for legal assistance and representation.

While the President's Executive Immigration Actions are on hold until the Supreme Court makes a ruling on the actions, people who believe they are eligible for the original DACA established in 2012 may still apply for DACA under those guidelines. DACA provides temporary relief from deportation and a two-year work permit to qualifying young adults ages 15-30, who were brought to the US as children. In addition, community partners are preparing for a favorable court ruling and will be ready to implement the expanded programs as directed in the executive action next June 2016. Additional information and funded programs can be found in Attachment B: *Silicon Valley Community Foundation Report*.

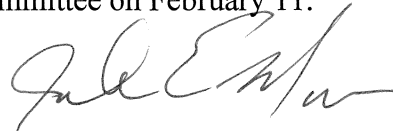
### **National Initiatives**

The City of San José values its diversity and embraces immigrants and their contributions to our City. Now more than ever, it is critical that the City work with nonprofit partners, schools, the community, business sector, and other institutions to support immigrants who have chosen to call San José home. The OIA continues to be an active participant in national networks that strive to create more welcoming and inclusive communities, such as *Welcoming America*, *White House - Building Welcoming Communities Campaign*, and *Cities United for Immigration Action*.

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Engaging with these broad networks of like-minded cities enables us to learn from other local governments, maximize the opportunities for technical assistance, and build on best practices from around the country.

In the spirit of keeping the City Council informed, staff is scheduled to provide an oral report to the Neighborhood Services and Education Council Committee on February 11.



JULIE EDMONDS-MARES  
Deputy City Manager

For questions, please contact Zulma Maciel, Assistant to the City Manager at (408) 535-8146.

**Attachment A:** Welcoming San José Steering Committee Roster  
**Attachment B:** Silicon Valley Community Foundation Report

## Welcoming SJ Plan Steering Committee Member List (12/11/15)

Organization	Name	Email
Asian Americans for Community Involvement	Michele Lew	Michele.Lew@aaci.org
City of San José, City Manager's Office	Norberto Dueñas	Norberto.Duenas@sanjoseca.gov
City of San José, City Manager's Office	Julie Edmonds-Mares	Julie.Edmonds-Mares@sanjoseca.gov
City of San José, City Manager's Office	Zulma Maciel	Zulma.Maciel@sanjoseca.gov
City of San José, Office of Economic Development	Kim Walesh	Kim.Walesh@sanjoseca.gov
City of San José, Office of Economic Development	Jeff Ruster	Jeff.Ruster@sanjoseca.gov
City of San José, Housing Department	Jacky Morales-Ferrand	Jacky.Morales-Ferrand@sanjoseca.gov
City of San José, Library Department	Jill Bourne	Jill.Bourne@sjlibrary.org
City of San José, Library Department	Heidi Dolamore	Heidi.Dolamore@sjlibrary.org
City of San José, Parks, Recreational and Neighborhood Services	Angel Rios	Angel.Rios@sanjoseca.gov
City of San José, Police Department	Anthony Mata	Anthony.Mata@sanjoseca.gov
County District Attorney's Office	Josue Fuentes	JFuentes@da.sccgov.org
County Office of Immigrant Relations	Maria Love	Maria.Love@ceo.sccgov.org
FWD.us	Katie Aragon	KatieA@fwd.us
Heising-Simons Foundation	Chhandasi Pandya Patel	Chhandasi@heisingsimons.org
Institute for Local Government	Mahvash Hassan	MHassanConsulting@gmail.com

**WELCOMING SAN JOSE STEERING COMMITTEE ROSTER**

**ATTACHMENT A**

<b>Organization</b>	<b>Name</b>	<b>Email</b>
Institute for Local Government	Sarah Rubin	SRubin@ca-ilg.org
Mexican Consulate	Nuria Marine	NMarine@consulmexsj.com
People Acting in Community Together (PACT)	Akemi Flynn	AkemiFlynn@pactsj.org
Sacred Heart Community Service	Poncho Guevara	PonchoG@sacredheartcommunityservice.org
San Jose City College	Jorge Escobar	Jorge.Escobar@sjcc.edu
Services, Immigrant Rights and Education Network (SIREN)	Maricela Gutierrez	Maricela@siren-bayarea.org
Silicon Valley Chamber of Commerce	Derrick Seaver	DerrickS@sjchamber.com
Silicon Valley Community Foundation	Navin Moul	NMoul@siliconvalleycf.org
The Grove Foundation	Leslie Dorosin	Leslie@grovetfoundation.org
United Way Silicon Valley	Wendy Ho	Wendy.Ho@uwsv.org
Working Partnerships USA	Maria Fernandez	Maria@wpusa.org
Working Partnerships USA	Bob Brownstein	BBrownstein@wpusa.org



## Memorandum

**To:** John P. Mills, Deputy County Executive, County of Santa Clara

**From:** Navin Moul, Program Officer, Immigration  
Manuel J. Santamaría, Vice President, Strategic Initiatives and Grantmaking

**Date:** October 2, 2015

**Re:** **Overview of the Deferred Action for Childhood Arrivals and the Deferred Action for Parental Accountability Grantmaking Program with Santa Clara County and the City of San Jose**

The purpose of this memo is to provide an overview of Silicon Valley Community Foundation's partnership with the County of Santa Clara and the City of San José to develop a grantmaking program that provides immigration legal services, education and outreach to help eligible residents apply for the Deferred Action for Child Arrivals and Deferred Action for Parents of Americans and Lawful Permanent Residents programs.

### Background

On June 15, 2012, President Barack Obama announced that the U.S. Department of Homeland Security (DHS) would not deport certain undocumented youth who came to the United States as children. Under a directive from the secretary of DHS, these youth may be granted a type of temporary permission to stay in the country called "deferred action." The Obama administration called this program Deferred Action for Childhood Arrivals, or DACA.

On November 20, 2014, President Obama announced an expansion of the DACA program (or DACA plus) and created additional visa options for immigrant entrepreneurs, high-skilled workers, and students in STEM fields (i.e. science, technology, engineering, and mathematics). Other components include enhancing border security, refocusing enforcement priorities, and streamlining the immigration court process. At the same time, President Obama announced a new program called Deferred Action for Parents of Americans and Lawful Permanent Residents, or DAPA, which provides nearly five million unauthorized immigrants, mostly parents of U.S. citizens and lawful permanent residents, the opportunity to apply for temporary work authorization and protection from deportation.

Given immigrants' central role in communities across our region, these programs have implications for SVCF's immigration grantmaking strategy, which helps disenfranchised immigrants gain a stronger social and economic foothold and contribute more fully to our economy and the communities in which they live and work.



## Grantmaking Process

In the spring, Silicon Valley Community Foundation (SVCF) entered into a partnership with Santa Clara County and the City of San José, \$1.8 million and \$250,000 respectively, to distribute funding for the Deferred Action for Childhood Arrivals (DACA) and Deferred Action for Parents of Americans and Lawful Permanent Residents (DAPA) programs. Given Santa Clara County's diverse population, where at least 100 languages are spoken within its boundaries and over 50 percent of residents speak a language other than English at home, the need for accurate information, legal services and supportive services to our immigrant communities is vital.

SVCF provided comprehensive grantmaking services and expertise under this funding opportunity. In June, SVCF released a Request for Proposals (RFP) and by the closing date of July 27<sup>th</sup>, nine proposals were submitted, totaling nearly \$3.5 million in requests for funding. The RFP focused on collaborative service delivery for intensive outreach and public education, assisting members of the public to determine their eligibility for DACA or DAPA and other immigration programs and/or relief, and ultimately referring individuals to reputable sources for legal assistance and representation.

While the RFP was open, a federal district court in Texas issued an order that puts the "DACA plus" program on hold temporarily. People cannot apply for expanded DACA at this time. However, people who believe they are eligible for DACA under the pre-expansion guidelines may still apply for DACA under those guidelines. Currently, U.S. Citizenship and Immigration Services (USCIS) is accepting applications both from people who were previously granted DACA and now want to renew it and from people applying for DACA for the first time under the pre-expansion guidelines. USCIS is not yet accepting applications from people who do not qualify under the pre-expansion guidelines but who may qualify under expanded DACA.

Staff worked with an advisory committee of experts under this RFP round; their input proved very helpful in analyzing our funding recommendations for this docket. Advisory Committee Members for the Santa Clara County and City of San José DACA/DAPA strategy are:

- Valerie Francisco, Associate Professor of Sociology, San José State University;
- Bill Hing, Professor of Law, University of San Francisco; and
- Ted Wang, National Program Director, Unbound Philanthropy

Based on the Advisory Committee's analysis of the current political and legal situation, the lifting of the injunction and enactment of relief would likely take effect in June 2016 at the earliest. In the meantime, it is important to provide accurate and ongoing outreach and education to ensure immigrant communities remain informed about the ongoing DACA and other immigration relief

programs, such as, the T-visa and U-visa<sup>1</sup>. If DAPA continues to be delayed, grantees are likely to offer naturalization services, which will increase the number of eligible voters in time for the next election. Additionally, it is vital to continue to inform the communities against fraudulent immigration services and *notarios* during this time of uncertainty and after the injunction on DACA plus and DAPA is potentially lifted.

### **Summary of Funding Recommendations**

Grant recommendations considered the capacity of organizations to deliver services to a diverse set of immigrant communities, from youth to Latino to Asian/Pacific Islanders, residing in a vast region; their experience with previous DACA work; and collaborative and coordinated plans that bring together partners from different sectors to fulfill the current DACA needs. On September 24<sup>th</sup>, Silicon Valley Community Foundation's Board of Directors approved nine grants totaling \$2,020,000<sup>2</sup> for DACA/DAPA efforts in Santa Clara County.

Noteworthy requests are: 1) a grant to the Services, Immigrant Rights and Education Network (SIREN), serving as the fiscal representative for the South Bay Legal Immigrant Services Network (SBLISN), for \$1 million. As the lead collaborative of legal services in Santa Clara County, SBLISN has developed a process to determine which cases are the highest priorities to take on, which agencies will focus on what types of clients and how services might be distributed geographically. The collaborative also has the operational capacity to provide large-scale screening and document preparation events, as well as ongoing one-on-one application assistance; 2) a grant to Sacred Heart Community Services for \$685,000 to provide a wide-scale outreach campaign through a 12-member collaborative known as the *Administrative Relief Coalition*. This coalition will coordinate its outreach throughout the county, focusing on partnerships with schools, community colleges and other community-based institutions.

Other recommendations include: 3) a grant to People Acting in Community Together (PACT) to conduct outreach and education through its network of over 100 congregations; 4) a grant to Self-Help Economic Development to provide vital financial services and products associated with the fees and expenses of DACA applications through their Self-Help Federal Credit Union branch in San José; 5) a grant to the Human Agenda to provide legal services and focus outreach to hard-to-reach farmworker and individuals in Santa Clara jails; and 6) a grant to Transnational Institute for

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<sup>1</sup> The T Nonimmigrant Status (T visa) is a set aside for those who are or have been victims of human trafficking, protects victims of human trafficking and allows victims to remain in the United States to assist in an investigation or prosecution of human trafficking. The U Nonimmigrant (U visa) status provides immigration protection to crime victims who have suffered substantial mental or physical abuse as a result of the crime. The U visa allows victims to remain in the United States and assist law enforcement authorities in the investigation or prosecution of the criminal activity.

<sup>2</sup> \$30,000 is reserved for technical assistance support for grantee partners and miscellaneous costs associated with the program.

Grassroots Research and Action (TIGRA) to conduct a social media campaign and workshops to assist eligible families collect their materials for DACA applications.



Grant Recipients	Amount Recommended	Project Description	Primary Categories	Outreach Area by Zip Codes
Apoyo Legal Migrante Asociado	\$10,000	To support efforts to provide undocumented immigrants with education, evaluation and readiness for DACA/DAPA and qualification for other immigration benefits.	Education, Outreach, Legal Services	94022, 94040, 94041, 94043, 94086, 94087, 95035, 95053, 95054, 95070, 95135
Human Agenda	\$55,000	To support Colective Legal Accesible, Razonable y Organiza (CLARO), a legal collective focusing in providing low-cost DACA/DAPA legal services.	Education, Outreach, Legal Services	95020, 95021, 95035
Legal Aid Society of Santa Clara County	\$60,000	To support a collaboration with Family Alliance for Counseling Tools and Resolution (FACTR) to inform, identify and encourage unauthorized immigrants to apply for DACA/DAPA through the use of a single action self-identification tool and innovative outreach.	Education, Outreach, Legal Services	94041, 95054, 95110, 95111, 95112, 95116, 95117, 95122, 95125, 95127, 95128, 95133, 95135, 95136, 95192, 95122
Legal Aid Society of Santa Clara County	\$25,000	To support collaborative work with Licencias.US which will train undocumented, Spanish speaking immigrants to prepare for a CA driver license under AB 60 and provide a bridge to learn more about DACA/DAPA eligibility.	Education, Outreach	95020, 95037, 95112, 95126, 95127, 95128, 95131, 95133, 95148
People Acting in Community Together (PACT)	\$100,000	To support outreach and education to thousands of immigrants about the benefits of DACA/DAPA and support them to prepare to apply, protect against fraud, access financial assistance for application fees and access quality legal service.	Education, Outreach	95037, 95110, 95111, 95112, 95116, 95121, 95122, 95126
Sacred Heart Community Service	\$685,000	To support community outreach, education and document preparation services ensuring the highest number of county residents benefit from President Obama's Administrative Relief programs and to further advance justice for immigrants by supporting new bases of grassroots leaders to	Education, Outreach	94022, 94040, 94041, 94086, 94087, 94301, 95008, 95014, 95020, 95021, 95035, 95037, 95038, 95046, 95050, 95051, 95070, 95101, 95110, 95111, 95112, 95113, 95116, 95117, 95118, 95121, 95122, 95125,

		organize.		95126, 95127, 95128, 95131, 95132, 95133, 95135, 95136, 95166, 95192
Self Help Economic Development, Inc.	\$50,000	To support the increased financial capability of the underserved, particularly immigrants in Santa Clara County, through financial services offered in a new full-scale credit union branch and on-line platform, focusing on lending products associated with the fees and expenses related to DACA applications.	Loan Products	N/A
Services, Immigrant Rights & Education Network (SIREN)	\$1,000,000	To support SBLISN to provide DACA/DAPA education, outreach, screening, document preparation and application assistance to eligible undocumented immigrants in Santa Clara County.	Legal Services	94035, 94039, 94040, 94042, 94043, 94085, 94086, 94087, 94088, 94089, 95020, 95035, 95037, 95046, 95110, 95111, 95112, 95116, 95117, 95121, 95122, 95127, 95128, 95131, 95133, 95148
Transnational Institute for Grassroots Research and Action (TIGRA)	\$35,000	To support the "I'm Ready/¡Soy Listo!" campaign which will prepare DACA/DAPA-eligible families through culturally responsive, community education, outreach and small discussion preparation parties.	Education, Outreach	94040, 94041, 94089, 95110, 95113, 95127, 95192
<b>TOTAL</b>	<b>\$2,020,000</b>			