

Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Kerrie Romanow

SUBJECT: SEE BELOW

DATE: August 2, 2023

Approved



Date

8/2/23

INFORMATION

SUBJECT: REPORT ON CONTRACT AWARD ACTIVITIES UNDERTAKEN BY THE DIRECTOR OF THE ENVIRONMENTAL SERVICES DEPARTMENT PURSUANT TO TITLE 27 OF THE SAN JOSE MUNICIPAL CODE FOR THE PERIOD OF JANUARY 1, 2023 – JUNE 30, 2023

BACKGROUND

This memorandum updates City Council on the Environmental Services Department Director's Awards of public contracts related to the operation of the San José-Santa Clara Regional Wastewater Facility. Title 27 of the San José Municipal Code authorizes the Director to award and execute "Public Works Contracts" of \$1.0 million (\$1.2 million when adjusted for inflation per section 27.10.560) or less for those contracts within the Environmental Services Department. San José Municipal Code Section 27.50.560 requires a bi-annual report of actions taken. This memorandum details the Director's actions taken under this delegation for the period of January 1, 2023 through June 30, 2023. During this reporting period, the Director approved actions to: (1) award construction contracts up to \$1,000,000; and (2) negotiate and execute change orders. Consistent with the Director's authority, there are no unresolved bid protests for these contracts. This activity is summarized in the Attachment.

COORDINATION

Preparation of this report has been coordinated with the City Attorney's Office and City Manager's Budget Office.

/s/

KERRIE ROMANOW
Director, Environmental Services

For questions, please contact Mariana Chavez-Vazquez, Assistant Director, at Mariana.Chavez-Vazquez or (408) 793-5353.

Attachment: Report of the Director of the Environmental Services Department

ATTACHMENT

Report of the Director of the Environmental Services Department
January 1, 2023 to June 30, 2023

(Pursuant to Chapter 27.50 of the Municipal Code):

Contract Activity of the Director of the Environmental Services Department

(Construction Contracts up to \$1,000,000, per SJMC 27.10.560, or other amounts over \$1,000,000 as delegated by the City Council, per SJMC 27.04.060B)

Project ID	Project Name	Contractor	Contract Award	Award Date
10106	SBWR Pump Station 5 Bypass	Central Pacific Engineering, Inc.	\$180,000.00	01/26/2023
<i>Scope:</i> Replacing existing 36-inch check valve with new 36-inch butterfly valve.				

Change Orders

(Change Orders that meet the requirements set forth in SJMC 27.30.080 or SJMC 27.30.090)

Not applicable.