



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Kimberly J. Becker

SUBJECT: SEE BELOW

DATE: February 9, 2016

Approved

Date

2/9/16

INFORMATION

SUBJECT: REPORT ON ACTIVITIES UNDERTAKEN BY THE DIRECTOR OF AVIATION UNDER THE DELEGATION OF AUTHORITY ORDINANCE FOR THE PERIOD OF OCTOBER 01-DECEMBER 31, 2015

EXECUTIVE SUMMARY

The San José Municipal Code authorizes the Director of Aviation to negotiate and execute Operating Agreements, Right of Entry Agreements, Permits, Licenses and Leases on behalf of the City.

In accordance with the Municipal Code's reporting guidelines, this memorandum details actions taken under the delegation of authority to the Director of Aviation for the second quarter of FY 2015-2016 (October 01-December 31, 2015). During this reporting period, the Director of Aviation approved actions to: (1) execute amendments to the airline-airport lease and operating agreement, and small concession agreement, (2) execute a commercial operating permit, commercial retail fuel permit, ground transportation permits and commercial film, video, and photography permits.

This activity is summarized in Attachment A.

COORDINATION

Preparation of this report has been coordinated with the Office of the City Attorney.

/s/

KIMBERLY J. BECKER
Director of Aviation

For more information, contact Kimberly J. Becker, Director of Aviation, at (408) 392-3610.

Attachment A

ATTACHMENT A

**ACTIONS TAKEN BY THE DIRECTOR OF AVIATION
SECOND QUARTER OF FISCAL YEAR 2015-2016 (OCTOBER 01-DECEMBER 31)**

#	Date	Description of Contract	Muni Code Citation	Annual Value	Term
1	10/22/2015	Execution of an 3 rd amendment to Airline-Airport Lease and Operating Agreement by and between the City of San Jose and JetBlue Airways Corporation. 10395-OA-09-3	Section 4.05.2 of Operating Agreement	\$1,495,199	08/01/2010-06/30/2017
2	10/27/2015	Execution of a 8 th amendment to Small Concession Agreement between the City of San Jose and Lenlyn Limited dba Ice Currency Services USA 1481-CA-99-8	S.J.M.C. 25.08.1340	\$2,400	11/19/1999-10/31/2017
3	09/21/2015	Execution of a 1 st amendment to the Right of Entry between the City of San Jose and Chevron U.S.A. Inc. 10380-RE-09	S.J.M.C. 25.08.1340	\$0	07/15/2009-12/31/2017
4	10/30/2015	Execution of a 1 st amendment to Airport Commercial Operation Permit Authorizing Mobile Aircraft Maintenance at Norman Y. Mineta San Jose International Airport by Lone Star AOG, LLC 10462-PT-12	S.J.M.C. 25.08.900	\$9,000	01/01/2013-10/31/2020
5	11/22/2015	Execution of a Airport Commercial Retail Fueling Operations Permit Authorizing the Conducting of Retail Fueling Operations at Norman Y. Mineta San Jose International Airport by Signature Flight Support Corporation 10542-PT-15	S.J.M.C. 25.08.1500	\$400,000	10/01/2015-10/01/2018, subject to automatic extension thereafter

6	12/08/2015	Execution of a Filming, Video and Photography Right of Entry Agreement and Permit with Emulsion Media Productions Corp., dba PRIZ Media	S.J.M.C. 25.08.1500	\$250 per hour	11/28/2015-Completion of Entrant's activities.
7-39	10/01/2015-12/31/2015	Execution of 33 Ground Transportation Permits for Ground Transportation Providers	S.J.M.C. 25.08.710	\$200 per Permit	Permit is valid through June 2018