

CONVICTION HISTORY FORM

Conviction is not an automatic disqualification from employment. Each case is considered individually; however, failure to list a conviction is cause for automatic ineligibility for hire or dismissal. It is City policy to obtain and review conviction records.

<p>Have you ever been convicted of a felony, misdemeanor or infraction in violation of any law, regulation, or ordinance?</p> <p>Please note:</p> <ul style="list-style-type: none"> You may omit any traffic offense which was an infraction and resulted in a fine of less than \$400. You may also omit any non-felony conviction for marijuana-related offenses that are beyond two years in age. All felony convictions must be disclosed (including marijuana-related convictions). 	YES	NO
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If you answered “yes” to the above question, please provide the following information for each conviction. If you need more space to disclose information, you may attach an additional document to submit with this form.

Conviction Date: (month & year)	Conviction:	Please provide details relating to each conviction:

Name (Please print)

The Position & Department applying for

Signature

Date