

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: John Aitken

SUBJECT: SEE BELOW

DATE: February 7, 2018

Approved

David U. Maguire

Date

2-8-18

INFORMATION

SUBJECT: REPORT ON ACTIVITIES UNDERTAKEN BY THE DIRECTOR OF AVIATION UNDER THE DELEGATION OF AUTHORITY ORDINANCE FOR THE PERIOD OF OCTOBER 01-DECEMBER 31, 2017

EXECUTIVE SUMMARY

The San José Municipal Code authorizes the Director of Aviation to negotiate and execute Agreements, Permits, Licenses and Leases on behalf of the City. In accordance with the Municipal Code's reporting guidelines, this memorandum details actions taken under the delegation of authority to the Director of Aviation for the second quarter of FY 2017-2018 (October 01-December 31, 2017). During this reporting period, the Director of Aviation approved actions to: (1) Execute Signatory Airline-Airport Lease and Operating Agreements and Amendments; (2) Execute Non-Signatory Airline-Airport Agreements and Amendments; (3) Execute Lease of Airport Premises Agreements and Amendments; (4) Execute Right of Entry Agreements and Amendments; (5) Execute Ground Transportation and Filming Permits; and (6) Execute Concession Agreements.

This activity is summarized in Attachment A.

COORDINATION

Preparation of this report has been coordinated with the Office of the City Attorney.

/s/

JOHN AITKEN, A.A.E.
Director of Aviation

For more information, contact John Aitken Director of Aviation, at (408) 392-3610.

Attachment A

ATTACHMENT A

**ACTIONS TAKEN BY THE DIRECTOR OF AVIATION
SECOND QUARTER 2017-2018 (OCTOBER 01-DECEMBER 31)**

#	Date	Description of Contract	Muni Code Citation	Annual Value	Term
1	10/03/2017	Airline-Airport Non-Signatory Operating Agreement for Norman Y. Mineta San José International Airport by and Between the City of San José and Frontier Airlines, Inc. 10613-OA-17	Resolution 78176	\$2,661,891.90	9/18/17-6/30/19
2	10/03/2017	Norman Y. Mineta San José International Airport Lease of Airport Premises Between the City of San José and Frontier Airlines, Inc. 10614-LE-17	Resolution 78176	\$90,131.25	9/18/17-6/30/19
3	10/12/2017	Right of Entry Between Signature Flight Support Corp. and The City of San José 10618-RE-17	S.J.M.C. 25.08.1340	\$0.00	10/12/17-Completion of activities
4	11/20/2017	Right of Entry Between Tile Inc. and the City of San José	S.J.M.C. 25.08.1340	\$0.00	11/2/2017-Completion of activities
5	11/20/2017	Right of Entry Between Airlinked, LLC and The City of San José	S.J.M.C. 25.08.1340	\$0.00	10/12/17-Completion of activities
6	10/24/2017	Ninth Amendment to Airline-Airport Lease and Operating Agreement for Norman Y. Mineta San José International Airport by and between the City of San José and Delta Air Lines, Inc. 10272-OA-07-7	Resolution 78176	Approximately \$8,042,409	3/03/08-6/30/19

7	10/24/2017	Lease of Airport Premises between the City of San Jose and Delta Air Lines, Inc. 10609-LE-17	Resolution 78176	\$15,042.50	7/01/17-10/1/17
8	10/30/2017	Third Amendment to Lease of Airport Premises between the City of San Jose and Alaska Airlines Inc. 10419-LE-10-3	Resolution 78176	\$56,681.11	6/28/11-6/30/19
9	10/30/2017	Seventh Amendment to Concession Agreement between the City of San José and AMS SJC JV 10329-CA-08-7	Section 4.7 of the Agreement	\$3,328,181.52	2/02/09-6/30/26
10	10/30/2017	Third Amendment to Small Concession Agreement by and between the City of San Jose and NewZoom, LLC 10524-CA-14-3	S.J.M.C. 25.08.1340	\$18,000	11/12/14-12/26/18
11	12/06/2017	Right of Entry for Southwest Airlines Co. 10616-RE-17	S.J.M.C. 25.08.1340	\$0.00	Upon Airport issued Notice to Proceed-Beneficial Occupancy
12	12/19/2017	Filming, Video and Photography Right of Entry between the City of San Jose and Slim Pictures	S.J.M.C. 25.08.1340	\$0.00	12/19/17-12/19/17
13-21	10/01/17-12/31/17	Execution of 9 Ground Transportation Permits for Ground Transportation Providers	S.J.M.C. 25.08.710	\$200 per Permit	Permit is valid through June 2018