

## WORK PLAN CONTENTS

**DRAFT**  
**City of San José Parks and Recreation Commission**  
**Work Plan**  
**August 2023- June 2024**

### August 9, 2023

**1. 2023-2024 Draft Work Plan**

**Purpose:** Draft and approve the 2023-2024 draft PRC work plan.

### September 6, 2023

**1. Guadalupe River Park Conservancy Overview**

**Purpose:** Provide an overview of the Guadalupe River Park Conservancy (GRPC).

**2. Children and Youth Services Master Plan Status Report**

**Purpose:** Provide a status report on the Children and Youth Services Master Plan.

### October 4, 2023

**1. Park Ranger Program Annual Report**

**Purpose:** Provide an annual report on the Park Ranger Program for 2022-2023.

**2. Encampment Management Overview**

**Purpose:** Provide an overview on current encampment management strategies/plans.

### November 1, 2023

**1. Bassett and North San Pedro Park Naming**

**Purpose:** Recommend an official park name.

**2. Definition of Chartered Parkland**

**Purpose:** Provide staff's working definition of chartered parkland and proposed process to retroactively declare all Department properties that meet the definition as Chartered Parks and receive Commission feedback.

**3. Resilience Corps Climate Change Pathway Status Report**

**Purpose:** Provide a status report on the Resilience Corps Climate Change Pathway including outcomes, success metrics and hiring updates.

### December 6, 2022

**1. Montague and Seely Park Master Plan and Park Name**

**Purpose:** Provide master plan for Montague and Seely Park and recommend an official park name.

**2. Capital Budget Update/Measure P Audit Results/Park Trust Fund Report**

**Purpose:** Provide a Capital Improvement Program (CIP) Report on developer related revenue fee collection and its use, as it is paired with other resources in its implementation.

**3. Neighborhood Association Engagement Model Update**

**Purpose:** Provide an update on the status of the Neighborhoods Commission and Neighborhood Association Engagement Model recommendations.

**4. Annual BeautifySJ – Neighborhood Blight Reduction Status Report**

**Purpose:** Provide an annual status report on BeautifySJ – Neighborhood Blight Reduction.

**January 3, 2024 – Meeting Cancelled**

**February 7, 2024**

**1. City-Wide Sustainable Park Maintenance Status Report**

**Purpose:** Provide a status report on citywide sustainable park maintenance, including current service levels and areas of improvement.

**2. Annual Community Impact Report**

**Purpose:** Provide an annual report on Parks, Recreation and Neighborhood Services Community Impact, including the transition of programming from cost recovery to equitable access, for 2022-2023.

**3. Police Activities League (PAL) Status Report**

**Purpose:** Provide an annual report on the Police Activities League (PAL) partnerships, program, and services.

**4. Budget Priorities Discussion**

**Purpose:** Facilitate a discussion on Commission District budget priorities.

**March 6, 2024**

**1. San José Youth Empowerment Alliance Programs and Services Annual Report**

**Purpose:** Provide an annual report on the San José Youth Empowerment Alliance (formerly the Mayor’s Gang Prevention Task Force) Bringing Everyone’s Strengths Together, Safe Summer Initiative Grant, and Youth Intervention Services programs for 2022-2023.

**2. Family Camp Status Report**

**Purpose:** Provide a status report on Family Camp in advance of the 2024 Season.

**3. American Rescue Plan Spending Plan for Children and Youth Services Master Plan Status Report**

**Purpose:** Provide status report on the American Rescue Plan spending plan for children and youth services master plan including programs, activities, and initiatives.

**April 3, 2024**

**1. Senior Services and Age-Friendly Initiative Update**

**Purpose:** Provide a status report on 2022-2023 Senior Services and Age friendly initiative.

**2. PRNS Volunteer Management Programs Annual Report**

**Purpose:** Provide an annual report on PRNS volunteer management programs, accomplishments, and improvement initiatives.

**May 1, 2024**

**1. Budget Update 2024-2025**

**Purpose:** Provide a review of the budget development process, as well as a status update of the Department's operating budget.

**2. Annual Trail Program Update**

**Purpose:** Provide an annual update on the Trail Program.

**3. 2023 Summer Youth Program Status Report**

**Purpose:** Provide a status report on 2023 Summer youth program, including activities, and special events planned for Summer 2024.

**4. Tree Canopy Overview**

**Purpose:** Provide an overview of PRNS tree canopy efforts and future plans.

**June 5, 2024**

**1. Neighborhood Center Partner Program Annual Report**

**Purpose:** Provide an annual report on the Neighborhood Center Partner Program.

**2. Placemaking and Park Activation Update**

**Purpose:** Provide an update on Placemaking and Park Activations.

**Items to be Added as Needed**

1. Budget Updates
2. Capital Development Projects
3. Legislative Updates
4. Park Master Plans
5. Park Naming
6. PRNS Operational Plans
7. PRNS Policy Items

**Items To Be Determined**

1. ActivateSJ Annual Report – TBD
2. Parks Funding Initiative Status Verbal Report – TBD
3. Spartan Keyes Master Plan & Park Naming - TBD
4. Meadowfair Master Plan – TBD